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ADJOURNED MEETING OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, MARCH 19, 1991 - 7 P.M.
A. E. WOOD MEMORIAL LIBRARY

The Mayor and Board of Aldermen of the City of Clinton met in Adjourned Meeting at 7 P.M., at the A. E. Wood Memorial Library, 111 Clinton Boulevard, pursuant to a Recess Order adopted by said Mayor and Board of Aldermen at their Regular Meeting of March 5, 1991, as found on Page 508 of this Minute Book U.

WELCOME AND CALL TO ORDER - Mayor Billy Ray Smith

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

The Invocation was led by Alderman George Ferrell followed by the Pledge of Allegiance to the Flag led by Alderman Keith Montgomery.

ROLL CALL - City Clerk Nelson Byrd

Present - O. C. George Ferrell - Alderman Ward 1
Edward Valente - Alderman Ward 2
Ronnie Chappell - Alderman Ward 3
Keith Montgomery - Alderman Ward 4
Jean Johnson - Alderman Ward 5
Sharbert Lott - Alderman Ward 6
Mayor Billy Ray Smith - Presiding

City Attorney William E. Spell
City Clerk Nelson Byrd

Absent - Willard Ryan - Alderman-at-Large

APPROVAL OF CONSENT AGENDA ITEMS A-K:

- A. \$1,185.00 to Harcros Chemicals, Inc., for 1500 lb. of sodium fluoride for water treatment (Public Works)
- B. \$1,365.02 to Clinton Welding and Machine Shop, Inc., for repairs to 480-C Backhoe (Public Works)
- C. \$3,051.00 to Faulkner Concrete Pipe Company for 60' of 51 x 31 C3 Arch Culvert to replace deteriorated one on Auburn Drive (price per foot already Board approved) (Public Works)
- D. \$536.81 to Jackson Ford Tractor Company for parts and labor for repairs to Ford 3000 (Public Works)
- E. \$977.37 to Central Pipe Supply, Inc., for materials used in rehab of sewer lines in Southwest Basin (Board approved) (Public Works)
- F. \$1,100.00 to Vincent J. Troups, M.D., local medical director, for ambulance service payments for January-March, 1991 (Fire Dept.)
- G. \$258.40 to Service Am. Corp. for meal ticket for Bryan Presson to attend the National Fire Academy April 15-May 3, 1991 "Fire Service Leadership and Communications"; plus \$380.00 to Int. Tours of Clinton for roundtrip airfare to Washington, D.C. to be refunded by the Fed. Gov't. after course is completed (Fire Dept.)
- H. \$2,400.00 to Harris Data Services, Clinton, MS, for purchase of computer for Fire Dept. (low quote) to be paid from 1989 unused State Board of Health Rebate Funds (Fire Dept.)
- I. \$80.00 registration plus meals and travel to MS Cooperative Extension Service, MS State University, for Nelson Byrd and Brooxye Sessums to attend Certification Training Program for Municipal Clerks Phase IIIE, April 18-19, 1991, in Jackson (Adm.)
- J. \$115.27 to Morrison's Custom Management for 1/2 of 2-25-91 meal charges for 29 persons including Dept. of Interior and Natchez Trace visitors from Atlanta, Ga, and City representatives who discussed the proposed Pinehaven/Natchez Trace Interchange over

- lunch at the M.C. President's Dining Room and then toured area
- K. \$1,800.00 low quote to Statewide Communications, Inc., for three Motorola Mobile Radios less trade (Police)

MOTION made by Alderman Johnson and SECONDED by Alderman Chappell to approve Consent Agenda Items A-K as listed above. MOTION CARRIED UNANIMOUSLY. Quotes listed in items H and K above are on file in the Office of the City Clerk.

STREET PROPERTY AWARDED TO BILL SINGLETARY

MOTION made by Alderman Lott and SECONDED by Alderman Ferrell to approve the high quote of \$550.00 from Bill Singletary for the purchase and removal of the Street House behind City Hall. MOTION CARRIED UNANIMOUSLY. Quotes are on file in the Office of the City Clerk.

ADOPTION OF RESOLUTION CHANGING SCHEDULE II, LABOR/TRADES/CRAFTS OF THE CITY OF CLINTON PAY CLASSIFICATION

Due to the minimum wage law increase, the City of Clinton's Pay Classification rate for beginning laborers must be increased accordingly and therefore, MOTION made by Alderman Ferrell and SECONDED by Alderman Lott to approve the Resolution changing Schedule II, Labor/Trades/Crafts of the City of Clinton Pay Classification as found on Pages 519-523 of this Minute Book U. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF COMPUTER SYSTEM FOR CITY HALL

Bids having been received on January 31, 1991, for a turnkey computer system for the offices at City Hall, and determination being made that Office Management Systems, Inc., was the lowest and best bid, MOTION made by Alderman Johnson and SECONDED by Alderman Ferrell to approve the bid of Office Management Systems, Inc., for their Compac Unix Bid in the amount of \$57,905.66. MOTION CARRIED UNANIMOUSLY. Proof of Publication that bids were properly advertised may be found on Page 524 of this Minute Book U with actual bids on file in the Office of the City Clerk.

Mr. Ron Harper, President of OMS, Inc., and City Clerk Byrd answered questions from the Board regarding size and future expandability of the computer and software, and it was noted that the equipment may be ordered by line item as stated in the bid proposal, and that reductions in the number of printers and substitutions of printers from alternate bids of the same bidder is permissible.

APPROVAL OF CONSULTANTS FOR 1990 CDBG PROJECT SERVICES

Upon the recommendation of the Selection Committee appointed to review proposals submitted for consultant services for the 1990 CDBG Project, MOTION made by Alderman Johnson and SECONDED by Alderman Ferrell to approve the recommended consultants for the 1990 CDBG Project as follows: Administrative Services: Sample and Associates, Inc.; Attorney: The Honorable William E. Spell; Engineering: Anderson Engineers, P.A.; and Appraisal: Olde Town Realty. MOTION CARRIED UNANIMOUSLY. Proof of Publications for requests for proposals and findings of no significant impact may be found on Pages 525 and 526 respectively of this Minute Book U.

APPRAISER TO BE HIRED TO APPRAISE M.C. PROPERTY FOR WIDENING NEW PROSPECT STREET PROJECT

MOTION made by Alderman Johnson and SECONDED by Alderman Chappell to approve Mayor Smith, City Attorney Spell and Public Works Director Alderman to jointly engage an appraiser to appraise the Mississippi College property from College Street to Highway 80 on the west side of New Prospect Street for the purpose of widening New Prospect Street to help eliminate the

traffic congestion problem that will be caused by the opening of the new Wal-Mart Shopping Center. ROLL CALL VOTE: Alderman Ferrell - "nay", Alderman Valente - "abstain", Alderman Chappell - "aye", Alderman Montgomery - "nay", Alderman Johnson - "aye", Alderman Lott - "aye". MOTION CARRIED 4-2 with Alderman Valente abstaining due to his employment with Mississippi College.

It was noted by Mayor Smith that the appraisal would cost between \$500 - \$1,000 and would come from the "other" portion of the Planning and Zoning Budget. Messrs. James Conerly, Harry Williams and Victor Myers, residents of Clinton, voiced opposition to the widening of New Prospect Street.

ADJOURNMENT - 7:47 P.M.

There being no further business to discuss, MOTION made by Alderman Valente and SECONDED by Alderman Johnson to adjourn. MOTION CARRIED UNANIMOUSLY.

Copy of Agenda may be found on Pages 527-529 of this Minute Book U.

APPROVED:

Billy R. Smith
Billy Ray Smith, Mayor

3-26-91
Date

ATTEST:

Nelson Byrd
Nelson Byrd, City Clerk

3-26-91
Date



RESOLUTION

WHEREAS, the Federal minimum wage has increased from Three Dollars Eighty Cents (\$3.80) per hour to Four Dollars Twenty-five Cents (\$4.25) per hour; and

WHEREAS, it is necessary for the City of Clinton to adjust its pay schedules accordingly; and

WHEREAS, the Mayor and Board of Aldermen have determined that the schedules for labors, trades and crafts identified as Schedule 2 should be amended in accordance to Exhibit A to this Resolution;

NOW, THEREFORE, BE IT RESOLVED that:

1. Schedule 2 Labor, Trades and Crafts, attached hereto as Exhibit A, is hereby adopted for the City of Clinton.

2. All schedules in conflict with the schedule adopted herein are hereby expressly repealed.

Alderman Ferrell moved that the foregoing Resolution be adopted. Alderman Lott seconded. The vote was as follows:

Alderman Ryan voted:

Absent

Alderman Ferrell voted:

Aye

Alderman Valente voted:

Aye

Alderman Chappell voted:

Aye

Alderman Montgomery voted:

Aye

Alderman Johnson voted:

Aye

Alderman Lott voted:

Aye

APPROVED on the 19th day of March, 1991.

Billy R. Smith
BILLY RAY SMITH, MAYOR

ATTEST:

Nelson Byrd
CITY CLERK

EXHIBIT A

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CITY OF CLINTON

INTRODUCTION

The Labor, Trades, and Crafts (LTC) pay schedule enables employees to see how their wages can progress over several years with satisfactory performance. This pay schedule provides a plan for compensation of entry level positions which perform duties ranging from unskilled labor, which requires little or no training, through skilled labor which may require some special training or education.

The increase between steps is 3% of the hourly rate, and the increase between grades is 6% of the hourly rate. It is emphasized that horizontal progression from step to step is not automatic, but is dependent upon satisfactory performance evaluation.

SCHEDULE II
LABOR, TRADES, AND CRAFTS

<u>PAY GRADE</u>	<u>POSITION TITLE</u>	<u>JOB DESCRIPTION NUMBER</u>
LTC 04	LABORER I	203.0
LTC 05	VACANT	
LTC 06	LABORER II	204.0
LTC 07	METER READER LABORER III	205.0 204.1
LTC 08 - 09	VACANT	
LTC 10	METER READER SUPERVISOR	207.0
LTC 11	VACANT	
LTC 12	EQUIPMENT OPERATOR FOREMAN, PUBLIC WORKS	201.0 202.0
LTC 13	MECHANIC	205.0
LTC 14	SUPERINTENDENT, GROUNDS AND MAINTENANCE	208.0
LTC 15 - 17	VACANT	
LTC 18	SUPERINTENDENT, STREETS SUPERINTENDENT, UTILITIES	209.0 210.0

10/87

EXHIBIT A

CITY OF CLINTON
PERFORMANCE PAY SCHEDULE II
LABOR, TRADES, AND CRAFTS (LTC)

POSITION GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
4 ANNUAL	9,114.22	9,387.65	9,669.28	9,959.36	10,258.14	10,565.88	10,882.86	11,209.35	11,545.63	11,892.00	12,248.76	12,616.22
MONTHLY	759.52	782.30	805.77	829.95	854.85	880.49	906.91	934.11	962.14	991.00	1,020.73	1,051.35
SEMI-MONTH	379.76	391.15	402.89	414.97	427.42	440.25	453.45	467.06	481.07	495.50	510.37	525.68
HOURLY	4.3818	4.5133	4.6487	4.7882	4.9318	5.0798	5.2321	5.3891	5.5508	5.7173	5.8888	6.0655
5 ANNUAL	9,632.74	9,921.72	10,219.37	10,525.55	10,841.73	11,166.98	11,501.99	11,847.05	12,202.46	12,568.53	12,945.59	13,333.96
MONTHLY	802.73	826.81	851.51	877.16	903.48	930.58	958.50	987.25	1,016.87	1,047.38	1,078.80	1,111.16
SEMI-MONTH	401.36	413.41	425.81	438.58	451.74	465.29	479.25	493.63	508.44	523.69	539.40	555.58
HOURLY	4.6311	4.7701	4.9132	5.0606	5.2124	5.3687	5.5298	5.6957	5.8666	6.0426	6.2238	6.4106
6 ANNUAL	10,182.83	10,488.31	10,802.96	11,127.05	11,460.86	11,804.69	12,158.83	12,523.59	12,899.30	13,286.28	13,684.87	14,095.42
MONTHLY	848.57	874.03	900.25	927.25	955.07	983.72	1,013.24	1,043.63	1,074.94	1,107.19	1,140.41	1,174.62
SEMI-MONTH	424.28	437.01	450.12	463.63	477.54	491.86	506.62	521.82	537.47	553.60	570.20	587.31
HOURLY	4.8956	5.0425	5.1937	5.3495	5.5100	5.6753	5.8456	6.0210	6.2016	6.3876	6.5793	6.7766
7 ANNUAL	10,766.43	11,089.42	11,422.10	11,764.76	12,117.70	12,481.23	12,855.67	13,241.34	13,638.58	14,047.74	14,469.17	14,903.25
MONTHLY	897.20	924.12	951.84	980.40	1,009.81	1,040.10	1,071.31	1,103.44	1,136.55	1,170.65	1,205.76	1,241.94
SEMI-MONTH	448.60	462.06	475.92	490.20	504.90	520.05	535.65	551.72	568.27	585.32	602.88	620.97
HOURLY	5.1762	5.3315	5.4914	5.6561	5.8258	6.0006	6.1806	6.3660	6.5570	6.7537	6.9563	7.1650
8 ANNUAL	11,385.56	11,727.13	12,078.94	12,441.31	12,814.55	13,198.99	13,594.96	14,002.81	14,422.89	14,855.58	15,301.25	15,760.29
MONTHLY	948.80	977.26	1,006.58	1,036.78	1,067.88	1,099.92	1,132.91	1,166.90	1,201.91	1,237.97	1,275.10	1,313.36
SEMI-MONTH	474.40	488.63	503.29	518.39	533.94	549.96	566.46	583.45	600.95	618.98	637.55	656.68
HOURLY	5.4738	5.6380	5.8072	5.9814	6.1608	6.3457	6.5360	6.7321	6.9341	7.1421	7.3564	7.5771
9 ANNUAL	12,042.40	12,403.67	12,775.78	13,159.05	13,553.82	13,960.43	14,379.24	14,810.62	15,254.94	15,712.59	16,183.97	16,669.49
MONTHLY	1,003.53	1,033.64	1,064.65	1,096.59	1,129.49	1,163.37	1,198.27	1,234.22	1,271.25	1,309.38	1,348.66	1,389.12
SEMI-MONTH	501.77	516.82	532.32	548.29	564.74	581.68	599.14	617.11	635.62	654.69	674.33	694.56
HOURLY	5.7896	5.9633	6.1422	6.3265	6.5163	6.7117	6.9131	7.1205	7.3341	7.5541	7.7808	8.0142
10 ANNUAL	12,739.25	13,121.43	13,515.07	13,920.52	14,338.14	14,768.28	15,211.33	15,667.67	16,137.70	16,621.83	17,120.48	17,634.09
MONTHLY	1,061.60	1,093.45	1,126.26	1,160.04	1,194.85	1,230.69	1,267.61	1,305.64	1,344.81	1,385.15	1,426.71	1,469.51
SEMI-MONTH	530.80	546.73	563.13	580.02	597.42	615.35	633.81	652.82	672.40	692.58	713.35	734.75
HOURLY	6.1246	6.3084	6.4976	6.6926	6.8933	7.1001	7.3131	7.5325	7.7585	7.9913	8.2310	8.4779
11 ANNUAL	13,478.53	13,882.89	14,299.38	14,728.36	15,170.21	15,625.32	16,094.08	16,576.90	17,074.21	17,586.44	18,114.03	18,657.45
MONTHLY	1,123.21	1,156.91	1,191.62	1,227.36	1,264.18	1,302.11	1,341.17	1,381.41	1,422.85	1,465.54	1,509.50	1,554.79
SEMI-MONTH	561.61	578.45	595.81	613.68	632.09	651.06	670.59	690.70	711.43	732.77	754.75	777.39
HOURLY	6.4801	6.6745	6.8747	7.0809	7.2934	7.5122	7.7375	7.9697	8.2088	8.4550	8.7087	8.9699
12 ANNUAL	14,262.83	14,690.71	15,131.43	15,585.37	16,052.93	16,534.52	17,030.56	17,541.48	18,067.72	18,609.75	19,168.04	19,743.08
MONTHLY	1,188.57	1,224.23	1,260.95	1,298.78	1,337.74	1,377.88	1,419.21	1,461.79	1,505.64	1,550.81	1,597.34	1,645.26
SEMI-MONTH	594.28	612.11	630.48	649.39	668.87	688.94	709.61	730.90	752.82	775.41	798.67	822.63
HOURLY	6.8571	7.0628	7.2747	7.4930	7.7178	7.9493	8.1878	8.4334	8.6864	8.9470	9.2154	9.4919
13 ANNUAL	15,094.90	15,547.75	16,014.18	16,494.61	16,989.45	17,499.13	18,024.10	18,564.82	19,121.76	19,695.41	20,286.27	20,894.86
MONTHLY	1,257.91	1,295.65	1,334.52	1,374.55	1,415.79	1,458.26	1,502.01	1,547.07	1,593.48	1,641.28	1,690.52	1,741.24
SEMI-MONTH	628.95	647.82	667.26	687.28	707.89	729.13	751.00	773.53	796.74	820.64	845.26	870.62
HOURLY	7.2572	7.4749	7.6991	7.9301	8.1680	8.4130	8.6654	8.9254	9.1932	9.4689	9.7530	10.0456
14 ANNUAL	15,977.63	16,456.96	16,950.67	17,459.19	17,982.97	18,522.46	19,078.13	19,650.47	20,239.98	20,847.18	21,472.60	22,116.78
MONTHLY	1,331.47	1,371.41	1,412.56	1,454.93	1,498.58	1,543.54	1,589.84	1,637.54	1,686.67	1,737.27	1,789.38	1,843.07
SEMI-MONTH	665.73	685.71	706.28	727.47	749.29	771.77	794.92	818.77	843.33	868.63	894.69	921.53
HOURLY	7.6816	7.9120	8.1494	8.3938	8.6457	8.9050	9.1722	9.4473	9.7308	10.0227	10.3234	10.6331
15 ANNUAL	16,914.13	17,421.55	17,944.20	18,482.53	19,037.01	19,608.12	20,196.36	20,802.25	21,426.32	22,069.11	22,731.18	23,413.12
MONTHLY	1,409.51	1,451.80	1,495.35	1,540.21	1,586.42	1,634.01	1,683.03	1,733.52	1,785.53	1,839.09	1,894.27	1,951.09
SEMI-MONTH	704.76	725.90	747.68	770.11	793.21	817.00	841.51	866.76	892.76	919.55	947.13	975.55
HOURLY	8.1318	8.3757	8.6270	8.8858	9.1524	9.4270	9.7098	10.0011	10.3011	10.6101	10.9285	11.2563
16 ANNUAL	17,907.66	18,444.89	18,998.24	19,568.19	20,155.24	20,759.90	21,382.70	22,024.18	22,684.91	23,365.46	24,066.42	24,788.41
MONTHLY	1,492.31	1,537.07	1,583.19	1,630.68	1,679.60	1,729.99	1,781.89	1,835.35	1,890.41	1,947.12	2,005.54	2,065.70
SEMI-MONTH	746.15	768.54	791.59	815.34	839.80	865.00	890.95	917.67	945.20	973.56	1,002.77	1,032.85
HOURLY	8.6095	8.8677	9.1338	9.4078	9.6900	9.9807	10.2801	10.5885	10.9062	11.2334	11.5704	11.9175
17 ANNUAL	18,961.70	19,530.55	20,116.47	20,719.96	21,341.56	21,981.81	22,641.26	23,320.50	24,020.12	24,740.72	25,482.94	26,247.43
MONTHLY	1,580.14	1,627.55	1,676.37	1,726.66	1,778.46	1,831.82	1,886.77	1,943.38	2,001.68	2,061.73	2,123.58	2,187.29
SEMI-MONTH	790.07	813.77	838.19	863.33	889.23	915.91	943.39	971.69	1,000.84	1,030.86	1,061.79	1,093.64
HOURLY	9.1162	9.3897	9.6714	9.9615	10.2604	10.5682	10.8852	11.2118	11.5481	11.8946	12.2514	12.6190
18 ANNUAL	20,079.93	20,682.33	21,302.80	21,941.88	22,600.14	23,278.14	23,976.48	24,695.77	25,436.64	26,199.74	26,985.73	27,795.30
MONTHLY	1,673.33	1,723.53	1,775.23	1,828.49	1,883.35	1,939.85	1,998.04	2,057.98	2,119.72	2,183.31	2,248.81	2,316.28
SEMI-MONTH	836.66	861.76	887.62	914.25	941.67	969.92	999.02	1,028.99	1,059.86	1,091.66	1,124.41	1,158.14
HOURLY	9.6538	9.9434	10.2417	10.5490	10.8655	11.1914	11.5272	11.8730	12.2292	12.5960	12.9739	13.3631

This chart is based on 2080 scheduled work hours annually.

(REV 10/90)

LTC-06
204.A

LABORER III

NATURE OF WORK

This is skilled work in the operation of light to medium automotive equipment and/or semi-skilled manual work.

Work involves the operation of small trucks, riding power mowers, light tractors, medium size dump trucks, and similar automotive equipment requiring little or no technical training. Operation of a variety of such equipment may be predominate task of this class. Work of this class may be predominately the performance of manual tasks of a semi-skilled nature requiring special knowledge acquired through work performance. Assignments may include the use of standard or specialized hand tools, power operated devices, or other equipment.

Assignments may be received in the form of specific orders or general instructions depending on the assignment. Work may be performed without direct supervision after instructions are received. Work is reviewed in progress and upon completion for conformance to established policies and procedures, and for accomplishment of desired results.

ILLUSTRATIVE EXAMPLES OF WORK

(Any one position of this class may not include all duties listed, nor do listed examples include all duties which may be found in positions of this class.)

Performs semi-skilled duties in several trades in the construction, alteration, maintenance, and repair of streets, sidewalks, recreational facilities, cemeteries, and buildings; may act as a crew leader on a crew working independently from the direct supervision of a superior in carrying out such duties.

Lays brick, spreads aggregate, pours and finishes concrete in the construction or repair of manholes, catch basins, curbs, gutters, sidewalks; and spreads, levels, and tamps asphalt.

Assists in the installation and maintenance of water lines, sewer lines and appurtenances.

Operates a truck in support of crews carrying out maintenance and repair work on streets, water lines, and storm and sanitary sewers; hauls asphalt, gravel, pipe, tools, and similar material; transports personnel and materials to and from work sites; picks up supplies and runs various errands.

Operates riding power mower and tractor equipped with grass cutting attachments; operates controls on asphalt slurry machine.

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Laborer III continued.

LTC-06
204.1

Performs other duties as assigned.

DESIRABLE KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the occupational hazards involved in the work and the proper safety precautions for the safe performance of the job.

Working knowledge of the methods, materials, tools, and equipment utilized in area of assignment.

Knowledge of the operating characteristics of assigned equipment.

Skill in the operation of assigned equipment and physical strength and agility sufficient to perform the work of the class.

Knowledge of the applicable traffic laws, ordinances, and regulations involved in the operation of assigned equipment.

Ability to establish and maintain effective working relations as necessitated by work assignments.

Ability to understand and follow oral and written instructions.

Ability to write and read to properly complete necessary maintenance records on equipment and prepare work reports when required.

Ability and knowledge to perform preventive maintenance on variety of equipment.

Must have and maintain a valid Mississippi vehicle operator's license.

DESIRABLE EDUCATION AND EXPERIENCE

Completion of the eighth grade of school and/or completion of vocational school and TWO years experience in the operation of assigned equipment or in the area of work assignment with demonstrated ability to perform assigned tasks.

PASTE AD HERE

**BID NOTICE
(COMPUTER SYSTEM)**
The Mayor and Board of Aldermen of the City of Clinton, Mississippi, on behalf of said City of Clinton, will receive written, sealed bids until the hour of 10 A.M. on Thursday, Jan. 31, 1991, for the acquisition by the City of Clinton of a turnkey computer system for Administrative functions, and Municipal Court Services.

Any bid submitted, in order to be considered, must be in conformance with the specifications and requirements set forth in the request for proposal and attachments thereto, a copy of which is available at the office of the City Clerk at City Hall at Clinton, Mississippi. Any bid submitted, in order to be considered, must be submitted on the form and format as set forth in the "Request for Proposal," a copy of which may be obtained from the City Clerk of the City of Clinton at City Hall at Clinton, Mississippi, during normal business hours.

Bids must be submitted, with attachments, in triplicate, and should be placed in a sealed envelope, or wrapper, and plainly marked on the outside "Proposal, Submitted in Response to RFP for the Acquisition of a turnkey computer system for the City of Clinton, due 10 A.M., Jan. 31, 1991."

Inquiries concerning bid requirements or procedures may be addressed to the City Clerk at City Hall at Clinton, Mississippi, telephone (601) 924-5462, or P.O. Box 156, Clinton, MS 39060.

Bids must be submitted to: Nelson Byrd, City Clerk
City of Clinton
300 Jefferson Street
P.O. Box 156
Clinton, MS 39060
(601) 924-5462

Bidder is responsible for delivery of bid to the City Clerk of Clinton, and bidder assumes all risk of non-delivery or late delivery if bidder chooses to deliver bid by mail or other means.

All bids received by 10 A.M. on Thursday, Jan. 31, 1991, will, at that time be publicly opened in the City Hall at Clinton, Mississippi. All bids found to be in conformance with this bid notice and the bid requirements will be reported to the Mayor and Board of Aldermen of the City of Clinton, Mississippi, at a regular meeting thereof to be held at the A.E. Wood Memorial Library, 111 Clinton Blvd., on Tuesday, Feb. 5, 1991, at 7 P.M.

The Mayor and Board of Aldermen reserve the right to have bids evaluated, to reject any and all bids submitted, and to waive formalities.

All conditions, requirements, and specifications set forth in the "Request for Proposal," and attachments thereto, shall be considered as a part of the bid submitted and may be incorporated in any contract awarded.

CITY OF CLINTON,
MISSISSIPPI
BY: /s/ Nelson Byrd
Nelson Byrd, City Clerk
(SEAL)
January 16, 23, 1991

8

PROOF OF PUBLICATION THE STATE OF MISSISSIPPI HINDS COUNTY

PERSONALLY appeared before me, the undersigned notary public for Hinds County, Mississippi,

Janet Boatner,
an authorized clerk of THE CLARION-LEDGER, a daily newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, appeared in the issues of said newspaper as follows:

Date January 16, 19 91

Date January 23, 19 91

Date _____, 19 ____

Date _____, 19 ____

Date _____, 19 ____

Number of Lines 101

Published 2 Times

Total \$ 54.52

Signed Janet Boatner
Authorized Clerk
of The Clarion-Ledger

Sworn to and subscribed before me the 23rd day of
January, 19 91

Marie Milly
Notary Public

My Commission Expires:

My Commission Expires Nov. 9, 1992

(Seal)

PASTE AD HERE

LEGAL NOTICE
CLINTON, MISSISSIPPI
REQUEST FOR PROPOSALS
The CITY OF CLINTON,
Mississippi, will accept sealed
proposals from qualified
firms for professional ser-
vices required for the initia-
tion and implementation of
their 1990 Community Devel-
opment Block Grant PUBLIC
FACILITIES Project.
The CITY OF CLINTON
received funding from the
Community Development
Block Grant (CDBG) pro-
gram. A Project Administra-
tor, Project Attorney, Ap-
praiser and Review Apprais-
er, and Project Engineer will
be selected to oversee this
project.

The services required for
this project are:

ADMINISTRATIVE: Assist
the Recipient and its agents
in the general program man-
agement including accounting,
required reports to HUD and
the State, implementation of
applicable State and Federal
laws, regulations, and re-
quirements, establishment
and maintenance of filing
system; and liaison between
the Recipient and the State.
Firms or individuals propos-
ing to perform administrative

services should submit a list
of their qualifications, experi-
ence, and ability.

LEGAL: Consultation ser-
vices. Other services include
examination of property re-
cords related to any ease-
ments which might be re-
quired.

APPRAISAL: Consultant
services shall include exami-
nation of property records
related to any easements,
rights-of-way, or other land
purchases in regards to this
CDBG project. Knowledge of
federal land procurement is a
necessity. An Appraiser as
well as Review Appraiser will
be selected. Offerors should
submit a list of experience,
qualifications, ability along
with an hourly rate charged
for services. The firm receiv-
ing the highest point total will
be selected as Appraiser with
the firm receiving the second
highest points to be selected
as Review Appraiser.

ENGINEERING: Engineer-
vices as required for the im-
plementation of the proposed
improvements as outlined in
the CDBG application in ac-
cordance with State and Fed-
eral laws and regulations.
Legal services shall include
but not be limited to consul-
tation services, the evaluation
of all contracts and land ac-
quisition, etc. Offerors should
submit a list of their experi-
ence, qualifications, ability
along with an hourly rate
charged for consultation ser-
ving design for construction of
the proposed improvements
including: All design surveys,
preliminary design work, final
design phase, preparation of
plans and specifications.
Firms or individuals should
submit a list of their experi-
ence, qualifications, and abil-
ity.

Proposals for this project
will be rated according to the
following criteria:

1. EXPERIENCE with simi-
lar Community Develop-
ment Block Grant Pro-
jects.
2. QUALIFICATIONS. Knowledge, and technical
expertise in this and simi-
lar projects;
3. ABILITY to perform re-
quired services in a time-
ly manner, given current
workload and staff; and
4. COST of proposed ser-
vices for preparer, legal
and appraisal work only.

Proposals are being re-
quested in accordance with
OMB Circular A-102, Attach-
ment O, Paragraph 11C,
"Competitive Negotiations".
Contracts will be awarded to
the qualified bidders whose
proposal is determined to be
most advantageous to HINDS
COUNTY, Mississippi, cost
and other factors considered.
The Board reserves the right
to reject any and all propos-
als and to waive any irregu-
larities or informalities in the
proposal process.

Proposals should be sealed
and properly labeled as 1990
COMMUNITY DEVELOP-
MENT BLOCK GRANT Pro-
ject and may be delivered or
mailed to: CITY CLERK,
P.O. Box 156, CLINTON,
Mississippi 39056 and re-
ceived at City Hall no later
than 5:00 pm, March 5, 1991.
The proposals will be opened
at the Board's meeting and
the selection committee will
be appointed and make their
recommendations to the full
Board soon thereafter. Addi-
tional information is available
upon request from Mr. Bruce
Reynolds, Telephone No. 981-
1511.
February 14, 1991

9

PROOF OF PUBLICATION THE STATE OF MISSISSIPPI HINDS COUNTY

PERSONALLY appeared before me, the undersigned notary
public for Hinds County, Mississippi,

Kimberly Allday,

an authorized clerk of THE CLARION-LEDGER, a daily
newspaper as defined and prescribed in Sections 13-3-31 and
13-3-32, of Mississippi Code of 1972, as amended, who, being
duly sworn, states that the notice, a true copy of which is
hereto attached, appeared in the issues of said newspaper as
follows:

Date February 14, 19 91

Date _____, 19 _____

Date _____, 19 _____

Date _____, 19 _____

Date _____, 19 _____

Number of Lines 148

Published 1 Times

Total \$ 49.36

Signed Kimberly Allday
Authorized Clerk
of The Clarion-Ledger

Sworn to and subscribed before me the 14th day of
February, 19 91.

Janet Beathner
Notary Public

My Commission Expires:

My Commission Expires Nov. 17, 1992

(Seal)

9
PASTE AD HERE

MISSISSIPPI
COMMUNITY
DEVELOPMENT BLOCK
GRANT PROGRAM
COMBINED NOTICE
NOTICE TO PUBLIC OF
NO SIGNIFICANT IMPACT
ON THE ENVIRONMENT
AND NOTICE TO PUBLIC
OF REQUEST FOR
RELEASE OF FUNDS

Date of Publication:
February 14, 1991
City of CLINTON Board of
Aldermen
City Hall
CLINTON, Mississippi
TO ALL INTERESTED
AGENCIES, GROUP AND
PERSONS:

On or about March 5, 1991,
the above named City will
request the Governor's Office
of Federal-State Programs,
Department of Community
Development to release Fed-
eral funds under Title I of
the Housing and Community
Development Act of 1974, as
amended, for the following
project:

Infrastructure Improve-
ments for WATER AND
SEWER SYSTEM IM-
PROVEMENTS TO LOW
AND MODERATE IN-
COME AREAS

Finding of No
Significant Impact

It has been determined that
such request for release of
funds will not constitute an
action significantly affecting
the quality of the human en-
vironment and accordingly
the above-named town has
decided not to prepare an
Environmental Impact State-
ment under the National En-
vironmental Policy Act of
1969 (PL 91-190).

The reasons for such decision
not to prepare such a state-
ment are as follows:

The construction of the
WATER AND SEWER
SYSTEM IMPROVE-
MENTS are not an act
which will have an adverse
effect on the environment.

An Environmental Review
Record respecting the within
project has been made by
the above named town which
documents the environmental
review of the project and
more fully sets forth the rea-
sons why such Statement is
not required. This Environ-
mental Review Record is on
file at the above address and
is available for public exami-
nation and copying upon re-
quest between the hours of
8:00 and 4:30.

NO further environmental re-
view of such project is pro-
posed to be conducted prior
to the request for release of
Federal funds.

Public Comments
on Finding

All interested agencies,
groups and persons disagree-
ing with this decision are in-
vited to submit written com-
ments for consideration by
the City to the office of the
undersigned or other speci-
fied place. Such written com-
ments should be received at
the address specified on or
before March 1, 1991. All
such comments so received
will be considered and the
City will not request the re-
lease of Federal funds or
take any administrative ac-
tion on the project prior to
the date specified in the pre-
ceding sentence. CLINTON
will undertake the project de-
scribed above with Block
Grant funds from the Missis-
sippi Community Develop-
ment Block Grant Program
under Title I of the Housing
and Community Development
Act of 1974, as amended.
BILLY R. SMITH is certifi-
ing to the State that CLIN-
TON and Chief Executive Of-
ficer, BILLY R. SMITH, in
his official capacity as May-
or, consent to accept the ju-
risdiction of the Federal
courts if an action is brought
to enforce responsibilities in
relation to environmental re-
views, decision making and
action; and that these re-
sponsibilities have been satis-
fied. The legal effect of the
certification is that upon its
approval CLINTON may use
the Block Grant funds and
the state will have satisfied
its responsibilities under the
National Environmental Poli-
cy Act of 1969, as amended.

Objections to State
Release of Funds

The State will accept an ob-
jection to its approval only if
it is on one of the bases set
forth in 24 CFR Part 58.75,
and submitted in accordance
with the required procedure
set forth in 24 CFR Part
58.76. Objections must be
prepared and submitted in
accordance to Mr. Willie
Horton, Environmental Offi-
cer, Mississippi Community
Development Block Grant
Program, Department of
Community Development, 301
W. Pearl Street, Jackson, MS
39203-3096.

Objections to the release of
funds on bases other than
those referenced above will
not be considered by the
State. No objection received
after March 20, 1991, will be
considered by the State.

BILLY R. SMITH
City Hall
CLINTON, MS 39056
February 14, 1991

PROOF OF PUBLICATION
THE STATE OF MISSISSIPPI
HINDS COUNTY

PERSONALLY appeared before me, the undersigned notary
public for Hinds County, Mississippi,

Kimberly Allday

an authorized clerk of THE CLARION-LEDGER, a daily
newspaper as defined and prescribed in Sections 13-3-31 and
13-3-32, of Mississippi Code of 1972, as amended, who, being
duly sworn, states that the notice, a true copy of which is
hereto attached, appeared in the issues of said newspaper as
follows:

Date February 14, 19 91

Date, 19

Date, 19

Date, 19

Date, 19

Number of Lines 160

Published 1 Times

Total \$ 53.20

Signed Kimberly Allday
Authorized Clerk
of The Clarion-Ledger

Sworn to and subscribed before me the 14th day of
February 19 91.

Janet Beather
Notary Public

My Commission Expires:

My Commission Expires Nov. 17, 1992

(Seal)