

**CITY OF CLINTON
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, FEBRUARY 4, 2014 - 7:00 P.M.
MUNICIPAL COURTROOM – 305 MONROE STREET**

WELCOME AND CALL TO ORDER Mayor Phil Fisher

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

The invocation was led by Alderman Martin followed by the pledge of allegiance to the flag led by Alderman Barnett.

ROLL CALL City Clerk, Russell Wall

Present: Jehu Brabham – Alderman-at-Large
 David Ellis – Alderman Ward 1
 Jim Martin – Alderman Ward 2
 William O Barnett – Alderman Ward 3
 Greg Cronin – Alderman Ward 4
 Jan Cossitt – Alderwoman Ward 5
 Mike Cashion – Alderman Ward 6

PUBLIC HEARING

A Public Hearing was held to discuss and consider approving the adoption and implementation of the “Fairfield Inn & Suites Project, Clinton, Mississippi 2014.” No one from the public opposed or commented on the project. In addition to the City Department Heads, the following were also present for the Hearing -- Ruth Ingram, Tim Parkman, George French and Curnis Upkins, III, and 3 representatives of the proposed TIF project.

After the public hearing the following motion was offered:

**APPROVE A RESOLUTION APPROVING THE ADOPTION AND
IMPLEMENTATION OF THE “FAIRFIELD INN & SUITES PROJECT, CLINTON,
MISSISSIPPI 2014.”**

Upon presentation by Phil Fisher, Mayor, **MOTION** made by Alderman Cashion and **SECONDED** by Alderwoman Cossitt the board approved a resolution approving the adoption and implementation of the “Fairfield Inn & Suites Project, Clinton, Mississippi 2014.”
MOTION CARRIED UNANIMOUSLY

APPROVAL OF CONSENT AGENDA ITEMS A - R

MOTION made by Alderman Ellis and **SECONDED** by Alderman Barnett to approve the Consent Agenda Items A-R. **MOTION CARRIED UNANIMOUSLY**

DEPARTMENT HEAD REPORTS

Mike Warren, Police Chief updated the board on the progress of the hiring of new police officers. He also, reported to the board the statistics for calls for service, traffic stops, number of tickets written and number of arrests made during the last two weeks of January 2014 compared to the same period in 2013.

Barry Burnside, Fire Chief updated the board on calls for service and fire calls for the month of January 2014 as compared to January 2013. He also informed the board of the training of new fire fighters and the 2 year recertification course the EMT's were involved in.

Mike Parker, Director of Public Works updated the board on the various activities the Public Works Department was involved in. These activities included an update on the collection of leaves throughout the City that began on January 15, 2014, an update on the repair of pot holes in the City streets, an update on the Pinehaven Drive expansion project, and an update on the NRCS drainage project.

BOARD OF ALDERMEN DISCUSSION AND REPORTS

There were no items from the Board of Aldermen.

MAYOR'S DISCUSSION AND REPORTS

APPROVE A PROCLAMATION CELEBRATING NATIONAL SCHOOL BREAKFAST WEEK 2014 THE WEEK OF MARCH 3, 2014 THROUGH MARCH 7, 2014 IN THE CITY OF CLINTON, MISSISSIPPI

Upon presentation by Phil Fisher, Mayor, **MOTION** made by Alderwoman Cossitt and **SECONDED** by Alderman Martin the board approved a proclamation celebrating National School Breakfast Week 2014 the week of March 3, 2014 through March 7, 2014 in the City of Clinton, Mississippi. **MOTION CARRIED UNANIMOUSLY**

APPROVE AND ESTABLISH THE POSITIONS OF ASSISTANT DIRECTOR OF MAINTENANCE SERVICES AND ASSISTANT DIRECTOR OF THERAPEUTIC RECREATION SERVICES IN THE CLINTON PARKS AND RECREATION DEPARTMENT TO REPLACE THE CURRENT POSITIONS OF ASSISTANT DIRECTOR AND SPECIAL SERVICES COORDINATOR, AND FURTHERMORE APPROVE THE CLINTON PARKS AND RECREATION DEPARTMENT ORGANIZATIONAL STRUCTURE AND JOB DESCRIPTIONS

Upon presentation by Phil Fisher, Mayor, **MOTION** made by Alderman Cashion and **SECONDED** by Alderman Ellis the board approved and established the positions of Assistant Director of Maintenance Services and Assistant Director of Therapeutic Recreation Services in the Clinton Parks and Recreation Department to replace the current positions of Assistant Director and Special Services Coordinator, and furthermore approve the Clinton Parks and Recreation Department organizational structure and job descriptions. **MOTION CARRIED UNANIMOUSLY**

CERTIFICATE OF APPROPRIATENESS W/DIMENSIONAL VARIANCE – 303 JEFFERSON STREET – PARKMAN PROPERTIES, LLC

Upon presentation by Roy Edwards, Director of Community Development, **MOTION** made by Alderman Ellis and **SECONDED** by Alderman Cashion the board approved the request by Parkman Properties, LLC for a Certificate of Appropriateness to enclose the back porch of the building and a Dimensional Variance to meet the setback requirements for a dumpster pad to be located at 303 Jefferson Street in the City of Clinton, Mississippi. The variance requested will be four feet on the west side of the dumpster and five feet two inches on the north side of the dumpster. The Architectural Review Committee, the Historical Preservation Committee, and the Planning and Zoning Commission recommended approval. **MOTION CARRIED UNANIMOUSLY**

SET A PUBLIC HEARING FOR ZONING TEXT AMENDMENTS FOR FEBRUARY 25, 2014 AT 6:30 PM IN THE MUNICIPAL COURTROOM LOCATED AT 305 MONROE STREET IN THE CITY OF CLINTON, MISSISSIPPI

Upon presentation by Roy Edwards, Director of Community Development, **MOTION** made by Alderman Cronin and **SECONDED** by Alderman Martin the board set a Public Hearing for Zoning Text Amendments for February 25, 2014 at 6:30 pm in the Municipal Courtroom located at 305 Monroe Street in the City of Clinton, Mississippi. **MOTION CARRIED UNANIMOUSLY**

SET A PUBLIC HEARING FOR CONDITIONAL USE FOR THE EPISCOPAL CHURCH OF THE CREATOR FOR FEBRUARY 25, 2014 AT 6:30 PM IN THE MUNICIPAL COURTROOM LOCATED AT 305 MONROE STREET IN THE CITY OF CLINTON, MISSISSIPPI

Upon presentation by Roy Edwards, Director of Community Development, **MOTION** made by Alderman Martin and **SECONDED** by Alderman Cashion the board set a Public Hearing for Conditional Use for the Episcopal Church of the Creator for February 25, 2014 at 6:30 pm in the Municipal Courtroom located at 305 Monroe Street in the City of Clinton, Mississippi. **MOTION CARRIED UNANIMOUSLY**

APPROVE THE BID FROM BIRDWELL ELECTRIC FOR ELECTRICAL REPAIR WORK AT CITY HALL AND THE COMMUNITY DEVELOPMENT BUILDING

Upon presentation by Roy Edwards, Director of Community Development, **MOTION** made by Alderman Ellis and **SECONDED** by Alderwoman Cossitt the board approved the bid from Birdwell Electric for electrical repair work at City Hall and the Community Development building. **MOTION CARRIED UNANIMOUSLY**

AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH RJ YOUNG, FOR A 36 MONTH LEASE OF A MULTI-FUNCTION (COPY/SCAN/PRINT/FAX) SYSTEM FOR THE POLICE DEPARTMENT

Upon presentation by Mike Warren, Police Chief, **MOTION** made by Alderman Ellis and **SECONDED** by Alderman Barnett the board authorized the Mayor to execute a contract with RJ Young for a 36 month lease of a Multi-Function (copy/scan/print/fax) system for the Police Department. **MOTION CARRIED UNANIMOUSLY**

SOUTHERN OAKS SEWER PROJECT

Upon presentation by Ken Dreher, City Attorney, **MOTION** made by Alderman Barnett and **SECONDED** by Alderman Cronin the board approved a resolution setting a Public Hearing to consider and discuss the necessity of proposed improvements, being a sanitary sewer, the cost of which is to be assessed against the property benefitted that being the Southern Oaks Subdivision at 7:00 pm March 18, 2014 in the Municipal Courtroom located at 305 Monroe Street in the City of Clinton, Mississippi. **MOTION CARRIED UNANIMOUSLY**

OTHER BUSINESS

APPROVE THE APPOINTMENT OF BENJI BARHAM TO THE PLANNING AND ZONING COMMISSION

Upon presentation by Greg Cronin, Alderman Ward 4, **MOTION** made by Alderman Cronin and **SECONDED** by Alderman Cashion the board approved the appointment of Benji Barham to the Planning and Zoning Commission. **MOTION CARRIED UNANIMOUSLY**

GARBAGE COLLECTION IN OLDE TOWNE AREA

Mayor Fisher briefly discussed garbage collection in the Olde Towne area and identified new locations effective 2/10/14. Main Street would contact the businesses involved as to location and pick-up. The business owners would pay the standard fees for the service.

ADJOURN 7:46 P.M.

MOTION made by Alderwoman Cossitt and **SECONDED** by Alderman Cashion to adjourn until the next regular meeting of the Mayor and Board of Aldermen to be held February 18, 2014 at 7:00 p.m. **MOTION CARRIED UNANIMOUSLY**

APPROVED: _____


Philip R. Fisher, Mayor

2/11/2014
Date

ATTEST: _____


Russell L. Wall, City Clerk

2-11-2014
Date



The City Clerk reported that pursuant to a resolution of the City Council (the "**Governing Body**") of the City of Clinton (the "**City**") calling for a public hearing to be held at the Municipal Courtroom, 305 Monroe Street, Clinton, MS at 7:00 P.M. on Tuesday, February 4th, 2014, with respect to a Tax Increment Financing Plan, "Fairfield Inn & Suites Project, Clinton, Mississippi 2014" (the "**TIF Plan**"), he did cause a notice of the public hearing to be published in *The Clarion Ledger* a newspaper having a general circulation in the City on or before January 24th, 2014, as evidenced by the proof of publication on file in the office of the Clerk. The Mayor then called the meeting to order, and the public hearing was duly convened. At that time, all present were given an opportunity to present oral and/or written comments on the TIF Plan. On February 4th, 2014, Alderman Cashier offered and moved the adoption of the following resolution:

A RESOLUTION APPROVING THE ADOPTION AND IMPLEMENTATION OF THE "Fairfield Inn & Suites Project, Clinton, Mississippi 2014."

WHEREAS, under the power and authority granted by the laws of the State of Mississippi and particularly under Chapter 45 of Title 21, Mississippi Code of 1972, as amended, the Governing Body, on January 21st, 2014, did adopt a certain resolution entitled:

RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF CLINTON, MISSISSIPPI, DETERMINING THE NECESSITY FOR AND INVOKING THE AUTHORITY GRANTED TO MUNICIPALITIES AND COUNTIES BY THE LEGISLATURE WITH RESPECT TO TAX INCREMENT FINANCING AS SET FORTH IN CHAPTER 45 OF TITLE 21, MISSISSIPPI CODE OF 1972, AS AMENDED, DETERMINING THAT "FAIRFIELD INN & SUITES PROJECT, CLINTON, MISSISSIPPI 2014" IS A PROJECT ELIGIBLE FOR TAX INCREMENT FINANCING UNDER THE LAWS OF THE STATE, THAT A PUBLIC HEARING BE CONDUCTED IN CONNECTION WITH THE TAX INCREMENT FINANCING PLAN, AND FOR RELATED PURPOSES.

WHEREAS, as directed by the aforesaid resolution and as required by law, a Notice of Public Hearing was published one (1) time in the *Clarion Ledger*, a newspaper having a general circulation within the City, and was so published in said newspaper on or before January 24th, 2014, as evidenced by the publisher's proof of publication of the same heretofore presented to the Governing Body and filed with the Clerk;

WHEREAS, the Notice of Public Hearing generally described the TIF Plan and further called for a public hearing to be held in the Municipal Courtroom, 305 Monroe Street, Clinton, Mississippi, at 7:00 P.M. on Tuesday, February 4, 2014 in order for the general public to state or present their views on the TIF Plan;

WHEREAS, at 7:00 P.M. on February 4, 2014 the public hearing was held, and all in attendance were given an opportunity to state or present their oral and/or written comments on the TIF Plan; and

WHEREAS, the City reasonably expects that Clinton Lodging, LLC, (the "**Developer**") will incur expenditures for the infrastructure improvements prior to the issuance of the Bonds, and that the City should declare its official intent to reimburse such expenditures with the proceeds of the Bonds upon the issuance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City, as follows:

SECTION ONE: That all of the findings of fact made and set forth in the preamble to this Resolution shall be and the same are hereby found, declared, and adjudicated to be true and correct.

SECTION TWO: That the Governing Body of the City is now fully authorized and empowered under the provisions of Chapter 45 of Title 21, Mississippi Code of 1972, as amended, to adopt and implement the TIF Plan, and does hereby adopt and approve such TIF Plan as presented in order to assist in the construction and development of the proposed Project and whereby, the City, acting on behalf of itself and Hinds County, Mississippi (the "**County**") will issue Tax Increment Financing Revenue Bonds or Notes (the "**Bonds**") in one or more series, for the Project in an amount not to exceed Six-Hundred Thousand Dollars (\$600,000) secured solely by a pledge by the City of up to one-hundred percent (100%) of the increased real and personal property ad valorem taxes of the City that are generated in the TIF District for up to 15 years, as well as a pledge by the County of up to fifty percent (50%) of the increased real and personal property ad valorem taxes of the County limited to the *General Fund* millage that are generated in the TIF District for up to 15 years, as set forth in an inter-local agreement between the City and the County, which funds will be used to acquire real property, various public infrastructure and other improvements to serve the Project as described in detail in the TIF Plan; engineering; TIF Plan preparation fees; other incidental costs; and related professional fees.

SECTION THREE: Pursuant to Section 1.150-2 of the Treasury Regulations (the "**Reimbursement Regulations**"), the Governing Body hereby confirms prior declarations and declares anew its official intent to reimburse expenditures made for the Project prior to the issuance of the Bonds with proceeds of the Bonds to the extent permitted by the Reimbursement Regulations.

SECTION FOUR: That the Bonds of the City and County shall be issued pursuant to further proceedings of the Governing Bodies of the City and County.

AIDERWOMAN
Alderman LOSSITT seconded the motion to adopt the foregoing Resolution and after the same had been read and considered section by section and put to a roll call vote, the result was a follows:

YEAS:

BRADBHAM - YEA
ELLIS - YEA
MARTIN - YEA
BARNETT - YEA

NAYS:

CROWIN - YEA
LOSSIT - YEA
CASHIN - YEA

ATTEST



Russell L. Wall, City Clerk / CFO



Phil Fisher, Mayor
City of Clinton, MS



NATIONAL SCHOOL BREAKFAST WEEK 2014

OFFICIAL PROCLAMATION

- WHEREAS The School Breakfast Program has served our nation admirably since it was permanently established in 1989; and
- WHEREAS the School Breakfast Program is dedicated to the health and well-being of our nation's children; and
- WHEREAS the School Breakfast Program joins and has been joined through the years by many other excellent child nutrition programs; and
- WHEREAS there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs

NOW THEREFORE, I Phil Fisher, Mayor of the City of Clinton, Mississippi do hereby proclaim the week of March 3-7, 2014 as NATIONAL SCHOOL BREAKFAST WEEK and I encourage all residents to become aware and concerned about their children's and their own nutrition habits, in hope of achieving a more healthful citizenry for today and the future.

IN WITNESS WHERE OF, I have hereunto set my hand and caused the Official Seal of the City of Clinton to be affixed.

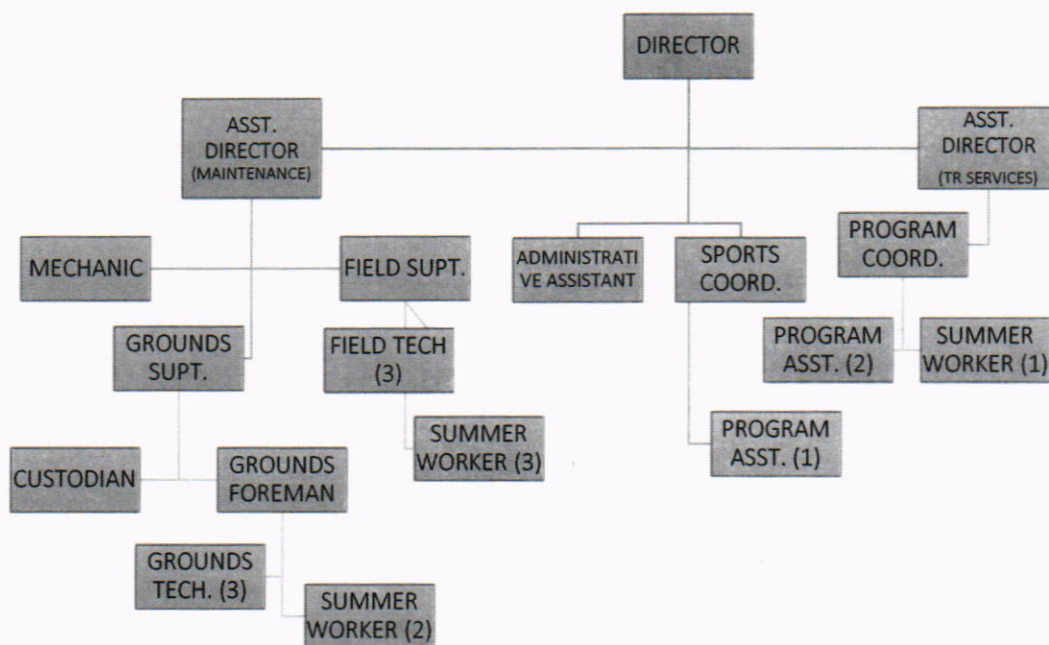
Done at the Clinton City Hall this 2nd day of February, 2014.

ATTEST: Russell Wall, City Clerk



Clinton Public School District: *Where Excellence is the only option.*

CPRD ORGANIZATIONAL STRUCTURE & JOB DESCRIPTIONS



ASSISTANT DIRECTOR OF MAINTENANCE SERVICES

SUPERVISOR: Director

Actively assists in preparing and managing the Department budget in all Maintenance, Recreation and Sports areas including personnel, supplies, services, and capital.

Aides in problem solving among the staff and the public.

Recommends and assists in the development of the Policy and Procedures of the Department and monitors the adherence to set policies.

Directs and manages all subordinates in the daily, weekly, monthly and seasonal delivery of services in Maintenance operations and tasks.

Responsible for the overall direction and coordination of facilities, parks, grounds, and athletic facility maintenance.

Assists in the overall direction, coordination, and evaluation of Maintenance, Recreation and Sports programming.

Sets plans and programming for athletic fields and facility maintenance in accordance with Department and staff required standards.

Knowledgeable in chemicals, pesticides, playground safety, sports field construction, building and grounds maintenance.

Manages full-time maintenance personnel. Assists in the management of professional employees, including athletic, recreation and office personnel, as well as seasonal employees.

ASSISTANT DIRECTOR OF TR SERVICES

SUPERVISOR: Director

Plans, organizes, supervises, manages and directs a wide variety recreation/athletic programs for special populations, senior adults and the general population; assists the Director in budget preparation, purchasing, problem solving, policies and procedures, and facility assignments.

Directs the development and management of special events and festivals; creates community awareness of all activities.

Trains, coordinates, supervises and evaluates the Program Coordinator and other full time employees as well as seasonal employees and volunteers for camps, programs and events.

Recommends, develops, and supervises new and innovative programs.

Responsible for maintaining State Board of Health Certification for child care facilities.

Carries out supervisory responsibilities in accordance with Department policies and procedures involving full-time, part-time and seasonal employees.

ADMINISTRATIVE ASSISTANT

SUPERVISOR: Director

Assists Director with yearly budget preparation and prepares all purchase requests for department. Maintains daily operation of MUNIS – Municipal Information System.

Works with director in day-to-day operations; supervises all aspects of registration for the department's programs.

Works directly with recreation and sports directors to ensure department guidelines are followed.

Collects all fees for registration and activities and makes deposits; directs all daily accounting of revenues and deposits.

Computes time cards and employee work records for full time and seasonal employees; maintains all records for regular time, overtime, sick leave, holidays, and vacation.

Manages, handles, and accounts for year round facility rentals of available department properties (buildings, fields and outdoor parks). Coordinates with maintenance staff and cleaning crews the schedule of events and cleaning schedules.

Greets customers, informs them of the recreational opportunities and provides all necessary information as required.

Maintains office file plan.

Evaluates and administers marketing and public relations information to public.

Keeps minutes as directed by the Director.

ATHLETIC FIELD SUPERINTENDENT (1)

SUPERVISOR: Assistant Director (Maintenance)

Plans and supervises preparation of and continuing care for all athletic playing fields and immediate area.

Develops programming and plans for athletic facilities maintenance as to Department and staff required and requested standards.

Schedules subordinates as to insure availability of athletic facilities as required by athletic schedules.

Supervises subordinates or performs personally, all irrigation, fertilization, pest and weed control, overseeding, dirt work, stripping, lining, mowing and trimming of athletic facilities.

Cooperates and communicates with Recreation and Sports personnel in providing safe, clean and well maintained facilities for all athletic programs.

Works with administrative and office staff in developing a budget, maintaining records and receipt of purchases, and follow purchasing and procurement procedures.

SUPERVISORY DUTIES: Manages full time maintenance technicians and seasonal employees. Responsibilities include interviewing, training, planning, assigning, appraising performance, and resolving problems.

ATHLETIC FIELD MAINTENANCE TECHNICIAN (3) PART TIME SUMMER – FIELDS (3)

SUPERVISOR: Field Superintendent

Assists in the duties of litter control.

Trims, sprays, shovels, rakes, digs, or otherwise assists in the maintenance of athletic fields on a daily basis.

Constructs, renovates, repairs and performs maintenance of all Department athletic fields including field marking, dirt preparation and safety inspections on all playing surfaces.

Works closely with superintendent to ensure all work by Department personnel or contractual basis is performed to Department standards.

Inspects Department vehicles and equipment for maintenance problems. Performs routine checks on equipment to determine maintenance needs.

Acts as leader in assignments related to athletic fields.

Operation of equipment related to field preparation and maintenance.

Tasks related to soil preparation, weed and grass trimming and site preparation.

Works with the superintendent to insure proper planning of work for both routine and preventative maintenance is scheduled and completed in a timely manner.

*Heavily utilized in preparation for all local, state and national tournaments. Standard crew size for the type and size of fields is a minimum 5-6 members per crew.

GROUNDS MAINTENANCE SUPERINTENDENT

SUPERVISOR: Assistant Director (Maintenance)

Supervises maintenance crews in construction, renovation and regularly or unscheduled Maintenance Operations.

Maintains all records and receipts for purchase; works with office staff in procurement. Ensures that division follows state procurement procedures.

Works with crews by directing and providing instructions for projects or routine projects including mowing, trimming, spraying, pruning, planting, landscaping, fertilizing, cleaning of all park grounds and assigned areas.

Ensures compliance with all City and State codes during Maintenance Operations and construction projects.

Cooperates and communicates with Recreation and Sports personnel in providing safe, clean and pleasing facilities.

Works with administrative and office staff in developing a budget, maintaining records and receipt of purchases, and follow purchasing and procurement procedures.

Manages full time maintenance technicians and seasonal employees. Responsibilities include interviewing, training, planning, assigning, appraising performance, and resolving problems.

GROUNDS MAINTENANCE FOREMAN

SUPERVISOR: Grounds Superintendent

Manages full time and seasonal maintenance employees. Responsibilities include training, planning, assigning, and resolving problems.

Plans, supervises and performs general maintenance of all park grounds, playgrounds and facilities.

Develops plans for grounds maintenance according to Department and staff required standards.

Coordinates and performs work to ensure upkeep and maintenance of all park facilities for continuous use by the general public.

Supervises performs mowing, trimming, spraying, landscaping, pruning, planting, fertilizing, and cleaning of all park grounds or assigned areas.

Cooperates with Recreation and Sports personnel in providing safe, clean and well-maintained park grounds for general use and scheduled events.

Performs monthly park inspections

GROUNDS MAINTENANCE TECHNICIAN (3) PART TIME SUMMER – GROUNDS (2)

SUPERVISOR: Grounds Foreman

Performs daily maintenance of all parks, grounds and facilities in the duties of litter control, landscaping, construction and field marking.

Trims, sprays, shovels, rakes, digs, or otherwise assists in the maintenance of grounds on a daily basis.

Constructs, renovates, repairs and performs maintenance of all Department grounds, facilities and safety inspections.

Works closely with foreman to ensure all work by Department personnel or contractual basis is performed to Department standards.

Inspects Department vehicles and equipment for maintenance problems. Performs routine checks on equipment to determine maintenance needs.

Acts as leader in assignments related to parks, grounds and facilities.

Operates all Department equipment.

Uses tools as required to perform tasks related to soil preparation, tree, weed and grass trimming and site preparation.

Works with the foreman to insure proper planning of work for both routine and preventative maintenance is scheduled and completed in a timely manner.

CUSTODIAN

SUPERVISOR: Grounds Superintendent

*Cleans Baseball /Softball/Soccer Restrooms (14), Wood Center, Brighton, Traceway Admin, and Traceway Maintenance daily and during weekend tournaments.

Perform a broad range of cleaning and minor maintenance services for the Property Services Section of the Department.

Cleans, dusts, vacuums, polishes, and washes ceilings, floors, walls, furniture, bathrooms, kitchens, rooms, corridors, windows, doors, stairway, seats, restrooms, sinks, commodes, base boards, tables and any other associated equipment and fixtures.

Sweeps, mops, vacuums, strips, all floor surfaces on a daily need or as needed.

Collects garbage from offices, concessions, conference rooms, programming rooms, maintenance buildings, windows, doors, ground litter, etc. and transports to proper location.

Separates, moves, and disposes correctly of all types of garbage, waste, debris, compostable materials and other wastes.

Replenishes disposable supplies such as toilet tissue, soap, paper towels, scent, urinal blocks, etc.

Make sure all tennis courts are blown off daily.

Uses equipment and supplies properly in accordance with all safety regulations and procedures. Cleans, maintains, and stores equipment after use.

Keeps up with inventory of all janitorial supplies and reports reorders as needed.

Reports problems to supervisor if required. Reports to supervisor when available for other duties during shift.

Assists in or assumes work duties and task normally designated to other maintenance staff members during work hours as needed for assistance.

Maintains current knowledge of all department and policies and procedures including health codes, safety codes, personnel codes, attendance, etc.

Performs any other operational duties as required.

MECHANIC

SUPERVISOR: Assistant Director (Maintenance)

Determines need and feasibility of repair work, schedules and assigns repair jobs to semi-skilled personnel; provides technical assistance for unusual or complex assignments; and inspects damaged components to determine need for replacement or repair.

Oversees the general care and maintenance of the automotive mechanical repair shop area, and inspects work for adequacy when completed.

Dispatches emergency service vehicles to retrieve or repair City vehicles on site.

Diagnose defects in automotive, construction, and related equipment and repair such defects with reasonable equipment.

Considerable knowledge in enforcing occupational hazards involved in the work in the proper safety precautions for safe performance of the job.

Skill in the use and care of tools and machinery used in the maintenance and repair of automotive, construction and related equipment.

PROGRAM COORDINATOR

SUPERVISOR: Assistant Director (TR Services)

Assists and recommends in preparing and managing the Department budget in all Programming areas including: personnel, supplies, services and capital.

Plans, prepares, organizes, implements, directs, evaluates, recommends and conducts quality year round recreation, athletic programs, and athletic events, educational and instructional programs, creates community awareness of all activities.

Trains, coordinate, supervise and evaluates part time and seasonal employees for camps, programs and events as well as volunteers that aid in implementing programs or athletic events.

Exercises judgment and discretion toward volunteers and employees with regard to city policy, while able to detect and solve problems before they occur.

Recommends and assists in Policy and Procedures Development.

Directs and manages all subordinates in the daily, weekly, monthly and seasonal delivery of services in recreational programming.

Ability to maintain State Board of Health Certification for required camps and affiliates.

Work with proper state affiliations, teams, league officials, and instructors for local organization implementation of rules and regulations. Works with local organizations for schedule development and facilitates programs for local organizations.

Works well with maintenance staff and able to supervise on task responsibilities with maintenance personnel.

Implements new innovative programs and activities for the citizens of Clinton.

SPORTS COORDINATOR

SUPERVISOR: Director

Assists and recommends in preparing and managing the Department budget in all Sports areas including personnel, supplies, services, and capital.

Directs problem solving for the public and staff personnel.

Recommends and assists in Policy and Procedures Development.

Directs and manages all subordinates in the daily, weekly, monthly and seasonal delivery of services in sports programming.

Handles on-line registration and structure of program implementation for the public.

Works with proper teams and league officials in the organization of rules and regulations for program, schedules and relates action for specific programs.

Maintains a complete record system of activity conducted, participation, results of league contest, and recommendation of changes or expansion of various programs.

Responsible for the overall administration, direction, coordination, and evaluation of sports programming, events, and clinics.

Works well with maintenance staff and able to supervise on task responsibilities with maintenance personnel.

Delegates work responsibilities with volunteer parent associations.

Implement new innovative programs and activities for the citizens of Clinton.

Manages seasonal employees and volunteer associations/organizations. Responsibilities include interviewing, training, assigning, evaluation, and directing work of each employee.

PROGRAM ASSISTANT (3) PART TIME SUMMER – PROGRAMS (1) (Part Time)

SUPERVISOR: Sports/Program Coordinator

Performs customer service responsibilities, e.g., answers telephone inquiries; contacts citizens and clients for dissemination of information; assist visitors; collects program and activity fees; schedules programs in a structured environment.

Assist in preparation and supervision of various programs, activities and leagues.

Ensures recreation equipment is safe and operational; maintains cleanliness of facilities and equipment; performs set-up and breakdown duties for activities and projects.

Monitors supplies and requirements of recreational activities and athletic programs and coordinates with supervisor to ensure ample supplies.

Attends and assists with organizational meetings and clinics.

Work with proper teams and league officials in the organization of rules and regulations for programs and schedules.

Maintains a complete record system of activity conducted, participation, results of league contest.

Effectively supervise citizens of all ages engaged in recreational activities.

Performs related duties as directed when they are logical and appropriately assigned to the position.

Current Employee Listing with Salaries

Full Time Positions	Employee Name		Salary
Administrative Assistant	Erin Mahan		\$27,143.00
Asst. Director	Vacant		
Custodian	Kristy Hales		\$20,688.00
Director	Vacant		
Field Superintendent	Adam Wade		\$32,784.00
Field Tech	Vacant - Conducting interviews		\$20,085.00
*Field Tech	Adam Brister		\$20,085.00
Field Tech	Reginald Crump		\$20,085.00
Grounds Foreman	Charles Ellis		\$25,262.00
Grounds Superintendent	Lawrence Ashford		\$34,781.00
Grounds Tech	Sherman Anderson		\$23,285.00
Grounds Tech	Jerome Henry	Hospitalized since Oct.	\$20,085.00
Grounds Tech	Rico Robinson		\$22,606.00
Laborer III/Ground Tech	Cornelius Moton		\$23,285.00
Mechanic	Henry Smith		\$33,707.00
Program Coord.	Sheila Runnels		\$34,077.00
Special Services Coord.	Chandra Fontenot		\$38,354.00
Sports Coordinator	Brent Johnson		\$36,152.00
Part Time Positions			
Program Assistant	Alexis Friedberg	7.25/936	\$6,786.00
Program Assistant	Jada Varnell	7.25/936	\$6,786.00
Program Assistant	Stephanie Williams	7.25/936	\$6,786.00
PT Summer - Programs	Vacant until May	7.50/936	\$7,020.00
PT Summer - Fields	Vacant until May	7.50/936	\$7,020.00
PT Summer - Fields	Vacant until May	7.50/936	\$7,020.00
PT Summer - Fields	Vacant until May	7.50/936	\$7,020.00
PT Summer - Grounds	Vacant until May	7.50/936	\$7,020.00
PT Summer - Grounds	Vacant until May	7.50/936	\$7,020.00

REQUEST FOR DIMENSIONAL VARIANCE
APPLICATION

Subject Property Address 303 Jefferson St.
Owner Parkman Properties, LLC.
Address PO Box 2220
Clinton, MS 39060
Phone # (601) 954-4480
Current Zoning District OTC

RECEIVED
DEC 16 2013

Ksh HV-14001

Requirements of Applicant:

1. Letter stating reason for requested dimensional variance.
2. Copy of the written legal description.
3. Site plan of property.
4. Complete set of working plans.
5. Proposed signage to include color and size.
6. \$250.00 fee required for processing.

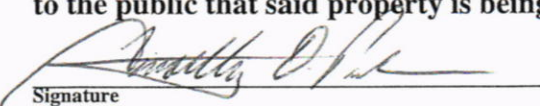
Requirements for Granting Variances: (Section 2404.01 – Zoning Ordinance)

- (a). Applicant shall demonstrate that special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures or buildings in the same district.
- (b). Applicant shall demonstrate that literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under terms of this Ordinance.
- (c). Applicant shall demonstrate that granting the variance will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures or buildings in the same district.

Applicant shall be present at the Planning and Zoning Commission meeting and Mayor/Board of Aldermen meeting. Documents shall be submitted thirty (30) days prior to the Planning and Zoning Commission meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a dimensional variance.

Signature 

12-16-2013

Date

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS AND CONDITIONAL USE PERMIT

APPLICANT NAME: PARKMAN PROPERTIES, LLC.
 APPLICANT ADDRESS: PO BOX 2220 CLINTON, MS 39060
 TELEPHONE NUMBER: 601 954 4480

LOCATION OF PROPOSED USE: 303 Jefferson St.

PROPOSED LAND USE: Dimensional Variance Requested to meet Setback Requirements
 ZONING DISTRICT WHERE LOCATED: CLINTON OLDE TOWNE DISTRICT (OTC) For dumpster pad.

In accordance with Section 1606 of the Zoning Ordinance of the City of Clinton, any "action" as defined under Section 1600 of said ordinance shall require issuance of a **Certificate of Appropriateness**.

Section 1605 requires preparation and submission of a site plan for all proposed "actions" in the Olde Towne Clinton District.

CONDITIONAL USE PERMITS IN THE OLDE TOWNE CLINTON (OTC) DISTRICT:

Section 1602 of the Zoning Ordinance of the City of Clinton requires that any applicant who proposes to locate any of the following uses in the Olde Towne Clinton (OTC) District to submit an application for a **Conditional Use Permit**: any facility or utility proposed by a public/quasi-public organization to be constructed or located in the OTC District; bed and breakfast inns; new duplexes or expansions of existing duplexes; and new multiple-family dwellings or expansions of existing multiple-family dwellings. A site plan is required under Section 3007.02 of the Zoning Ordinance for all Conditional Use Permits.

CRITERIA FOR APPROVAL OF A CERTIFICATE OF APPROPRIATENESS

The Clinton Historical Preservation Commission and the Clinton Planning Commission shall review all applications for **Certificates of Appropriateness** and **Conditional Use Permits** and forward their recommendations to the Mayor and Board of Aldermen. In accordance with Section 1607 of the Zoning Ordinance, the Mayor and Board of Aldermen, in reviewing this application and the required site plan must find that the proposed use of the land in the Olde Towne Clinton District meets the following criteria; the proposed use/structure;

- is not excessively *dissimilar and inappropriate* and does not exhibit poor quality of design in the exterior appearance of proposed structures/uses;
- is not unsightly and unsuitable in a way that is *out of harmony or incongruent with the existing visual features within the district*;
- will NOT result in harm or damage to the district which will manifest itself by:
 - (a) lower property values; (b) decreased economic growth; or
 - (c) diminished future opportunities for land use and development.

Signature of Applicant: 

Signed Certificate of Appropriateness must be submitted prior to obtaining a permit.

Tim Parkman
PO Box 2220
Clinton, MS 39060

RECEIVED
DEC 16 2013
Ksh
HV-14001

December 16, 2013

To Whom It May Concern:

I am the owner of the property located at 303 Jefferson in Old Town Clinton and likewise the Restaurant known as "303 Jefferson." As we hoped, the restaurant is doing well and as a result there are materials and equipment needed to be stored under lock as well waste disposal needs to be addressed. Therefore, I am requesting the following:

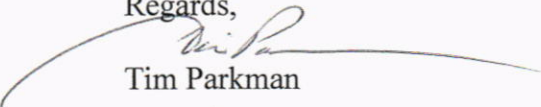
1. Approval to enclose the back porch with like materials and same siding as the north and south side of the building. This would provide additional safety and improve aesthetics.
2. Dimensional variance for the current dumpster pad located on the property. Restaurants commonly are required by the health department as well as other jurisdictions to have a dumpster to dispose waste. The current location is consistent with other dumpsters located in old town and is primarily due to the limited amount of space on the lots in old town.

Also, I am attaching the following:

1. Request for Dimensional Variance Application.
2. Application for Certificate of Appropriateness and Conditional Use Permit.
3. Check 364326 made payable to the City of Clinton for \$250.00.
4. Warranty Deed including Legal Description.
5. Copy of plans.

Please accept this formal request for approval.

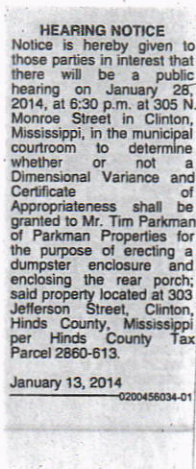
Regards,


Tim Parkman

**PROOF OF PUBLICATION
THE STATE OF MISSISSIPPI
HINDS COUNTY**

PASTE PROOF HERE

C19341
CITY OF CLINTON-LEGALS,
0200456034
DV-CA, 303 Jefferson St.



PERSONALLY appeared before me, the undersigned notary public in and for Hinds County, Mississippi,

BEVERLY BENNETT

an authorized clerk of THE CLARION-LEDGER, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, appeared in the issues of said newspaper as follows:

1/13/2014

Size: 98 words / 1.00 col. x 25.00 lines

Published: 1 time(s)

Total: \$20.26

Signed Beverly Bennett
Authorized Clerk of
The Clarion-Ledger

SWORN to and subscribed before me on 1/13/2014.

Rick Tyler
Notary Public

RICK TYLER

Notary Public State of Mississippi at Large. Bonded thru
Notary Public Underwriters

(SEAL)



City of Clinton
Mississippi
Community Development

January 2, 2014

Mr. Tim Parkman
Parkman Properties
P. O. Box 2220
Clinton, MS 39056

Re: 303 Jefferson Street

Dear Mr. Parkman:

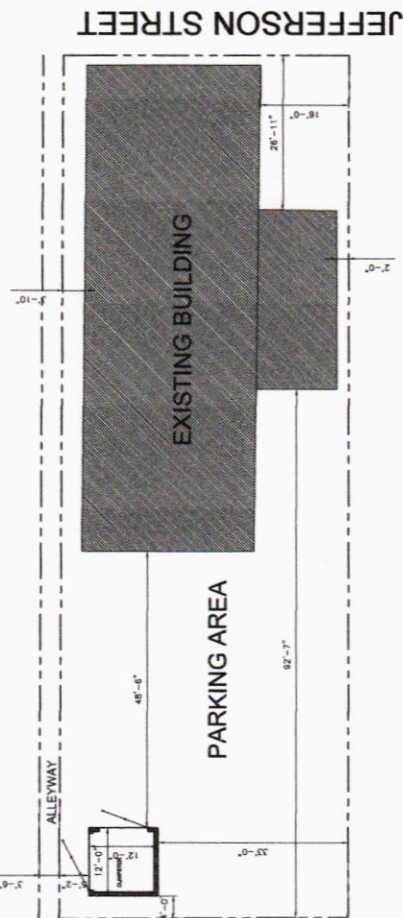
Please be advised that you are scheduled to appear at the Architectural Review & Historical Preservation Committee meeting at 5:00 p.m. on Monday, January 13th. Following approval by that committee you will also need to attend the Planning & Zoning Committee meeting on January 28th at 6:30 p.m. and then the Mayor & Board of Aldermen meeting on February 4th at 7:00 p.m. for final approval. The AR&HP meeting is held in our conference room at the Community Development office at 200 W. Leake Street. The last two meetings are held in the municipal courtroom at 305 N. Monroe Street. Either you or your representative must be present at these meetings.

Sincerely,

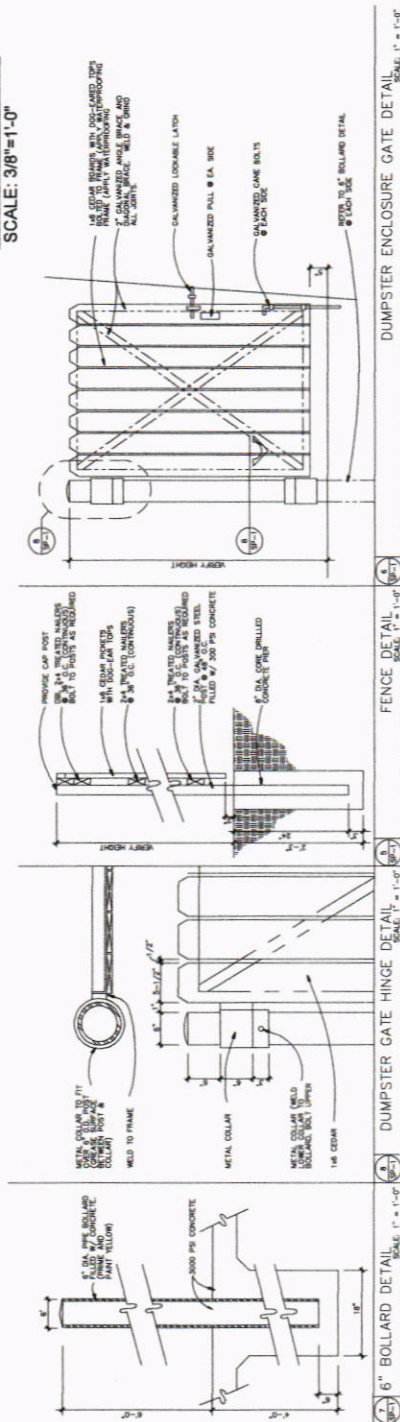
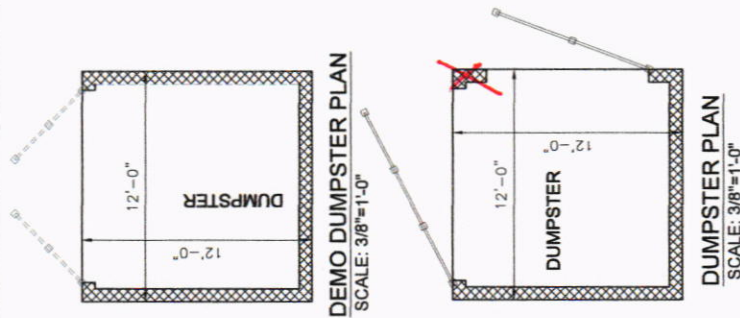


Roy Edwards
Director, Community Development

:ksh

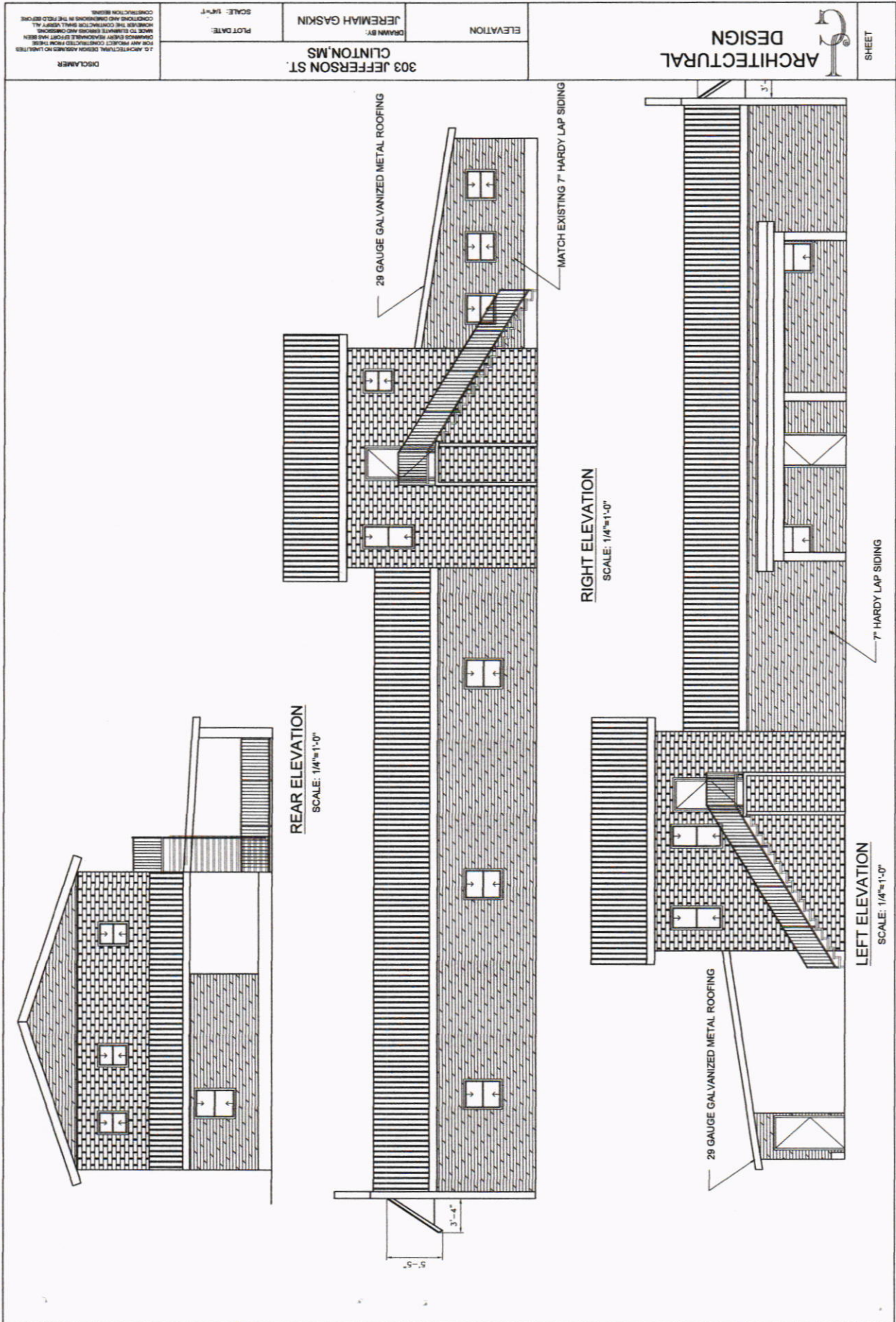


DUMPSTER DETAILS
SCALE: 1:10



DUMPSTER DETAILS
SCALE: NTS

DUMPSTER ENCLOSURE GATE DETAIL
SCALE: 1" = 1'-0"



ARCHITECTURAL
DESIGN

FLOOR PLAN

DRAWN BY: JEREMIAH GASKIN

303 JEFFERSON ST.
CLINTON, MS

SCALE: 1/4" = 1'-0"

IT IS ARCHITECTURAL DESIGN ASSURES NO LIABILITY FOR ANY PROJECT CONSTRUCTED FROM THESE DRAWINGS EXCEPT REASONABLE EFFORT HAS BEEN MADE TO ELIMINATE ERRORS AND OMISSIONS. HOWEVER THE CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS IN THE FIELD BEFORE CONSTRUCTION BEGINS.

DISCLAIMER

FIRST FLOOR WITH DUMPSTER
SCALE: 1/4"=1'-0"

SCALE: 1/4"=1'-0"

EXISTING BUILDING

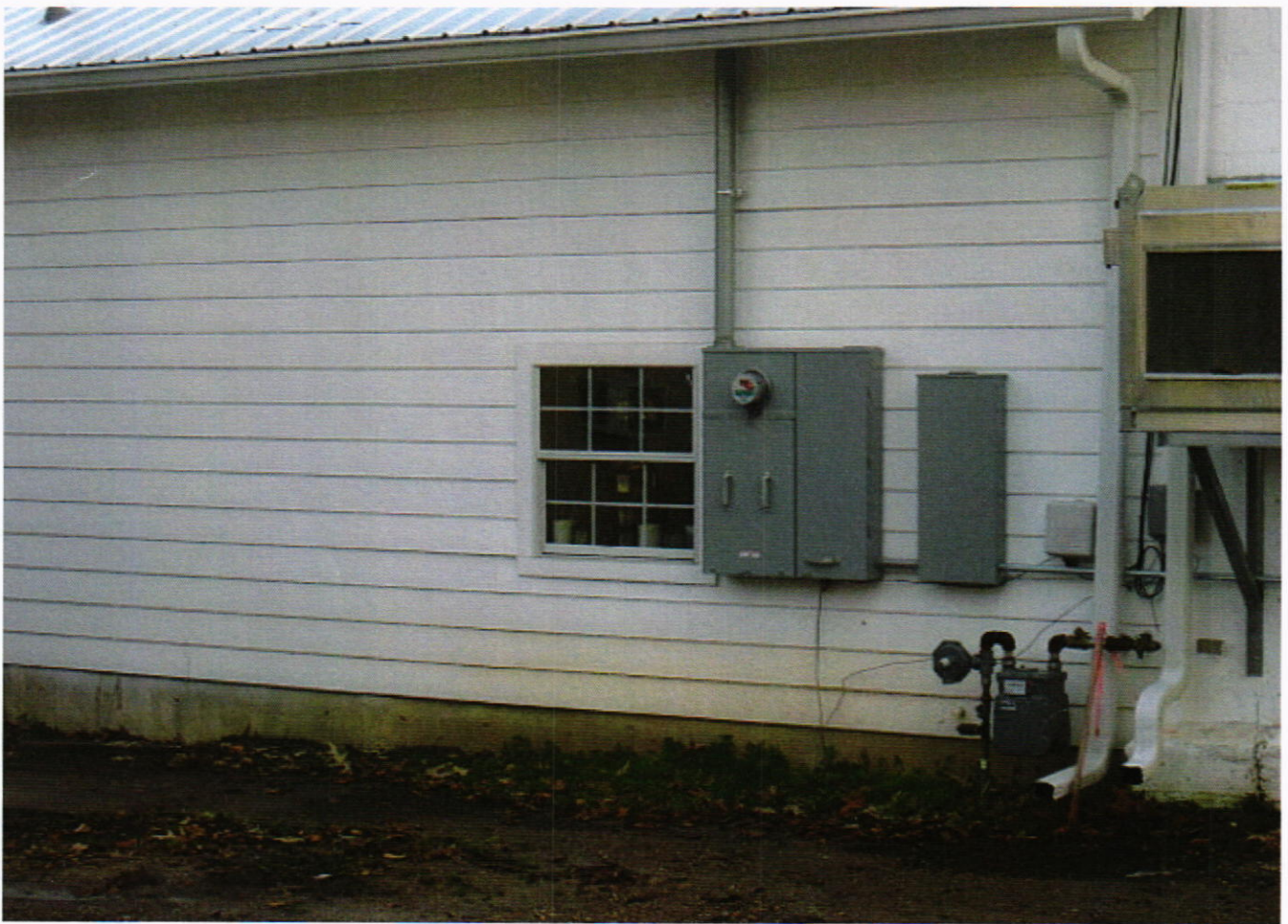
FIRST FLOOR
SCALE: 1/4"=1'-0"

SCALE: 1/4"=1'-0"

EXISTING BUILDING

DUMPSTER

DUMPSTER





**CRITERIA FOR GRANTING
DIMENSIONAL VARIANCE**

- 1) **Special conditions and circumstances exist.**

- 2) **Literal interpretation of Ordinance deprive applicant of rights commonly enjoyed by other properties in the same district.**

- 3) **Will this variance grant applicant any special privilege that is denied by Ordinance to other lands or structures in same district?**

City of Clinton

Mississippi

Community Development

January 28, 2014
6:30 p.m.
Municipal Courtroom

- I. Call to Order
- II. Selection of new Chairperson
- III. Consideration and Approval of November 26, 2013 minutes
- IV. New Considerations:
 - A. 303 Jefferson Street – Dimensional Variance and Certificate of Appropriateness
- V. Other Business
- VI. Next Meeting

The next meeting will be held on Tuesday, February 25, 2014
- VII. Adjournment

REQUEST FOR CONDITIONAL USE
APPLICATION

RECEIVED
JAN 24 2014

Subject Property Address 1445 Clinton Raymond Road

Owner The Episcopal Church of the Creator

Address 1445 Clinton Raymond Road

Clinton, MS 39056

Phone # 601-924-2261

Current Zoning District R-1

C-14004

NE

Requirements of Applicant:

1. Letter stating reason for requested conditional use.
2. Copy of the written legal description.
3. Site plan of property.
4. \$250.00 fee required for processing.

Requirements for Granting Conditional Uses: (Section 2405.01 – Zoning Ordinance)

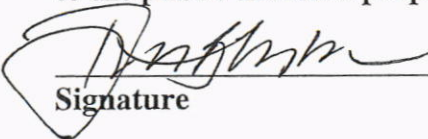
A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- (a). Ingress and egress to property and proposed structures.
- (b). Off-street parking and loading areas.
- (c). Refuse and service areas.
- (d). Utilities, with reference locations, availability and compatibility.
- (e). Screening and buffering with reference to type, dimensions and character.
- (f). Required yards and other open space.
- (g). General compatibility with adjacent properties and other property in the district.
- (h). Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Planning and Zoning Commission meeting and Mayor/Board of Aldermen meeting. Documents shall be submitted thirty (30) days prior to the Planning and Zoning Commission meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.


Signature

01-24-14
Date



Episcopal Church of the Creator

To the City of Clinton Planning and Zoning Commission:

The Vestry at the Episcopal Church of the Creator, 1445 Clinton-Raymond Road, Clinton, Mississippi has been working on a project that has been a dream around here for quite some time. We have had one or more temporary buildings on our site since we first began worshipping in this location in 1978.

Our intention at this time, and our **Request for Conditional Use** is as follows:

- To remove our two remaining temporary buildings (a storage shed and a separate building housing two Christian Education classrooms),
- To replace these temporary buildings with one new building of approximately 1300 square feet,
- To build this new building in a style compatible with the appearance of our existing church buildings, and
- To make necessary improvements to our surface storm water drainage system in order to prevent future flooding and to further stabilize our building site.

Thank you for the gracious assistance of your staff throughout this process and for your thoughtful consideration of our request.

Yours in Christ,

Rev. Robert M. Blanton
Priest-in-Charge
Episcopal Church of the Creator

BIRDWELL ELECTRIC

O. Box 2307
Clinton, MS 39060
(601) 924-4691

INVOICE

10797

DATE

1-14-14

S CITY OF CLINTON
O
L COMMUNITY DEVELOPMENT , MAIN STREET
D ROY EDWARDS
T
O

QUANTITY	DESCRIPTION	AMOUNT
	<i>ESTIMATE</i>	
1	CHANGE BREAKERS IN A/C UNITS TO MEET MANUFACTURES SPECS	
2	RERUN WATER HEATER CIRCUIT IN CONDUIT	
3	SECURE CONDUIT ON ROOF	
4	GLUE CONDUIT FITTINGS ON ROOF CONDUIT	
5	REPAIR OUTLET AT BACK OF BUILDING	
6	INSTALL TWIN BREAKER ON DOUBLED UP CIRCUITS	
7	PANEL BLANKS	
8	GROUND AND NEUTRAL BAR , REMOVE BONDING	575.00
	INSTALL 175 WATT LED LIGHT ON FLAG POLE	450.00
SUB TOTAL		
SALES TAX		
TOTAL ►		1025.00

RECEIVED BY _____

Net due upon receipt of this invoice

BIRDWELL ELECTRIC

O. Box 2307
Clinton, MS 39060
(601) 924-4691

INVOICE

10798

DATE

1-14-14

S CITY HALL
O _____
L ROY EDWARDS
D _____
T _____
O _____

QUANTITY	DESCRIPTION	AMOUNT
	<i>ESTIMATE</i>	
1	INSTALL GFCI RECEPTACLE IN HALF SINK AREA BY COFFEE MACHINE	
2	INSTALL GFCI RECEPTACLE IN ENGINEERING REST ROOM	
3	INSTALL 1/2" PLUG IN OUTLET BOX BY METER BASE	120.00
	FLAG LIGHT NOT WORKING , REPAIRS NOT TO EXCEED	
	150.00 WITHOUT APPROVAL FROM ROY EDWARDS	
SUB TOTAL		
SALES TAX		
TOTAL ►		

RECEIVED BY _____

Net due upon receipt of this invoice

CITY OF CLINTON

COPIER PROPOSAL - DETAIL INPUT & CALCULATION WORKSHEET

Wednesday, January 29, 2014

DEPARTMENT	POLICE DEPARTMENT	ESTIMATED USAGE PER MONTH (BLACK)	1,500	(COLOR)	100
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PROPOSALS		EQUIPMENT LEASE/MO	USAGE		RATE PER COPY		MONTHLY EST EXPENSE
VENDOR/ PROVIDER	DESCRIPTION		FLAT RATE	QTY ALLOW	ALLOWANCE	BLACK - OVER	
R J YOUNG	RICOH MPC305SPF (color)	57.50	15.00	1,500	0.0100	0.0100	80.50
RICOH	RICOH MPC305SPF (color)	76.99	-	-	-	0.0100	99.99
					-		-
					-		-
					-		-

RECOMMENDATION

Based on the estimated usage, and the estimated monthly costs figures, it is our recommendation that we accept the lease proposal from RJ Young, for a Ricoh MPC305SPF color multi-function unit for use by the Police Department.

This multi-function unit will allow several officers to copy, print, and scan, from a single piece of equipment, thus replacing several outdated and unreliable machines. It is anticipated the unit will serve offices primarily within the newly renovated area. The color function is needed in preparing grant paperwork, presentations, and reports. RJ Young currently maintains another copier unit within the department office, which is in line with our plans to standardize equipment and providers (when possible).

The supplies (except paper) and support of the unit are covered under the lease agreement. The system also will increase efficiency, processing speed, and overall capacity.

Jimmy Baldree, Deputy Clerk 1/29/2014

RECOMMENDATION PREPARED BY / DATE

Clinton Police Department

Proposed Solution

State Contract Cash Price = \$ 2409.00

RJ Young Cash Price = \$ 1814.00

36 month FMV lease = \$ 57.50 mo.

Supply Maintenance Plan

> Includes all parts, labor, mono and color toners.

> Cost per copy = ~~.0167~~ ^{.08} mono and **.0920**

color. Base amount of copies to be agreed upon (minimum 1500 mono) before completion of contract with overages billed @ cpc listed above.

> **Pricing includes all delivery, set up and training.**

- Ricoh MPC305SPF

- Print /Copy/Scan up to 31 ppm mono or color.
- Copy, Print, Scan, fax capable with your existing network
- 50 Sheet Automatic Document Feeder
- 1 x 250 Sheet Adjustable Paper Tray and 100 Sheet Bypass Tray
- Standard Duplex for All Functions
- PCL 5c/6, Adobe Postscript Print Drivers



Quote Document for

CITY OF CLINTON

Date: January 24, 2014

<u>Quantity</u>	<u>Item Description</u>	<u>Ext Selling Price</u>
1	MPC305SPF Configurable PTO Model	
	RICOH MPC305SPF	
	DIGITAL QC 120/15AMP SURGE	
	PROTECTOR	
1	NETWORK & SCAN CONNECT - SEG	
	BC3	
1	[SOW]PS/DOC	
	SVC/INSTALLATIONRICOH AT	
	REMOTE	

36 month Lease of

\$76.99

Technology Service

36 Month Service Term

<u>Quantity</u>	<u>Description</u>	<u>Ext Rate</u>
1	MPC305SPF Configurable PTO Model	
	<i>Includes</i> 0 B&W copies per Month per unit	
	overages at 0.0100 cents per page	
	0 color copies per Month per unit	
	overages at 0.0800 cents per page	
	SILVER - includes Parts, Labor, Toner	
	excludes Staples and Paper	

Reservation of Rights—This quote is based upon the information provided by you, and the assumptions made by us in preparing the information contained herein. While care has been taken to ensure the accuracy of this quote, we make no representations or warranties about the accuracy, completeness or adequacy of the information contained herein, and shall not be liable for any errors or omissions. We recognize your right to negotiate and approve the terms of any resulting contract and we reserve the same right. We also acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. THIS QUOTE IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND IS NOT, NOR SHOULD IT BE CONSTRUED AS, AN OFFER TO SELL/LEASE THE GOODS OR SERVICES LISTED HEREIN.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF CLINTON, MISSISSIPPI DECLARING
THE NECESSITY OF PROPOSED IMPROVEMENTS, BEING A
SANITARY SEWER, THE COST OF WHICH IS TO
BE ASSESSED AGAINST THE PROPERTY BENEFITTED,
DESCRIBING THE NATURE AND EXTENT OF THE WORK
THE GENERAL CHARACTER OF THE MATERIALS TO BE USED,
THE LOCATION AND TERMINAL POINTS OF SAID SANITARY SEWER,
AND DEFINING THE AREAS IN WHICH SUCH
IMPROVEMENTS ARE TO BE MADE, PROVIDING FOR THE
PUBLICATION OF THIS RESOLUTION AND FIXING A DATE
FOR THE HEARING OF OBJECTIONS OR REMONSTRANCES,
AND FOR RELATED PURPOSES OF THE
SOUTHERN OAKS SEWER PROJECT**

**WHEREAS, Mississippi Code Annotated, Section 21-41-1, et seq., authorizes
the Mayor and Board of Aldermen, being the governing authority of the City of
Clinton, Mississippi, to cause local improvements in the form of a public sewer to be
constructed either wholly or partly at the cost of the property owners benefited by
such improvements by levying and collecting special assessments on such
improvements in the manner provided by the aforesaid law; and**

**WHEREAS, the governing authority of the City of Clinton, Mississippi does,
hereby determine to make the following improvements:**

**Sanitary sewer improvements form the Benefited Area
described as follows: construction of a sanitary sewer
project including construction of approximately 6935
feet of P.V.C. sanitary sewer main to connect existing
infrastructure in the Benefited Area to existing
infrastructure of the City of Clinton, a new 90 GPM
duplex pump and force main and the necessary
manholes and appurtenances to serve the Benefitted
Area. And necessary improvements to the interior
existing sewer improvements.**

The Benefited Area affected by the above improvements and against which property the cost of such improvements will be assessed is described as follows:

See Exhibit "A" attached hereto.

WHEREAS, the governing authority of the City of Clinton does hereby find, determine and adjudicate that such improvements are necessary and in the public interest and the total cost of such improvements should be assessed against the property benefited, which benefited property is hereby found and determined to be the property as hereinabove described and designated as the Benefited Area; and,

WHEREAS, the total cost of the project including allowance for contingencies, engineering, testing, interest, rights of way and legal fees for such project is estimated to be \$337,953.00; and,

WHEREAS, plans and specifications of the aforesaid project have been completed by Williford Gearhart and Knight, Inc. and are on file in the office of the Williford Gearhart and Knight at 204 West Leake St, Clinton, MS and on file in the office of the City Clerk at 300 Jefferson Street, Clinton, Mississippi 39056; and,

WHEREAS, having found, determined, and declared necessary the proposed improvements and desiring to fix a date when the governing authority of the City of Clinton shall meet, which date shall be not less than 15 days after the date of the first publication of a notice providing for such meeting, to hear objections and remonstrances that may be made to said improvements and how the cost thereof shall be paid; and,

WHEREAS, the City Clerk is hereby directed to cause publication of said notice to be made in the form, manner and for the time required by law and such

City Clerk is directed to send a copy of the notice, by certified mail, postage prepaid, within 5 days after the first publication of the notice herein provided for, to the last known address and owners of property affected by this Resolution as determine by the land rolls last approved by the County and to be benefited by the improvements to be made, which property owners and their last known addresses as shown by the land rolls last approved by the County are hereby found and determined to be as follows:

See Exhibit "B" attached hereto.

NOW, THEREFORE:

BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Clinton, Mississippi that the governing authority of the City of Clinton does hereby determine to make special improvements within the City by the laying out and construction of a sanitary sewer generally described, as hereinbefore set forth, which improvements shall be made in accordance with plans and specifications for such system prepared by Williford Gearhart and Knight, Inc. and on file at the address hereinbefore stated and in the office of the City Clerk of the City of Clinton, which plans and specifications are hereby approved.

BE IT FURTHER RESOLVED, that the governing authority of the City of Clinton does hereby find, determine and adjudicate that the hereinbefore described improvements are necessary and in the public interest and that the total costs of such improvements should be assessed against the property benefited which benefited property is hereby found and determined to be the property hereinbefore described and designated as the Benefited Area.

BE IT FURTHER RESOLVED, that the total cost of such special improvements including the sums required for contingencies, engineering, testing, interest, legal expenses and rights of way for the project is hereby estimated to be the sum of \$337,953.00

BE IT FURTHER RESOLVED, that the total cost of the special improvement project in the estimated amount of \$337,953.00 shall be assessed against the property benefited, which property benefited is more particularly described above.

BE IT FURTHER RESOLVED, that the owners of the property to be benefited, against which assessment for costs of such improvement project will be made, and effected by this Resolution and the last known addresses of such owners are as set forth above.

BE IT FURTHER RESOLVED, that the Mayor and Board of Aldermen of the City of Clinton, Mississippi shall hold a meeting on the 18th day of March, 2014, at 7 p.m. at the Municipal Courtroom, 305 Monroe Street, Clinton, Mississippi, said meeting will be more than 15 days after the date of the first publication of this Resolution and the notice declaring the necessity of construction of said special improvements, for the purpose of hearing any and all objections or remonstrances to the construction of said special improvements or any part thereof.

BE IT FURTHER RESOLVED, that the City Clerk of the City of Clinton, Mississippi is hereby directed to cause a notice to be published together with this Resolution once each week for three consecutive publications in a public newspaper, The Clarion Ledger, having a general circulation in the municipality and is further

directed to send a copy of such notice, by certified mail, postage prepaid, within five days after the first publication of the notice herein provided for, to the owners of the property affected by this Resolution as above named at the last known address as herein stated, such notice to be in the following form:

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Mayor and Board of Aldermen of the City of Clinton, Mississippi will meet March 18, 2014, at 7 p.m. in the Municipal Courtroom, 305 Monroe Street, in the City of Clinton, Mississippi to hear any objections or remonstrances that may be made to the following improvements, or any part thereof, which the Mayor and Board of Aldermen have found, determined and adjudicated to be necessary and in the public interest:

The laying out and construction of a public sewer generally described as follows:

Sanitary sewer improvements form the Benefited Area described as follows: construction of a sanitary sewer project including construction of approximately 6935 feet of P.V.C. sanitary sewer main to connect existing infrastructure in the Benefited Area to existing infrastructure of the City of Clinton, a new 90 GPM duplex pump and force main and the necessary manholes and appurtenances to serve the Benefitted Area. And necessary improvements to the interior existing sewer improvements.

The Benefited Area affected by the above improvements and against which property the cost of such improvements will be assessed is described as follows:

See Exhibit "A" attached hereto.

The names and addresses of the owners of the property affected by the improvements aforesaid are as follows:

See Exhibit "B" attached hereto.

At said meeting, or at a time and place, to which same may be adjourned, any person aggrieved may appear in person, by attorney, or by petition and may object to, or protest against said improvements or any part thereof; the Mayor and Board of Aldermen will consider the objections and protests, if any, and may confirm, amend, modify or rescind the Resolution of Necessity and shall determine whether said improvements shall be made and how the costs thereof shall be paid, which determination shall be final and conclusive.

However, if a majority of the property owners owning more than 50% of the property involved and actually occupying property owned by them and included within that area determined to be benefited shall file a protest, then the improvements shall not be made.

The plans and specifications of the work constituting the improvements to be made are on file in the office of the City Clerk of the City of Clinton at the City Hall located in Clinton, Mississippi, and the office of the Williford Gearhart & Knight 204 West Leake Street, Clinton, Mississippi.

BY ORDER OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CLINTON, MISSISSIPPI, in a regular meeting assembled on this the 3rd day of February, 2014.




/s/Russell Wall
RUSSELL WALL, CITY CLERK
CITY OF CLINTON, MISSISSIPPI

Publish: FEBRUARY 21, FEBRUARY 28 & MARCH 7, 2014

SO RESOLVED by the Mayor and Board of Aldermen of the City of Clinton
Mississippi, in regular meeting assembled on this the 3rd day of February, 2014.



/s/ Phil Fisher
Phil Fisher, Mayor of the City
of Clinton, Mississippi

ATTEST:



/s/ Russell Wall

Russell Wall

City Clerk



EXHIBIT A

PART OF THE SOUTHWEST ¼ OF SECTION 8 AND PART OF THE SOUTHWEST ¼ OF SECTION 9, ALL IN TOWNSHIP 6 NORTH, RANGE 1 WEST, HINDS COUNTY, MISSISSIPPI, AND DESCRIBED AS FOLLOWS:

Begin at the Northeast corner of Pinehaven Estates Subdivision as recorded in the Chancery Clerk's Office of Hinds County at Jackson, Mississippi in Plat Book 29, at Page 31; From said Point of Beginning run thence North 89° 27' West, along the North line of said subdivision a distance of 2476.84 feet to the East Right-of-Way line of Pinehaven Road; thence North 0° 07' East, along said Right-of-Way line (40 feet right and left) a distance of 146.14 feet; thence South 89° 40' East, a distance of 497.19 feet to an iron pin; thence South 89° 24' East, a distance of 485.9 feet to a cross-tie fence post; thence South 89° 08' 50" East, a distance of 1408.49 feet to an iron pin; thence South 89° 28' 44" East, a distance of 460.27 feet to a cross-tie fence post; thence North 0° 13' 29" East, a distance of 749.33 feet to an iron pin; thence South 89° 38' East, a distance of 2140.53 feet to an iron pin; thence South 5° 29' West, a distance of 871.8 feet to an iron pin; thence West a distance of 420.0 feet to an iron pin; thence Southerly along a curve to the left having a radius of 323.37 feet a distance of 412.00 feet, said curve has a chord of South, a distance of 384.7 feet to an iron pin; thence East a distance of 403.16 feet to an iron pin; thence South 1° 28' West, a distance of 189.77 feet to an iron pin; thence South 2° 14' West, a distance of 267.68 feet to an iron pin; thence South 3° 08' East, a distance of 400.94 feet to an iron pin; thence South 87° 52' West, a distance of 453.66 feet to an iron pin; thence South 13° 22' West, a distance of 523.93 feet to an iron pin; thence North 89° 38' West, a distance of 1482.71 feet to an iron pin; thence North 0° 17' East, a distance of 1288.32 feet to an iron pin on the South line of the extension of Keith Lane; thence North 89° 51' West, along said South line a distance of 375.56 feet, to an iron pin on the East line of said subdivision; thence North 0° 18' East, along said East line a distance of 50.0 feet to an iron pin on the North line of said extension; thence South 89° 51' East, along said North line a distance of 375.41 feet to an iron pin; thence North 0° 04' East, a distance of 414.42 feet to an iron pin; thence North 89° 41' West, a distance of 374.93 feet to the Point of Beginning containing 124.93 Acres, more or less.

THE BENEFITTED AREA ALSO INCLUDES SOUTHERN OAKS SUBDIVISION (BK 36 PG 23), SOUTHERN OAKS SUBDIVISION PART 2 (BK 36 PG 41), SOUTHERN OAKS SUBDIVISION PART 3, SOUTHERN OAKS SUBDIVISION PART 4, SOUTHERN OAKS SUBDIVISION PART 5 (BK 37 PG 28), SOUTHERN OAKS SUBDIVISION PART 6 (BK 37 PG 31), SOUTHERN OAKS SUBDIVISION PART 7 (BK 37 PG 39) SOUTHERN OAKS SUBDIVISION PART 8 (BK 38 PG 23), SOUTHERN OAKS SUBDIVISION PART 9 (BK 38 PG 39) BOOK AND PAGE REFERENECES ARE TO THE LAND RECORDS OF THE CHANCERY CLERK OF HINDS COUNTY AT JACKSON, MS.

THE BENEFITTED AREA ALSO INCLUDES THE FOLLOWING PARCELS LOCATION IN HINDS COUNTY, MS: 2852-634-15, 2852-634, 2859-910-147, 2852-634-20, 2852-634-22, 2852-634-7.

John T. Martin
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Betty B. Joullian
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Clinton, MS 39056

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Susie Buford Revocable Trust
6 Charleston Avenue
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Allen L. Perry
Jane D. Perry
14 Chatham Place
Clinton, MS 39056

Ed W. Porter
Lynn L. Porter
8 Charleston Avenue
Clinton, MS 39056

Woody L. Osborn
Melanie S. Osborn
13 Charleston Avenue
Clinton, MS 39056

Jesse J. Jones, Jr.
Beverly C. Jones
10 Charleston Avenue
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Vivia Gunn Revocable Trust
11 Charleston Avenue
Clinton, MS 39056

Brenda N. Hinson
12 Charleston Avenue
Clinton, MS 39056

Wallace H. Lammons, Jr.
9 Charleston Avenue
Clinton, MS 39056

James W. Davis
Dawn R. Davis
14 Charleston Avenue
Clinton, MS 39056

James M. McGuffie
Cynthia P. McGuffie
7 Charleston Avenue
Clinton, MS 39056

Augustus A. Dulaney
16 Charleston Avenue
Clinton, MS 39056

Maxie L. Gordon
Felicia Gordon
5 Charleston Avenue
Clinton, MS 39056

Jon R. Patterson
Melanie S. Patterson
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Vicksburg, MS 39180

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