

CITY OF CLINTON
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, JANUARY 7, 2014 - 7:00 P.M.
MUNICIPAL COURTROOM – 305 MONROE STREET

WELCOME AND CALL TO ORDER Mayor Phil Fisher

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

The invocation was led by Alderwoman Cossitt followed by the pledge of allegiance to the flag led by Alderman Cashion.

ROLL CALL City Clerk, Russell Wall

Present: Jehu Brabham – Alderman-at-Large
 David Ellis – Alderman Ward 1
 William O Barnett – Alderman Ward 3
 Greg Cronin – Alderman Ward 4
 Jan Cossitt – Alderwoman Ward 5
 Mike Cashion – Alderman Ward 6

Absent: Vacant – Alderman Ward 2

RECOGNITIONS

The Mayor read two letters received from citizens concerning the house watch program sponsored by the Clinton Police Department. In one letter the citizen wanted to extend their compliments to Officer Barlow and the other letter complemented the Clinton Police Department and their officers for a great job in implementing the program.

The Mayor recognized by presenting a plaque to Ray Holloway, Director of Parks and Recreation, for his service to the City of Clinton. Ray is leaving to become the Director of Parks and Recreation in Brookhaven, GA. His last official day will be January 15, 2014

APPROVAL OF CONSENT AGENDA ITEMS A - HH

MOTION made by Alderman Cashion and **SECONDED** by Alderman Ellis to approve the Consent Agenda Items A-HH. Item O will serve to advertise favorably the opportunities, possibilities and resources of the City of Clinton. **MOTION CARRIED UNANIMOUSLY**

DEPARTMENT HEAD REPORTS

Mike Warren, Police Chief introduced four new patrol officers that began work with the Police Department in December. He also, reported to the board the statistics for calls for service, traffic stops, number of tickets written and number of arrests made during the month of December 2013 compared to the same period in 2012. The Chief updated the board on the Police Department's responsibilities related to the School Shooter Exercise the Department recently participated in. The exercise was held on January 3, 2014.

Barry Burnside, Fire Chief updated the board on the Fire Department's responsibilities related to the School Shooter Exercise the Department recently participated in. The exercise was held on January 3, 2014. He also reported the statistics on the number of service calls including medical and fire calls for the year ending December 2013 as compared to the same period in 2012. He also updated the board on various activities and programs the Fire Department was involved in. These activities and programs included the upcoming Red Cross Wilderness First Aid courses to be held January 17, 2014 through January 19, 2014, an update on the inspections of air breathers and other firefighting equipment, that some members of the department would be attending the upcoming Fire Chief Conference, and that there would be upcoming EMT refresher courses that the departments EMT would be attending.

Mike Parker, Director of Public Works updated the board on the various activities and programs the Public Works Department was involved in. These activities and programs included an update on the collection of leaves throughout the City that would begin on January 15, 2014 and end on February 15, 2014 and that his department would be taking down the Christmas decorations during the week on the various streets in the City's downtown area.

BOARD OF ALDERMEN DISCUSSION AND REPORTS

There were no items from the Board of Aldermen.

MAYOR'S DISCUSSION AND REPORTS

APPROVE A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CLINTON, MISSISSIPPI REQUESTING THE INTRODUCTION AND PASSAGE OF A BILL ENTITLED "CITIZENS FOR ECONOMIC DEVELOPMENT ACT" (CEDA)

Upon presentation by Phil Fisher, Mayor, **MOTION** made by Alderman Barnett and **SECONDED** by Alderman Cronin the board approved a resolution of the Mayor and Board of Aldermen of the City of Clinton, Mississippi requesting the introduction and passage of a bill entitled "Citizens for Economic Development Act" (CEDA). **MOTION CARRIED UNANIMOUSLY**

AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF CLINTON, MISSISSIPPI AND STEVE KELLY TO PROVIDE CONSULTING TO THE CITY OF CLINTON FOR COMMUNITY DEVELOPMENT SHORT TERM PLANNING DURING CALENDAR YEAR 2014

Upon presentation by Phil Fisher, Mayor **MOTION** made by Alderman Ellis and **SECONDED** by Alderwoman Cossitt the board authorized the Mayor to execute a contract between the City of Clinton, Mississippi and Steve Kelly to provide consulting to the City of Clinton for community development short term planning during calendar year 2014. **MOTION CARRIED UNANIMOUSLY**

AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF CLINTON, MISSISSIPPI AND ELECTION SYSTEMS & SOFTWARE FOR TECHNICAL SERVICES AND ASSISTANCE TO BE PROVIDED IN PREPARATION OF THE VOTING MACHINES NECESSARY FOR THE SPECIAL ELECTION RUNOFF TO BE HELD JANUARY 17, 2014

Upon presentation by Russell Wall, City Clerk, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Cashion the board authorized the Mayor to execute a contract between the City of Clinton, Mississippi and Election Systems & Software for technical services and assistance to be provided in preparation of the voting machines necessary for the Special Election runoff to be held January 17, 2014. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF A FINAL RESOLUTION OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF CLINTON, MISSISSIPPI GRANTING EXEMPTION FROM AD VALOREM TAXES TO MCNEELY PLASTICS PRODUCTS WITH A TRUE VALUE OF \$706,833 FOR A FIVE (5) YEAR PERIOD BEGINNING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2016

Upon presentation by Russell Wall, City Clerk, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Cronin the board approved a final resolution of the Mayor and the Board of Aldermen of the City of Clinton, Mississippi granting exemption from ad valorem taxes to McNeely Plastics Products with a true value of \$706,833 for a five (5) year period beginning January 1, 2012 and ending December 31, 2016. **MOTION CARRIED UNANIMOUSLY**

ACTION ON MORGAN JOHNSON CONDITIONAL USE REQUEST

Upon presentation by Roy Edwards, Director of Community Development, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Cashion the board approved the request from Morgan Johnson for a conditional use to build an ATV Park to be located in the Clinton Industrial Park at 1012 Industrial Park Drive in the City of Clinton, Mississippi. See the attachment to these minutes for the conditions of this approval. **MOTION CARRIED UNANIMOUSLY**

SET A PUBLIC HEARING FOR PARKMAN PROPERTIES, LLC FOR A DIMENSIONAL VARIANCE AT 303 JEFFERSON STREET FOR JANUARY 28, 2014

Upon presentation by Roy Edwards, Director of Community Development, **MOTION** made by Alderman Cronin and **SECONDED** by Alderman Ellis the board set a Public Hearing for Parkman Properties, LLC for a dimensional variance at 300 Jefferson Street for January 28, 2014 at 6:30 pm to be held in the Municipal Courtroom located at 305 Monroe Street in the City of Clinton, Mississippi. **MOTION CARRIED UNANIMOUSLY**

SET A PUBLIC HEARING FOR ZONING TEXT AMENDMENTS FOR JANUARY 28, 2014

Upon presentation by Roy Edwards, Director of Community Development, **MOTION** made by Alderman Barnett and **SECONDED** by Alderman Cashion the board set a Public Hearing for Zoning Text Amendments for January 28, 2014 at 6:30 pm to be held in the Municipal Courtroom located at 305 Monroe Street in the City of Clinton, Mississippi. **MOTION CARRIED UNANIMOUSLY**

DECLARE AS SURPLUS PROPERTY AND APPROVE THE SALE OR DISPOSAL OF THE ATTACHED LIST OF CITY PROPERTY

Upon presentation by Michael Warren, Police Chief, **MOTION** made by Alderman Barnett and **SECONDED** by Alderwoman Cossitt the board declared as surplus property and approved the sale or disposal of the attached list of City property. **MOTION CARRIED UNANIMOUSLY**

ACCEPT A DONATION FROM WAL-MART IN THE AMOUNT OF \$1,000.00

Upon presentation by Michael Warren, Police Chief, **MOTION** made by Alderman Cronin and **SECONDED** by Alderman Barnett the board accepted a donation from Wal-Mart in the amount of \$1,000.00. **MOTION CARRIED UNANIMOUSLY**

ACCEPT A DONATION FROM FRED'S SUPER DOLLAR IN THE AMOUNT OF \$374.00

Upon presentation by Michael Warren, Police Chief, **MOTION** made by Alderwoman Cossitt and **SECONDED** by Alderman Ellis the board accepted a donation from Fred's Super Dollar in the amount of \$374.00. **MOTION CARRIED UNANIMOUSLY**

ACCEPTANCE OF A CERTIFICATE OF SUBSTANTIAL COMPLETION FOR CLINTON FIRE STATION #2

Upon presentation by Barry Burnside, Fire Chief, **MOTION** made by Alderman Ellis and **SECONDED** by Alderman Brabham the board accepted a Certificate of Substantial Completion for Clinton Fire Station #2. **MOTION CARRIED UNANIMOUSLY**

ACCEPT A DONATION FROM FRED'S SUPER DOLLAR IN THE AMOUNT OF \$374.00

Upon presentation by Barry Burnside, Fire Chief, **MOTION** made by Alderwoman Cossitt and **SECONDED** by Alderman Cashion the board accepted a donation from Fred's Supper Dollar in the amount of \$374.00. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF A SPONSERSHIP RECRUITMENT FRIENDS OF THE PARK PACKAGE

Upon presentation by Ray Holloway, Director of Parks and Recreation, **MOTION** made by Alderman Barnett and **SECONDED** by Alderman Cashion the board approved a Sponsorship Recruitment Friends of the Park Package. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF NEW FIELD/FACILITY RENTAL FORMS AND NEW DEPARTMENT FEES

Upon presentation by Ray Holloway, Director of Parks and Recreation, **MOTION** made by Alderman Cronin and **SECONDED** by Alderman Ellis the board approved new field/facility rental forms and new department fees. **MOTION CARRIED UNANIMOUSLY**

ACCEPT A DONATION FROM THE FRIENDS OF CPRD CHALLENGER LEAGUE IN THE AMOUNT OF \$1,550.00

Upon presentation by Ray Holloway, Director of Parks and Recreation, **MOTION** made by Alderman Cashion and **SECONDED** by Alderman Barnett the board accepted a donation from the Friends of CPRD Challenger League in the amount of \$1,550.00. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF THE CPI ADJUSTMENT FOR THE WASTEWATER TREATMENT PLANT FROM SEVERN TRENT

Upon presentation by Mike Parker, Director of Public Works, **MOTION** made by Alderman Barnett and **SECONDED** by Alderman Ellis the board approved the CPI adjustment for the Wastewater Treatment Plant from Severn Trent. **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF AN AMENDMENT TO THE GENERAL PROFESSIONAL SERVICES AGREEMENT BETWEEN WILLIFORD, GEARHART & KNIGHT AND THE CITY OF CLINTON, MISSISSIPPI

Upon presentation by Mike Parker, Director of Public Works, **MOTION** made by Alderwoman Cossitt and **SECONDED** by Alderman Cashion the board approved an amendment to the General Professional Services Agreement between Williford, Gearhart & Knight and the City of Clinton , Mississippi. **MOTION CARRIED UNANIMOUSLY**

APPROVE A RESOLUTION FOR THE CONSTRUCTION OF AN ASPHALT MULTI-USE PATH TO BE LOCATED ALONG THE NORTH SIDE OF ARROW DRIVE AND ON CURRENTLY LEASED 16TH SECTION PROPERTY ON TRACEWAY PARK ALONG CYNTHIA ROAD

This item was removed from the agenda and no action was taken by the board.

APPROVE A RESOLUTION FOR THE CONSTRUCTION OF AN ASPHALT MULTI-USE PATH TO BE LOCATED ALONG THE NORTH SIDE OF ARROW DRIVE FROM PINEHAVEN DRIVE TO CLINTON HIGH SCHOOL

This item was removed from the agenda and no action was taken by the board.

AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF CLINTON, MISSISSIPPI AND THE JACKSON/HINDS LIBRARY SYSTEM FOR LIBRARY SERVICES AND THE LEASE AND USE OF A BUILDING AND RELATED FACILITIES RELATED TO THE QUISENBERRY LIBRARY

This item was removed from the agenda and no action was taken by the board.

OTHER BUSINESS

RESIND REQUIREMENT FOR GATED PARKING AT COLLEGE STATION

Upon presentation by Roy Edwards, Director of Community Development, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Cashion the board amended the conditions that were approved at the October 1, 2013 regular meeting of the Mayor and Board of Alderman to remove only the condition to add a gate to the parking area behind the proposed building. This was the only condition of those passed at the October 1, 2013 meeting to be removed. All other conditions would remain in force. **MOTION CARRIED UNANIMOUSLY**

APPEAL DECISION TO REQUIRE PERMANENT STORM WATER RUNOFF CONTROL AT COLLEGE STATION DEVELOPMENT

This item was removed from the agenda and no action was taken by the board.

ADJOURN 8:23 P.M.

MOTION made by Alderman Brabham and **SECONDED** by Alderman Cashion to adjourn until the next regular meeting of the Mayor and Board of Aldermen to be held January 21, 2014 at 7:00 p.m. **MOTION CARRIED UNANIMOUSLY**

APPROVED: _____

Philip R. Fisher, Mayor

Date _____

ATTEST: _____

Russell L. Wall, City Clerk

Date _____



ALDERMEN

David Ellis
Ward One

Tony M. Greer
Ward Two

William O. Barnett
Ward Three

Greg K. Cronin
Ward Four

City of Clinton

Mississippi

Phil Fisher, Mayor

ALDERMEN

Jan Cossitt
Ward Five

Mike Cashion
Ward Six

Jehu Brabham
Alderman-At-Large

Russell L. Wall
City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CLINTON, MISSISSIPPI REQUESTING THE INTRODUCTION AND PASSAGE OF A BILL ENTITLED "CITIZENS FOR ECONOMIC DEVELOPMENT ACT" (CEDA)

Resolution of the Mayor and Board of Aldermen of the City of Clinton, Mississippi, requesting the introduction and passage of a bill entitled "Citizens for Economic Development Act" (CEDA). Specifically, we are requesting that the Mississippi Legislature pass this bill and the Governor sign it into law. This bill would allow citizens of a municipality the option of voting on the imposition of a local sales tax. The purpose of this legislation is to locally fund, without impacting the state general fund budget, the implementation and completion of special projects which would enhance the quality of life of local citizens and improve economic development opportunities for the municipality as well as the state. Accordingly, we submit the following in support thereof:

WHEREAS, economic development occurs where **infrastructure and municipal** services can be provided easily, efficiently, and at a reasonable cost;

WHEREAS, municipal services **provide drinking water, utilities, sewer disposal, police and fire protection, maintenance of roads and many other services to local business and industries which provide jobs and employment to local citizens;**

WHEREAS, good infrastructure is **essential** to economic development and job creation;

WHEREAS, many municipalities in Mississippi don't have access to adequate capital and the municipalities do not have sufficient statutory authority or enough debt capacity to borrow money for essential and costly public projects, many of which are directly tied to economic development and quality of life;

WHEREAS, the use of an optional sales tax could save **municipalities** substantial amounts of **taxpayer money** on bond project interest payments because projects could be paid off in a shorter period of time;

WHEREAS, a municipal project funded by the provisions of the Citizens for Economic Development Act (CEDA) would represent the vote and approval of the local citizens;

WHEREAS, the details of each project approved by voters under the Citizens for Economic Development Act would be specifically set forth and the local sales tax funding such project would immediately cease upon the final debt payment; and

WHEREAS, other states in our region have enacted similar laws as the Citizens for Economic Development Act (CEDA) to provide their local constituents with an opportunity to fund essential economic development projects;

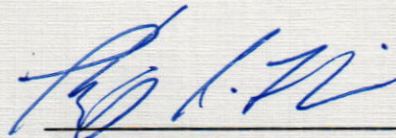
NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CLINTON, MISSISSIPPI, WE REQUEST THE INTRODUCTION AND PASSAGE OF A BILL ENTITLED "CITIZENS FOR ECONOMIC DEVELOPMENT ACT" (CEDA). SPECIFICALLY, WE ARE REQUESTING THAT THE MISSISSIPPI LEGISLATURE PASS THIS BILL AND THE GOVERNOR SIGN IT INTO LAW. THIS GENERAL ENABLING LEGISLATION WILL BE AVAILABLE TO ANY MUNICIPALITY AND WILL REQUIRE THE VOTERS OF SUCH LOCALITY TO APPROVE ANY SPECIAL PROJECTS FUNDED THEREUNDER WHICH WILL ENHANCE THE QUALITY OF LIFE OF THE CITIZENS AND IMPROVE ECONOMIC DEVELOPMENT OPPORTUNITIES FOR THE MUNICIPALITY AS WELL AS THE STATE WITH THE FOLLOWING CHARACTERISTICS:

- I. AN "UP-FRONT" (60% VOTE FOR PASSAGE) REFERENDUM IN ORDER FOR THE TAX TO BE LEVEID;
- II. A SALES TAX OF NO MORE THAN 1% ON GOODS CURRENTLY TAXED AT 7%. **TAX MONIES COLLECTED BY THE MUNICIPALITY ARE FORWARDED TO THE STATE AND THEN RETURNED TO THE MUNICIPALITY TO UNDERTAKE AND COMPLETE CITIZEN APPROVED PROJECTS;**
- III. THE TAX **CEASES** AND IS DISCONTINUED IMMEDIATELY UPON RETIREMENT OF PROJECT INDEBTEDNESS. CEDA IS PROJECT SPECIFIC AND TIME LIMITED.

Alderman Barnett moved that the foregoing Resolution be adopted. Alderman Cronin seconded the motion. The vote was as follows:

Alderman Brabham	AYE
Alderman Ellis	AYE
Alderman Ward 2	VACANT
Alderman Barnett	AYE
Alderman Cronin	AYE
Alderwoman Cossitt	AYE
Alderman Cashion	AYE

Approved on the 7th day of January 2014



Philip R. Fisher, Mayor

ATTEST:



Russell L. Wall, City Clerk



Contract

Contractor:

Steve Kelly
140 Trace Ridge Drive
Ridgeland, MS 39157

With:

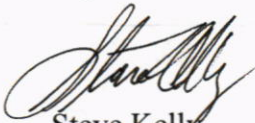
City of Clinton
300 Jefferson Street
Clinton, MS 39060

Services:

Steve Kelly to provide consulting to the City of Clinton for community development, short term planning during calendar year 2014. Services to include meeting facilitation, goals identification, and planning documentation. Services expected to begin in January 2014 or shortly thereafter, and to conclude in about 30 days.

Cost of Services:

Sixty (60) dollars per hour to include meeting facilitation, goals identification, planning documentation, and travel time to and from Clinton, MS. Payment of services is due within 30 days after delivery by Contractor of final short term planning document.

Signatures:

Steve Kelly
Contractor
Date: 1-10-2014



Phil Fisher
Mayor, City of Clinton
Date:

ELECTION Systems & Software

January 2, 2014

Re: January 17th Special Election

Quote # - ES&S-264

Russell Wall (City Clerk)
300 Jefferson Street
Post Office 156
Clinton, MS 39060
Phone (601) 924-5474
Fax (601) 925-4605
email - rwall@clintonms.org

Dear Mr. Wall,

ES&S is pleased to offer to you the following pricing for your January 17, 2014 Special Runoff Election Support.

January 17th, Special Election Support - Ward 2

Election Technical Support - \$835/per day 3 days - \$2,505.00

Ballot Printing - \$0.25/each per ballot - Quantity TBD

Ballot on Demand Printing - \$0.46/each per ballot - Quantity TBD

1. Pricing is valid for 90 days.
2. Price includes all travel and expenses.
3. All Sales, Services and Licenses are subject and bound to the terms and conditions of ES&S.
4. Any applicable sales taxes have not been included in pricing and are the responsibility of the customer.

Thank you again for the opportunity to quote your election needs. Please feel free to call with any questions you might have pertaining to this proposal.

Sincerely,



Bill Lowe
Election Systems & Software
State of Mississippi
5738 Hwy 80 West Suite C
Jackson, MS 39209
Phone - 601-922-2476
Cell - 601-497-4769
Fax - 601-922-8475


Election Official Approval

Attest: 
RUSSELL L. WALL, City Clerk



"Maintaining Voter Confidence. Enhancing the Voting Experience."

11208 John Galt Boulevard • Omaha, NE 68137 USA • Phone: 402.593.0101 • Toll-Free: 1.800.247.8683 • Fax: 402.593.8107 • www.essvote.com

**FINAL RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF CLINTON, MISSISSIPPI GRANTING EXEMPTION
FROM AD VALOREM TAXES**

The Mayor and Board of Aldermen next took up for consideration the matter of granting tax exemption from ad valorem taxes for McNeely Plastic Products, Inc., and the following Resolution, being first reduced to writing, was introduced:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CLINTON, MISSISSIPPI, GRANTING **FINAL APPROVAL** OF AD VALOREM TAX EXEMPTION FOR AN INITIAL FIVE-YEAR PERIOD TO MCNEELY PLASTIC PRODUCTS, INC., AS AUTHORIZED BY SECTION 27-31-101, ET SEQ., OF THE MISSISSIPPI CODE OF 1972, AS AMENDED.

WHEREAS, heretofore, McNeely Plastic Products, Inc. authorized to do business and is doing business in the City of Clinton, Hinds County, Mississippi, filed with the Mayor and Board of Aldermen of the City of Clinton, Mississippi, an application for exemption from ad valorem taxes, except Clinton Public School District ad valorem taxes, for a five-year period as authorized by Section 27-31-101, et seq., of the Mississippi Code of 1972, as amended;

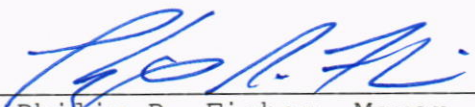
WHEREAS, said Application having been approved by this body for submission to the Mississippi State Tax Commission which in turn certified that the properties described in the Application are eligible for exemption in accordance with the provisions of the aforementioned Section;

NOW, THEREFORE, it is ordered by the Mayor and Board of Aldermen of the City of Clinton, Mississippi, that the Application of McNeely Plastics Product, Inc. is hereby approved and that the property described in Exhibit A to the Application with a true value of \$706,833.00 is hereby approved for a twenty-four (24) mill exemption from ad valorem taxation, except Clinton Public School District ad valorem taxes, for a five-year period beginning January 1, 2012 and ending December 31, 2016.

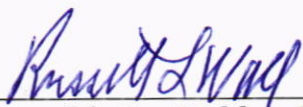
A motion for adoption was made by Alderman Brabham and seconded by Alderman Cronin and the foregoing resolution having been first reduced to writing and no request being made by the Mayor or any member of the Board of Aldermen that the Resolution be read by the City Clerk, before any vote was taken, it was submitted to the Board of Aldermen for the passage or rejection on roll call vote upon the vote being as follows, to-wit:

Alderman Barnett:	AYE
Alderman Ellis:	AYE
Ward 2 Vacant	VACANT
Alderman Barnett:	AYE
Alderman Cronin:	AYE
Alderwoman Cossitt:	AYE
Alderman Cashion:	AYE

WHEREUPON, the foregoing Resolution was declared passed and adopted at a regular meeting of the Mayor and Board of Aldermen of the City of Clinton, Mississippi, on this 7th day of January, 2014.


Philip R. Fisher, Mayor

ATTEST:


Russell L. Wall, City Clerk





DEPARTMENT OF
REVENUE
STATE OF MISSISSIPPI

OFFICE OF PROPERTY TAX
EXEMPTIONS & PUBLIC UTILITIES BUREAU

December 6, 2013

Mr. Russell L. Wall, Clerk
City of Clinton
P.O. Box 156
Clinton, MS 39060

RE: Ad Valorem Taxation Exemption – McNeely Plastic Products

Dear Mr. Wall:

In accordance with the authority conferred upon the MS Department of Revenue by Miss. Code Ann. Section 27-31-105, the Department hereby certifies that the above named enterprise is eligible for ad valorem tax exemption, and is in compliance with the provisions of the statute.

The exemption of the property is certified for a period of ten years, from and after January 1, 2013, with a total true value of \$706,833.

The original application for exemption is enclosed for action by the board of supervisors and/or municipal authorities. A final order is to be placed on the minutes declaring this property is exempt, the true value, and the dates when such exemption commences and expires.

According to Miss. Code Ann. Section 27-31-109, the clerk shall record the application and order approving the exemption and shall send a copy of the final order to the MS Department of Revenue.

Sincerely,

Paul J. Foreman, Director
Exemptions & Public Utilities Bureau

PJF:rf

Enclosures

cc: Mr. Scott Speights, Director, Office of State Auditor
Ms. Laura Burse, Hinds County Tax Assessor

APPLICATION TO THE BOARD OF ALDERMEN
OF
CITY OF CLINTON, MISSISSIPPI
FOR EXEMPTION FROM
AD VALOREM TAXES

RECEIVED
JUN 14 2013

OFFICE OF THE CITY CLERK
CITY OF CLINTON

APPLICATION OF **McNEELY PLASTICS PRODUCTS**
FOR EXEMPTION FROM
AD VALOREM TAXES
AS AUTHORIZED BY
SECTION §27-31-105, et seq., OF THE
MISSISSIPPI CODE OF 1972, AS AMENDED

TO THE HONORABLE BOARD OF ALDERMEN OF THE CITY OF CLINTON, MISSISSIPPI:

Comes now McNEELY PLASTIC PRODUCTS (the "Applicant") and files this its Application in triplicate for exemption from ad valorem taxation, except school district taxes and the "mandated levies" described in Code Section §27-39-329 and respectfully represents unto the Honorable Board of Aldermen of the City of Clinton, Mississippi as follows:

1. Applicant has negotiated in good faith with the Board of Aldermen as to the ad valorem tax exemption authorized by Code Section §27-31-105 and related Code Sections.
2. Applicant, McNeely Plastic Products, is a Mississippi Corporation and domiciled in Clinton, Hinds County, Mississippi at 1111 Industrial Park Drive.
3. Applicant operates as a Manufacturer of Plastic Products, within the City of Clinton, County of Hinds, Mississippi, which industry is a bona fide expanded enterprise of "public utility" within the meaning of Section §27-31-105 et seq., and related Sections of the Mississippi Code of 1972, which has made additions to or expansions of its facilities or properties or replacement of equipment used in connection with or necessary to the operation of such enterprise.
4. The Applicant is therefore eligible for the exemption granted by Code Section §27-31-105 as a manufacturing enterprise described in Code Section §27-31-101.

5. The exemption prayed for in this Application is with respect to additions to, expansions of, or replacements with respect to Applicant's said enterprise of "public utility" as enumerated in Code Section §27-31-101, which expansions, additions, and replacements will promote the industrialization of Mississippi, and will promote the development of the City of Clinton, Mississippi.

6. The Applicant has expanded and upgraded its facilities with additions and replacements during 2012. This Application relates to the additions and replacements (as listed in "Exhibit A" hereto) acquired as a result of such additions, expansions and replacements.

7. Applicant's additions, expansions, and replacements, which are the subject of this Application, were completed within the meaning of the applicable statutes of the State of Mississippi on December 31, 2012. In accordance with the provisions of Code Section §27-31-105, as amended, the exemption hereby claimed should commence on January 1, 2013.

8. The true value of all property to be exempted is \$ 2,538,115.20 as shown in the itemized list attached hereto as "Exhibit A" and made a part hereof.

9. That said new additions or expansions and replacement of equipment were completed on the 31st day of December 2012, within the meaning of the applicable statutes of the State of Mississippi; and, therefore, the exemption hereby claimed is for a ten year period to begin on the 1st day of January, 2013, and to end on the 31st day of December, 2022.

PRAYER

WHEREFORE, Applicant prays that this Board of Aldermen enter a finding that the Applicant has negotiated in good faith with the Board of Aldermen as to the requested exemption; the Applicant has in fact undertaken an addition to, expansion of, or replacement with respect to an enterprise of "public utility"; and that the additions, expansions, and replacements were completed on December 31, 2012, and that the Applicant be granted an exemption, under Code Section §27-31-105, from ad valorem taxation, except school district ad valorem taxes and the "mandated levies" described in Code Section §27-39-329, as provided by law, upon all of the tangible property described in Exhibit "A" attached hereto and made a part hereof, used in, or necessary to, the operation of Applicant's factory in the City of Clinton, Hinds County, Mississippi, for a period of ten years beginning on the 1st day of January 2013, and ending on the 31st day of December, 2022;

The Board of Aldermen of the City of Clinton, Mississippi approve this Application by a Resolution spread upon its minutes, declaring that such property is exempt from all ad valorem taxation, except school district ad valorem taxes and the "mandated levies", for a period of ten years beginning on January 1st, 2012; and forward in triplicate, the original and copies of this Application and a certified transcript of such approval to the Mississippi Department of Revenue and that, upon approval of this Application by the Mississippi Department of Revenue and the issuance of its certificate of approval, the Board of Aldermen enter a Final Order on its minutes granting the prayed for exemption and notify the County Tax Assessor of such exemption and obtain a certificate of the County Tax Assessor verifying the status of said property as non-taxable on the appropriate tax rolls.

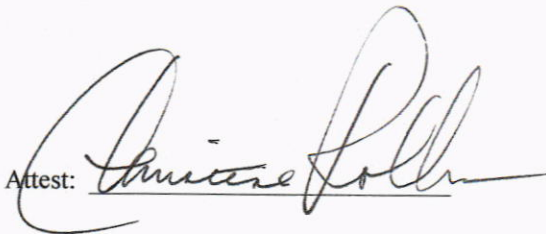
Respectfully submitted, this the 21st day of May 2013.

APPLICANT:

McNEELY PLASTIC PRODUCTS

By: 
Rita K. Payton, CFO

Title

Attest: 

MCNEELY PLASTICS
ADDITIONS/EXPANSIONS 2012

EXHIBIT "A"

<u>ACCT #</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>ACQ COST</u>
<u>1719-000-00000</u>	<u>MFG Machinery & Equipment</u>		
	28-Mar-12	MISC. 0011 2K64B-2KG VARIATOR	3,660.98
	24-Apr-12	CONTROLLER DRIVE WITH PROGRAM,	1,312.00
	18-Apr-12	3-LAYER BLOWN FILM DIE MAXICON	13,200.00
	13-Apr-12	COMPLETE CYLINDER SHUTTLE	2,780.00
	17-Apr-12	3-COLOR PRINTER PRESS W/CYLIND-Epsilon Plastics Inc.	36,850.00
	26-Apr-12	TOUCH SCREEN CT-00014 (PATRIOT	1,485.00
	02-May-12	6" AL. RAILCAR RESIN PROBE ADAPTER W	2,150.00
	04-May-12	KINER 6000 DRIVE, 2094-BM05-S	3,363.30
	16-May-12	REPLACEMENT EPIC COMPUTER SO#	12,069.00
	21-May-12	SR-2000 AIR EXPANDING, STRIP T	3,124.00
	30-Apr-12	MODEL P60 SYSTEM UPGRADE KIT--	1,380.00
	30-Apr-12	MODEL 38 AIR FLOW SENSOR (3/8"	150.00
	30-Apr-12	AUTO-CNTER WITH 3-WAY PUSH/PUL	550.00
	30-Apr-12	PRECISION 0-15 PSI AIR GAUGE	25.00
	07-Jun-12	Used 1700 mm Cold Perforator	15,000.00
	03-Jul-12	INDEX DRIVE, 513-6079	3,400.00
	20-Aug-12	HAZE-GARD C, INSTRUMENT TO MEA	25,671.40
	13-Sep-12	10HP EVAPORATOR DESIGNED TO DE	3,815.00
	18-Sep-12	1/3 INSTALLMENT FOR CENTER DRI	75,000.00
	06-Sep-12	SCANNER SENSOR FOR LI-New Synchro Scanner	7,995.00
	28-Sep-12	PORTABLE WINDER-Used	2,500.00
	26-Sep-12	TIDLAND SERIES 500 LUG SHAFT	3,494.00
	16-Oct-12	WINDING SHAFT 3" FOR CENTER W	5,334.47
	16-Oct-12	SET OF WINDING SHAFT BEARINGS	2,676.10
	17-Oct-12	POWER FLEX 700 5 A AT 3HP AC D	2,697.00
	01-Nov-12	WINDING SHAFT 3" FB1800	16,003.41
	21-Nov-12	40% DOWN PAYMENT Wulftee Stretch Wrap Machine	18,854.00
	31-Dec-12	Recl Irby0212 Ethernet Bridge	1,818.91
	31-Dec-12	Recl Enercon0312 Control Board	2,210.51
	31-Dec-12	Recl Grainger1112 Static sensr	1,350.00
	31-Dec-12	Recl Irby 0112 480V AC Drive	1,325.02
	31-Dec-12	Recl WH 0112 motor & suppress	1,692.50
	31-Dec-12	Recl WH 0112 Ventilator	1,616.19
	31-Dec-12	Recl WH 0112 Ventilator	1,742.66
	31-Dec-12	Recl WH 0212 Freq Convrtr	1,384.48
	31-Dec-12	Recl Wh 0312 Display	2,046.72
	31-Dec-12	Recl Flannigan 0612 Pump Motor	1,584.10
	31-Dec-12	Recl Michelli 0612 Deck Scale	1,345.50
	31-Dec-12	Recl Pearl 0712 GussetBd & cvr	20,802.71
	31-Dec-12	Recl McMaster 0712 Enc AC	1,546.15
	31-Dec-12	Recl WH 1112 Power Inverter	2,669.01
	31-Dec-12	Recl WH 1112 Regenerating Unit	2,583.94
	31-Dec-12	Recl WH 1212 Dual Winder	1,299.13
	31-Dec-12	Recl GCF 1212 Rittal AC	2,949.60
	31-Dec-12	Recl BST 1212 Controller	1,529.00
	31-Dec-12	Recl ISC 0312 Ionizer	1,356.46

31-Dec-12	Recl Thiele 0712 Controller AC	5,344.78
31-Dec-12	Recl Thiele 0712 Encoder	1,237.72
31-Dec-12	Recl Thiele 0712 GearDrv Seal	1,572.54
31-Dec-12	Recl Irby 0812 Integ Module	2,651.00
31-Dec-12	Recl Dbl EE 1012 Bladder Shaft	1,449.27
31-Dec-12	HS 5750W 7Axis recd1212	328,740.00

1726-000-00000 Lab Equipment

29-Mar-12	PVCA423220 CUSTOM PACK-VAC LEA	14,000.00
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1730-000-00000 Furniture and Fixtures

12-Mar-12	Discount Office Furniture, Inc	2,660.00
16-Aug-12	Budget Office Furniture	1,673.00
24-Aug-12	Budget Office Furniture	179.00
24-Aug-12	Budget Office Furniture	716.00
22-Nov-12	New Lockers for Maint Shop/Global	2,833.66
02-Jan-13	MAINTENANCE RACK (LUMP SUM FAB	2,787.48

1760-000-00000 Office Machinery & Equipment

03-Feb-12	Aventis Systems - New Server	2,321.00
28-Feb-12	2 New TV's for Upper and Lower Conf Rooms - Rita P	2,883.37
30-Mar-12	Foresight Computers - Computer Parts for Conf. TV's	1,462.00
22-Apr-12	Tori Stations for Production	1,732.84
07-May-12	CDW Direct, LLC - Shannon Watt's Laptop	1,798.72
22-May-12	Monitor Computer Room	1,070.00
17-Jul-12	Dell-Switch for Solarsoft inst	2,705.85
17-Jul-12	CDW Direct, LLC - Tori Server	7,146.23
04-Dec-12	CDW Direct, LLC - Travel Laptop & Access.	1,142.99
31-Dec-12	Recl Telpro1112 hold music	1,333.50

31-Dec-12	Raw Material and WIP Inventory 12/31/2012	1,831,282.00
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TOTAL 2012 ADDITIONS		<u>2,538,115.20</u>
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RECOMMENDATION

Company: McNeely Plastics
Estimated Investment: \$706,833 (excludes \$1,831,282 in work in process and raw materials)
Number of Employees: 105
Action Requested by Company: Exemption from property taxes on improvements and new

Proposed

2012-

Memorandum 25, 2013
 Meeting
 21,545
 24 mills

Revenue
 Abated
 Amount

General Fund					03	\$2,545
Debt Services					3	\$0
Parks & Recreation					0	\$0
Fireman & Police Disability & Relief				\$147	\$147	\$0
Library Bond & Interest Fund		0	0	\$0	\$0	\$0
Totals	38.74	24.00	18.33	\$4,107	\$1,563	\$2,545

Proposed Abatement: 24.00 mills of the general fund

Proposed Term: 10 years

Recommendation: APPROVAL of ad valorem tax abatement for McNeely Plastics in the amount of 24.00 mills of the general fund for a period of 10 years. Taxes related to raw materials and work in process are not to be abated.

Note: Millage rates for school districts are not abatable in Mississippi. **Annual revenue to the school district as a result of this expansion is \$6,422.***

*does not include values for work in process and raw materials

NOTE: This is a preliminary analysis of potential property tax benefits. Actual tax abatement is subject to the official approval of the Clinton Board of Aldermen and may vary from this proposal.

Roy Edwards

From: Morgan Johnson <mojo39180@gmail.com>
Sent: Friday, December 13, 2013 1:42 PM
To: mayor@clintonms.org; redwards@clintonms.org
Subject: ATV Park changes and maps
Attachments: ATV Packet.pdf

Dear Mayor Fisher,

Please see attached the following packet which resolves the minor outstanding issues that the council had:

1. The new name for the park will be **CROSSROADS ATV & RECREATION PARK**
2. The **sewer issue** will be resolved by **hooking up to the city's sewer** system which is 500 feet away OR by **installing a treatment system** (which is acceptable according to the city regs if sewer is NOT available) with in a time frame of 6-12 months after opening. Porta jons will have to be used up to when this takes place which will be properly maintained and cleaned.
3. A **Phase I site plan and trail map** is included showing proposed trails and safety quadrants as requested by the fire dept.
4. A **Phase II site plan and trail map** is included showing future additions (concession, office, & bath house buildings locations) and proposed additional trails
5. Last page is the possible **logo** for the park
6. An **updated 911 Plan/Emergency Management Plan** will be submitted to the Fire Dept. next week with all the additions requested by the fire chief.

If you or any of the council have any more questions or concerns, please contact me at 601-622-1025 cell.

Thanks

Morgan Johnson

CROSSROADS ATV & RECREATION PARK

1012 Industrial Park Dr.

Clinton, MS

Proposed Outlook/ Time Line Projection

Location:

1012 Industrial Park Dr. (The Old Birdsong Construction Dirt/Concrete Pit)

Size of Park:

180 Acres of rolling open land bordered by beautiful hardwood timber

Scope:

To provide weekend fun, family oriented facility consisting of 180 acres for outdoors activities such as atv (four wheelers) riding, horseback riding, paint ball challenges, mountain bike course, and running marathon events.

The park initially will open as a **primitive** ATV riding park; other admendities will follow as revanew increases.

This park will be a **DESTINATION** and an **ATTRACTION** for people from all over the Southern Region of the United States with re-occurring business.

Hours of Operation:

Friday afternoon, Saturday, and Sunday (Daylight hours ONLY)

No riding after dark

Admendities- Phase I:

Privative campground located at entrance area for tents and campers

Future Admendities-Phase II (6 -12 months):

Concession building with main office building; bath house at campground area; dependant upon layage of city sewer and water line to property

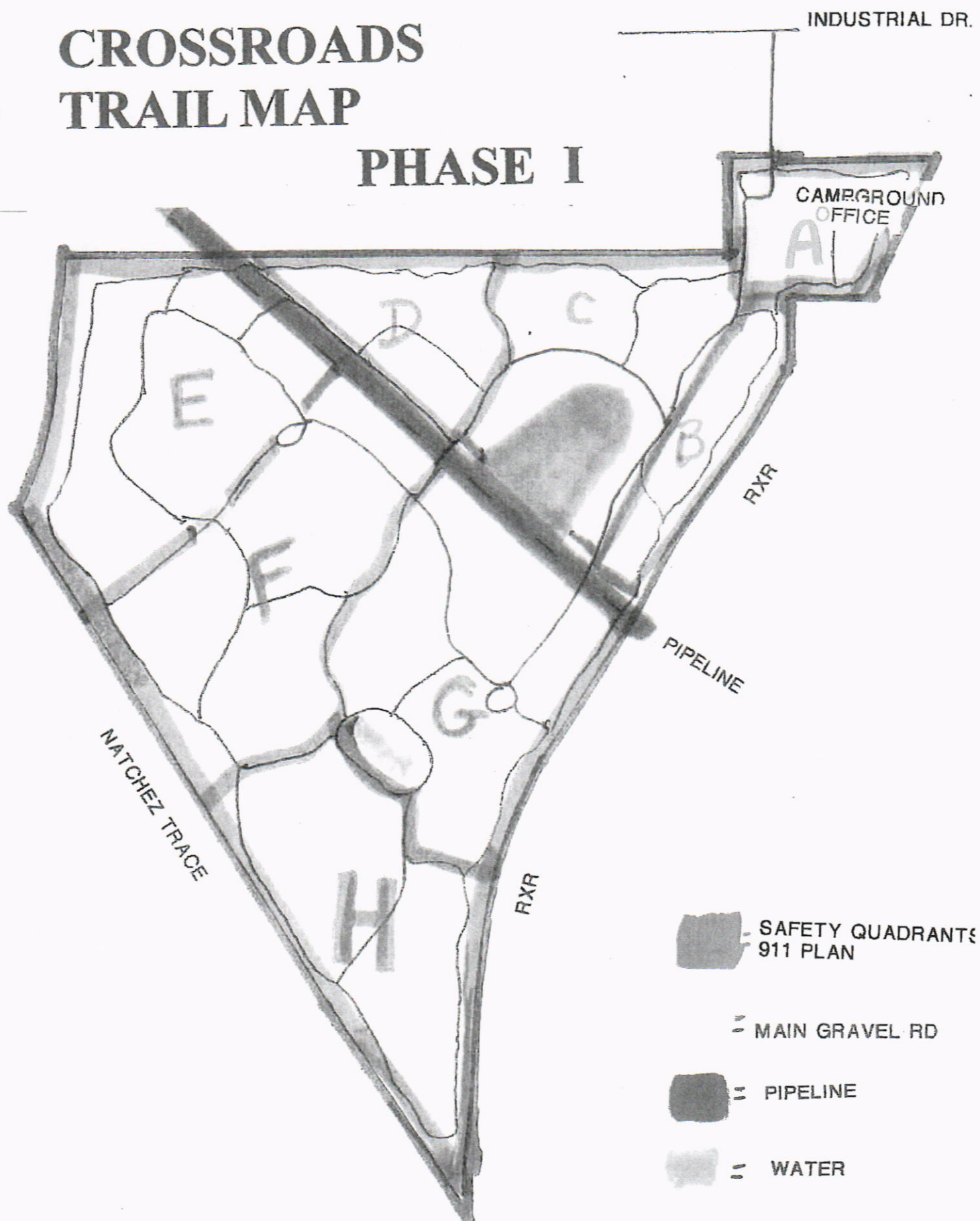
Financial Benefits to the Community:

CROSSROADS ATV & REC. PARK customers will contribute to the local business's by:

1. Purchasing fuel, drinks, ice, and food from nearby convince stores
2. Stay in nearby hotels; attend local movie theater
3. Buy local fast foods and supplies from nearby grocery stores
4. Purchase parts from nearby auto supply stores

CROSSROADS TRAIL MAP

PHASE I



CROSSROADS TRAIL MAP

PHASE II

INDUSTRIAL DR.

CAMPGROUND
BATHHOUSE

OFFICE
CONCESSION

RXR

PIPELINE

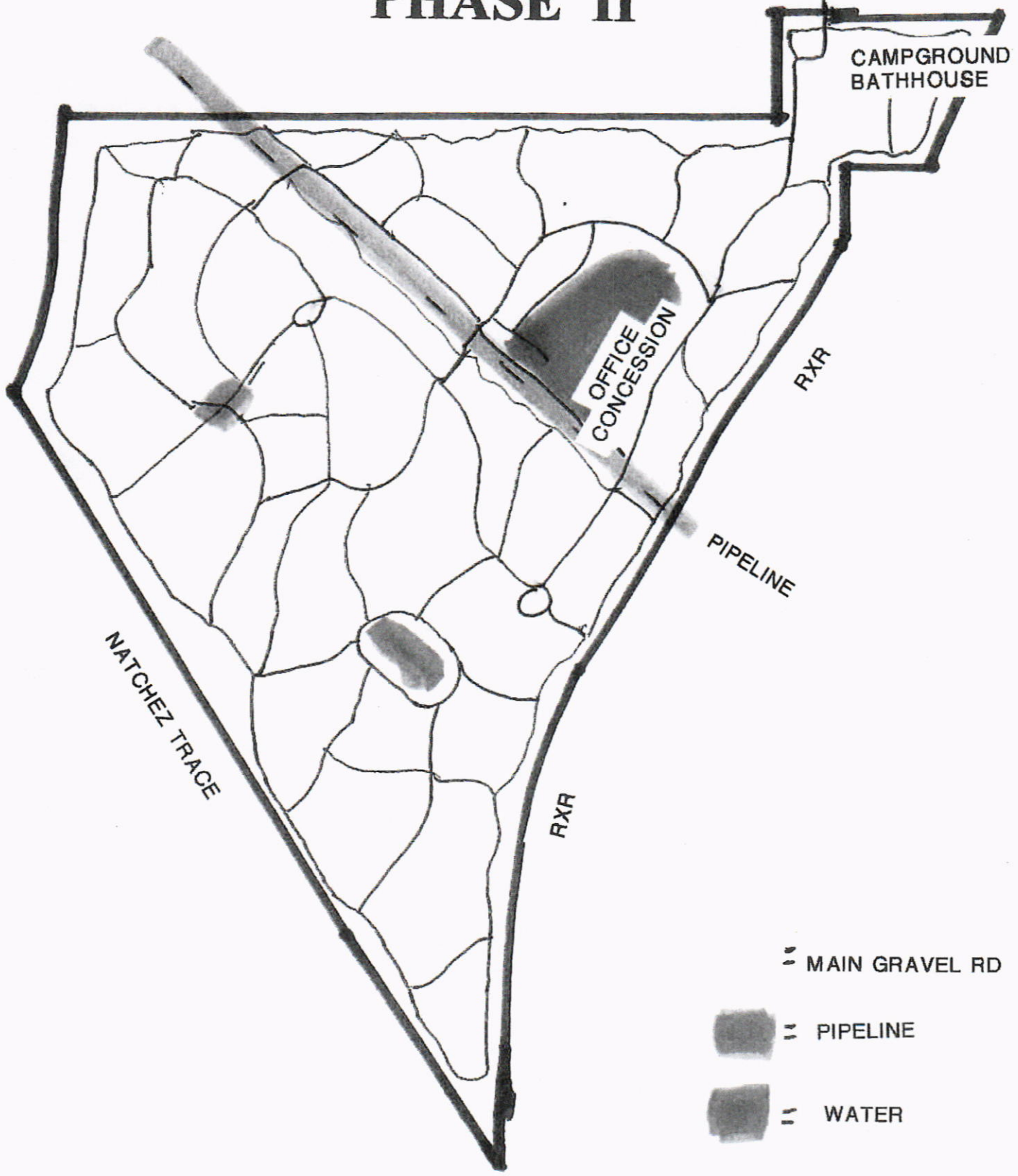
NATCHEZ TRACE

RXR

== MAIN GRAVEL RD

== PIPELINE

== WATER



CROSSROAD



PARK

CLINTON, MS



ALL THINGS OUTDOORS

**Open
Soon**

Jx. ATV + RECREATION PARK

REQUEST FOR CONDITIONAL USE

APPLICATION

1012 Industrial Pk
Subject Property Address BIRDSONG DIRT PIT/Concrete Rubble
Owner MORGAN JOHNSON 180 AC.
Address 36 Bellaire Dr
Vicksburg, MS 39180
Phone # 601-622-1025 cell
Current Zoning District I-1

RECEIVED
OCT 23 2013
C-13044 NE

Requirements of Applicant:

1. Letter stating reason for requested conditional use.
2. Copy of the written legal description.
3. Site plan of property.
4. \$250.00 fee required for processing.
5. Site Plan, building elevations and foundation drawing on 8.5 x 11.

Requirements for Granting Conditional Uses: (Section 3005.01 – Zoning Ordinance)

A conditional use shall not be granted unless satisfactory provisions and arrangements have been met concerning all the following:

- (a). Ingress and egress to property and proposed structures.
- (b). Off-street parking and loading areas.
- (c). Refuse and service areas.
- (d). Utilities, with reference locations, availability and compatibility.
- (e). Screening and buffering with reference to type, dimensions and character.
- (f). Required yards and other open space.
- (g). General compatibility with adjacent properties and other property in the district.
- (h). Any other provisions deemed applicable by the Mayor/Board of Aldermen.

Applicant shall be present at the Planning and Zoning Commission meeting and Mayor/Board of Aldermen meeting. Documents shall be submitted thirty (30) days prior to the Planning and Zoning Commission meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a conditional use.

Signature

Date

10-8-13

B. Morrison Heights Baptist Church Addition – Site Review

Clay Cook of J. H. & H. Architects was present to address any questions from the Commission related to this project. The addition will be primarily for children and consist of 8600 sq. ft. or 10,000 sq. ft., if the alternate plan is used. It will have an area for children's church services, a new lobby, three additional classrooms and early child care. The same finishes used on the existing campus buildings will be used on the addition. Mr. Martin opened the meeting for public questions and comments. There being none, Bettye King made the motion to forward the site plan to the Mayor and Board of Alderman with our recommendation to approve the Morrison Heights Baptist Church Addition. The motion was seconded by Christine Whitton and the vote was unanimous in favor.

C. Morgan Johnson Industrial Park – Conditional Use

Mr. Johnson is seeking a Conditional Use to use 180 acres on Industrial Drive (Birdsong property) as an ATV recreational park with some space provided for primitive camping. The park will have trails four to five feet wide suitable for ATVs and dirt bikes. There is a lake on the property that will remain and the Department of Environmental Quality has visited the site and approved it provided storm water runoff is properly addressed. At this time we are not reviewing any buildings or structures on the property; we are conducting a site review only. When Mr. Johnson is ready to add any structures or buildings he will come back before the City for approval. The Fire Department has reviewed the site plan and would like to have an emergency response plan submitted for their approval in the event of accidents and/or injuries at the park. Mr. Johnson stated that the park will be a daytime park only. Initially it will be open only on the weekends beginning at two or three o'clock Friday afternoon and all day Saturday and Sunday. The park will close at sunset. The drive and parking area will be gravel. Water lines will need to be extended into the park from Industrial Drive and Port-a-Potties will be provided. More amenities will be provided as the park evolves. Mr. Martin asked if noise would bother the nearby neighborhood; Mr. Johnson feels that the noise from current sand and gravel activity is probably louder than what can be expected from the park. He is also leaving a buffer zone of trees between the park boundaries and the surrounding properties. Mr. Edwards noted that an emergency contingency plan needs to be in place as part of our approval. Mr. Martin opened the meeting for public questions and comments. There being none, Jim Martin made the motion to forward the Conditional Use request to the Mayor and Board of Aldermen with our recommendation for approval, contingent on the development of an emergency response plan to address actions to be taken in the event of emergency situations at the park. Mark Williams seconded the motion and the motion carried unanimously.

D. Mississippi College East Campus – Conditional Use/Certificate of Appropriateness

Mississippi College wants to build eight student dormitories on their East Campus; Glen Worley, Dr. Steve Stanford and Matthew Haik were present to address any questions. The buildings will be three stories high with a total of 191 units. 266 parking spaces with four ADA spaces are currently planned, but seven ADA spaces are required; Mr. Edwards stated that MC is working out how to add the extra three ADA spaces. The property is zoned S1 but is also in the Olde Towne District. Any approval must be contingent upon MC meeting all city, state and federal requirements. Mr. Haik noted that all of the residential units will be

City of Clinton
Mississippi
Community Development

November 6, 2013

Morgan Johnson
Johnson Land & Timber
36 Bellaire Drive
Vicksburg, MS 39180

RE: Conditional Use Request

Dear Mr. Johnson:

Please be advised that you are scheduled to appear before the Planning and Zoning Commission on Tuesday, November 26, 2013, at 6:30 p.m. as well as the Mayor and Board of Alderman meeting on Tuesday, December 3, 2013, at 7:00 p.m. These meetings will be held in the Municipal Courtroom building located at 305 Monroe Street in Clinton. Please make note of the time and date as you or your representative must be present at the meeting.

Should you have any questions, please do not hesitate to contact me at 601-924-2256.

Sincerely,



Roy Edwards
Director, Community Development
The City of Clinton

PROOF OF PUBLICATION
THE STATE OF MISSISSIPPI
HINDS COUNTY

PERSONALLY appeared before me, the undersigned notary public in and for Hinds County, Mississippi,

PASTE PROOF HERE

C19341
CITY OF CLINTON-LEGALS,
0200452296
CU Morgan Johnson ATV

NOTICE OF HEARING
Notice is hereby given to those parties in interest that there will be a public hearing on November 26, 2013, at 6:30 p.m. at the Police and Municipal Court Building at 305 Monroe Street in Clinton, Mississippi, to determine whether or not a Conditional Use shall be granted to Morgan Johnson/Johnson Land & Timber for the purpose of developing an ATV/Recreational Park; said property located at 1012 Industrial Park Drive, Parcels 2980-167-4, 2980-182, 2980-183, 2980-183-1 and 2980-183-2, City of Clinton, Hinds County, Mississippi.
November 11, 2013
0200452296-01

BEVERLY BENNETT

an authorized clerk of THE CLARION-LEDGER, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, as amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, appeared in the issues of said newspaper as follows:

11/11/2013

Size: 95 words / 1.00 col. x 26.00 lines

Published: 1 time(s)

Total: \$19.90

Signed Beverly Bennett
Authorized Clerk of
The Clarion-Ledger

SWORN to and subscribed before me on 11/11/2013.

Rick Tyler
Notary Public

RICK TYLER

Notary Public State of Mississippi at Large. Bonded thru
Notary Public Underwriters

(SEAL)



REQUEST FOR DIMENSIONAL VARIANCE
APPLICATION

Subject Property Address 303 Jefferson St.
Owner Parkman Properties, LLC.
Address PO Box 2220
Clinton, MS 39060
Phone # (601) 954-4480
Current Zoning District OTC

RECEIVED
DEC 16 2013

Kash HV-14001

Requirements of Applicant:

1. Letter stating reason for requested dimensional variance.
2. Copy of the written legal description.
3. Site plan of property.
4. Complete set of working plans.
5. Proposed signage to include color and size.
6. \$250.00 fee required for processing.

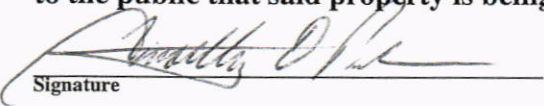
Requirements for Granting Variances: (Section 2404.01 – Zoning Ordinance)

- (a). Applicant shall demonstrate that special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures or buildings in the same district.
- (b). Applicant shall demonstrate that literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under terms of this Ordinance.
- (c). Applicant shall demonstrate that granting the variance will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures or buildings in the same district.

Applicant shall be present at the Planning and Zoning Commission meeting and Mayor/Board of Aldermen meeting. Documents shall be submitted thirty (30) days prior to the Planning and Zoning Commission meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a dimensional variance.

Signature 

12-16-2013

Date

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS AND CONDITIONAL USE PERMIT

APPLICANT NAME: PARKMAN PROPERTIES, LLC.
 APPLICANT ADDRESS: PO BOX 2220 CLINTON, MS 39060
 TELEPHONE NUMBER: 601 954 4480

LOCATION OF PROPOSED USE: 303 Jefferson St.

PROPOSED LAND USE: Dimensional Variance Requested to meet Setback Requirements
 ZONING DISTRICT WHERE LOCATED: CLINTON OLDE TOWNE DISTRICT (OTC) For Dumpster Pad.

In accordance with Section 1606 of the Zoning Ordinance of the City of Clinton, any "action" as defined under Section 1600 of said ordinance shall require issuance of a **Certificate of Appropriateness**.
 Section 1605 requires preparation and submission of a site plan for all proposed "actions" in the Olde Towne Clinton District.

CONDITIONAL USE PERMITS IN THE OLDE TOWNE CLINTON (OTC) DISTRICT:

Section 1602 of the Zoning Ordinance of the City of Clinton requires that any applicant who proposes to locate any of the following uses in the Olde Towne Clinton (OTC) District to submit an application for a **Conditional Use Permit**: any facility or utility proposed by a public/quasi-public organization to be constructed or located in the OTC District; bed and breakfast inns; new duplexes or expansions of existing duplexes; and new multiple-family dwellings or expansions of existing multiple-family dwellings. A site plan is required under Section 3007.02 of the Zoning Ordinance for all Conditional Use Permits.

CRITERIA FOR APPROVAL OF A CERTIFICATE OF APPROPRIATENESS

The Clinton Historical Preservation Commission and the Clinton Planning Commission shall review all applications for **Certificates of Appropriateness** and **Conditional Use Permits** and forward their recommendations to the Mayor and Board of Aldermen. In accordance with Section 1607 of the Zoning Ordinance, the Mayor and Board of Aldermen, in reviewing this application and the required site plan must find that the proposed use of the land in the Olde Towne Clinton District meets the following criteria; the proposed use/structure;

- is not excessively *dissimilar and inappropriate* and does not exhibit poor quality of design in the exterior appearance of proposed structures/uses;
- is not unsightly and unsuitable in a way that is *out of harmony or incongruent with the existing visual features within the district*;
- will NOT result in harm or damage to the district which will manifest itself by:
 - (a) lower property values; (b) decreased economic growth; or
 - (c) diminished future opportunities for land use and development.

Signature of Applicant: _____



Signed Certificate of Appropriateness must be submitted prior to obtaining a permit.

Tim Parkman
PO Box 2220
Clinton, MS 39060

RECEIVED
DEC 16 2013
Keh
HV-14001

December 16, 2013

To Whom It May Concern:

I am the owner of the property located at 303 Jefferson in Old Town Clinton and likewise the Restaurant known as "303 Jefferson." As we hoped, the restaurant is doing well and as a result there are materials and equipment needed to be stored under lock as well waste disposal needs to be addressed. Therefore, I am requesting the following:

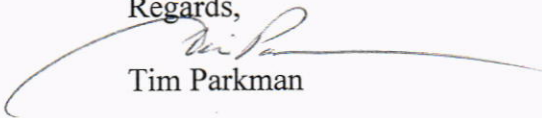
1. Approval to enclose the back porch with like materials and same siding as the north and south side of the building. This would provide additional safety and improve aesthetics.
2. Dimensional variance for the current dumpster pad located on the property. Restaurants commonly are required by the health department as well as other jurisdictions to have a dumpster to dispose waste. The current location is consistent with other dumpsters located in old town and is primarily due to the limited amount of space on the lots in old town.

Also, I am attaching the following:

1. Request for Dimensional Variance Application.
2. Application for Certificate of Appropriateness and Conditional Use Permit.
3. Check 364326 made payable to the City of Clinton for \$250.00.
4. Warranty Deed including Legal Description.
5. Copy of plans.

Please accept this formal request for approval.

Regards,


Tim Parkman

12/31/13

Section 401.06(c)

Existing: Accessory buildings shall not exceed 150 square feet in **ANY** district.

Proposed: **Accessory buildings shall not cover more than ten percent (10%) of the rear yard in any district.**

This is as it read prior to last zoning ordinance adoption. This would allow accessory buildings to be sized according to size of yard.

Section 1902(L)

I NEED CLARIFICATION ON INTENT OF THIS SECTION. THIS FIRST APPEARED IN FINAL DRAFT OF LAST ZONING ORDINANCE ADOPTION.

Nail salons, hair styling shops or hair salons, beauty parlors and tanning parlors, and massage clinics **only when associated with spa salons which offer more generalized services related to skin health, facial aesthetics, and similar related services.** None of these uses shall be permitted as stand-alone uses in the General Commercial district. These uses shall be inspected twice per year by the City for compliance with this Ordinance and other City codes.

Hair styling shops or hair salons & beauty parlors cannot be stand-alone? My understanding is the intent was for nail salons, tanning parlors and massage clinics not be stand alone.

PROPOSED CHANGE

Section 1902(L)

Nail salons, ~~hair styling shops or hair salons, beauty parlors and~~ tanning parlors, and massage clinics **only when associated with spa salons which offer more generalized services related to skin health, facial aesthetics, and similar related services.** None of these uses shall be permitted as stand-alone uses in the General Commercial district. These uses shall be inspected twice per year by the City for compliance with this Ordinance and other City codes.

Section 1902

Add: **(P) Hair styling shops, hair salons and beauty parlors**

Section 2001(L)

I NEED CLARIFICATION ON INTENT OF THIS SECTION. THIS FIRST APPEARED IN FINAL DRAFT OF LAST ZONING ORDINANCE ADOPTION.

Nail salons, hair styling shops or hair salons, beauty parlors and tanning parlors, and massage clinics **only when associated with spa salons which offer more generalized services related to skin health, facial aesthetics, and similar related services.** None of these uses shall be permitted as stand-alone uses in the General Commercial district. These uses shall be inspected twice per year by the City for compliance with this Ordinance and other City codes.

Hair styling shops or hair salons & beauty parlors cannot be stand-alone? My understanding is the intent was for nail salons, tanning parlors and massage clinics not be stand alone.

PROPOSED CHANGE

Section 2001(L)

*Nail salons, ~~hair styling shops or hair salons, beauty parlors and tanning parlors, and massage clinics~~ **only when associated with spa salons which offer more generalized services related to skin health, facial aesthetics, and similar related services.** None of these uses shall be permitted as stand-alone uses in the General Commercial district. These uses shall be inspected twice per year by the City for compliance with this Ordinance and other City codes.*

Section 2001

Add: **(N) Hair styling shops, hair salons and beauty parlors.**

Section 2703.11

Existing: Temporary banners for new businesses shall be allowed for a period of thirty (30) days while the permanent sign is being made or installed. **THESE BANNERS MUST BE PERMITTED.**

Proposed: Banners shall be permitted for a short duration only. These signs may be erected after obtaining a permit from Community Development. Banners may not be displayed more than four (4) times a year and for no longer than seven (7) days each time. Banners announcing the grand opening of a new business shall be allowed for a period of forty-five (45) days. No more than one (1) banner per street frontage, **per parcel**¹ shall be allowed. Banners shall not exceed six (6') feet in height and shall be set back a minimum ~~five (5') feet from right of way~~ **twenty (20') from edge of street**². Banners shall not exceed thirty-two (32) square feet in face area.

A permit fee of \$25 plus a \$75 deposit shall be charged per sign. Failure to remove any banner within the time specified by permit will result in forfeiture of deposit and disqualification of additional banner permit for one (1) year.

¹ Wording "per parcel" added to restrict number of banners at strip malls.

² Easier for applicant and code enforcement to determine location.

City Property to be destroyed

1. Hi Point .40 Caliber Pistol	S/N	105283
2. Hi Point .45 Caliber Pistol	S/N	318426
3. Rohm Gmba .38 Caliber Revolver	S/N	369544
4. F.I.E. .22 Caliber Pistol	S/N	TR41884
5. Lorcin .380 Caliber Pistol	S/N	140397
6. Glock 9mm Pistol	S/N	APR812US
7. Davis Industries .380 Caliber Pistol	S/N	AP206760
8. Raven Arms .25 Caliber Pistol	S/N	1816305
9. Star 9mm Pistol	S/N	1029797
10. Rossi >38 Caliber Revolver	S/N	0270700
11. Hi Point .380 Caliber Pistol	S/N	P747282
12. RG .22 Caliber Pistol	S/N	L740522
13. Lorcin .380 Caliber Pistol	S/N	401681
14. Hi Point .40 Caliber Pistol	S/N	106512
15. Titan Tiger .38 Caliber Revolver	S/N	37412
16. Keltec .32 Caliber Pistol	S/N	C1W16
17. Rossi .357 Caliber Revolver	S/N	137845
18. Lorcin .25 Caliber Pistol	S/N	264121
19. Raven Arms .25 Caliber Pistol	S/N	3046900
20. F.I.E. .380 Caliber Pistol	S/N	BH07514
21. Bryco .380 Caliber Pistol	S/N	977617
22. Davis Industries .380 Caliber Pistol	S/N	AP127313

City Property to be sold.

1. Smith & Wesson Model 686 PPC Revolver	S/N	ACV7329
2. Smith & Wesson Model 686 PPC Revolver	S/N	ABV5596
3. Smith & Wesson Model 686 PPC Revolver	S/N	ACV7326
4. Smith & Wesson Model 686 PPC Revolver	S/N	ABV6012
5. FN Special Police .308 Caliber Rifle	S/N	FG10253
6. Remington Model 700 .308 Caliber Rifle	S/N	D6234295
7. Mossberg Model 500 .20 Gauge Shotgun	S/N	P485440
8. Winchester Model I_20 .20 Gauge Shotgun	S/N	L1835992
9. Taurus .22 Caliber Magnum Revolver	S/N	MH66681
10. Rossi .357 Caliber Revolver	S/N	VA928424
11. Rossi .38 Caliber Revolver	S/N	W094316
12. Smith & Wesson >357 Caliber Revolver	S/N	48506
13. H&R .22 Caliber Revolver	S/N	AN46575



240 CHRISTOPHER COVE, RIDGELAND, MS 39157

To Clinton Police Dept.

November 22, 2013

This letter is to formally state the terms and condition of the purchase of the attached list of firearms. The Southern Connection Police Supplies, LLC will issue a credit to the Clinton Police Department in the amount of \$2450.00. In exchange for the credit, the below listed weapons, from The Clinton Police Department, will be sold/transferred to The Southern Connection Police Supply for resale.

The Clinton Police Department is released from all civil, criminal liability, and encumbrances regarding the below/attached weapons.

Dick Wheeler, owner

The Southern Connection Police Supply, LLC

SEQ: A691206

DATE OF CHECK			CHECK NUMBER
VENDOR NUMBER	MO	DAY	
340356997	12	10	2857694

2857694

PAY
ONE THOUSAND DOLLARS AND NO CENTS

TO THE ORDER OF
CLINTON POLICE DEPARTMENT
FACILITY# 1710
305 MONROE STREET
CLINTON MS 39056

\$
DOLLARS CENTS
*****1,000.00
NET AMOUNT OF CHECK

WAL★MART STORES, INC.

Jeffrey Davis

Senior VP, Finance and Treasurer

"THIS DOCUMENT CONTAINS A COLORED BACKGROUND ON FACE - AND ARTIFICIAL WATERMARK ON BACK - HOLD AT AN ANGLE TO VIEW."

⑈2857694⑈⑈05310156⑈⑈2079900136854⑈

IN PAYMENT
OF INVOICES TO

Walmart
702 S.W. 8th ST.
BENTONVILLE, AR 72716

* INCLUDES

AIDCO
SAM'S CLUB
BUD'S OUTLET STORES
CMAA*USA

NORTH ARKANSAS WHOLESALE CO., INC.
BEAVER LAKE AVIATION, INC.
PHILLIPS COMPANIES, INC.
WAL★MART PHARMACY OF MICHIGAN, INC.
WAL★MART PUERTO RICO, INC.

DATE			INVOICE NUMBER	STORE NUMBER	DOCUMENT NUMBER	TYPE CODE*	DATE OF CHECK		PAGE	1	CHECK NUMBER	
MO.	DAY	YR.					12	10			2857694	
12	06	13	16265811	05-9000	20804253							
							GROSS AMOUNT		DISCOUNTS/ALLOWANCES		NET AMOUNT	
							1,000.00		0.00		1,000.00	
340356997/9999999997 Wal-Mart Giving One Time Ven							1,000.00		0.00		1,000.00	
VENDOR NO.							TOTAL					

* VENDOR: Deduction codes are described on the reverse side of this statement.



4300 New Getwell Rd.
Memphis, TN 38118
www.fredsinc.com

November 20, 2013

Dear Local Heroes

It is with great pleasure on behalf of ***fred's*** team members and customers we offer you this check. This donation represents only a small part of the appreciation we have for the time and energy you contribute to keeping our communities safe each and every day. The commitment you have shown over the years is tremendous and ***fred's*** appreciates the relationship we have with your organization.

fred's is donating a total chain wide of over \$327,615 to local emergency teams across our regions from our annual "Hero Hat" Campaign in September.

You will be contacted soon by your local ***fred's*** store manager to arrange a picture opportunity in regards to this donation.

Visit our web site at www.fredsinc.com for a glance at the organizations such as yours that we value and support! Keep up the good work.

If you have any questions please contact your local ***fred's*** store directly.

Sincerely,

Ursula Roman

Ursula Roman
Marketing Director, Fred's Inc.

2458780

No. 16670

Check Date: 11/22/13

(75329

CLINTON POLICE DEPT, P.O. BOX 156, CLINTON

MS 39056

MEMO	INVOICE DATE	INVOICE NUMBER	AMOUNT	DISCOUNT	NET AMOUNT
753291 CLINTON POLICE D	11/21/13	9/11 FUND	\$374.00	\$0.00	\$374.00
TOTALS:			\$374.00	\$0.00	\$374.00

Page 1 of 1

For any remittance information changes or any questions on your invoice or payment status, please call the Fred's accounts payable phone line at 901-238-2725.

Fred's, Inc. • 4300 New Getwell Road • Memphis, TN 38118-0356

Detach at Perforation Before Depositing Check

REMOVE DOCUMENT ALONG THIS PERFORATION

THIS DOCUMENT IS PRINTED IN TWO COLORS. DO NOT ACCEPT UNLESS BLUE AND BURGUNDY ARE PRESENT.

fred's

4300 New Getwell Rd.
Memphis, TN 38118

Regions Bank
Memphis, TN

87-261/843

CHECK NO.

166706

DATE

11/22/2013

PAY *Three Hundred Seventy Four and 00/100 Dollars*
TO THE ORDER OF CLINTON POLICE DEPT
P.O. BOX 156
CLINTON MS 39056
(753291)

Amount

\$*****374.00

Michael J. Hays

⑈00166706⑈ ⑆084302614⑆ 0000953377⑈



AIA[®] Document G704[™] – 2000

Certificate of Substantial Completion

PROJECT:

(Name and address)

Clinton Fire Station #2

JBHM #13003.00

Clinton, Mississippi 39056-4207

TO OWNER:

(Name and address)

City of Clinton

300 Jefferson Street

Clinton, Mississippi 39056

PROJECT NUMBER: 13003.00/

CONTRACT FOR: General Construction

CONTRACT DATE: August 13, 2012

TO CONTRACTOR:

(Name and address)

Coleman Hammons Construction Co., Inc.

PO Box 703

Brandon, Mississippi 39043

OWNER: ☒

ARCHITECT: ☒

CONTRACTOR: ☒

FIELD: ☐

OTHER: ☐

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

Entire project

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty

From Date of Substantial Completion

Date of Commencement

October 4, 2013

JBHM Architects, PA

ARCHITECT

John M. Brink
BY

October 4, 2013

DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$29,460.00

The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Coleman Hammons Construction Co., Inc.

CONTRACTOR

[Signature]
BY

10-10-13
DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 12:00AM (time) on October 4, 2013 (date).

City of Clinton

OWNER

[Signature]
BY

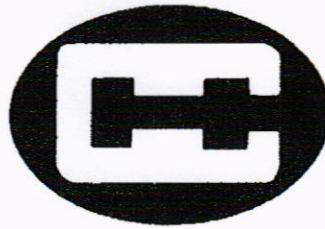
1/8/13
DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

Owner shall assume responsibility of security maintenance, heat A/C, utilities, damage to Work by Owner's personnel and insurance on October 4, 2013 @ 12:00AM. Contractor shall coordinate and assist in transfer of utilities to Owner.

5181 Old Brandon Road
Pearl, MS 39208
P.O. Box 703
Brandon, MS 39043



**COLEMAN HAMMONS
CONSTRUCTION CO., INC.**

(601) 932-7581
FAX (601) 932-7583

Date: August 23, 2013

Job: Clinton Fire Station #2

Subject: Final punch list request

To, JBHM

I am requesting a final punch list for the above listed job. I have attached a punch list that Coleman Hammons Construction prepared that has been completed. If possible I would like to schedule this walk through for Wednesday August 28, 2013 at 9:00am.

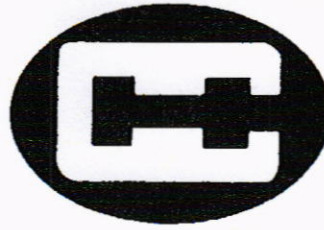
Thank you,

Leslie D. Mallette Jr.

A handwritten signature in black ink, appearing to read 'Leslie D. Mallette Jr.', written in a cursive style.

Coleman Hammons Construction

5181 Old Brandon Road
Pearl, MS 39208
P.O. Box 703
Brandon, MS 39043



**COLEMAN HAMMONS
CONSTRUCTION CO., INC.**

(601) 932-7581
FAX (601) 932-7583

Coleman Hammons Construction Punchlist

Please address all the items listed below and let me know when completed to set a date for the architect's final punch list.

1. Grass needs cutting around the perimeter of the building
2. Sidewalks need pressure washing
3. Covers over electrical boxes on the exterior of the building
4. Tile base and tile flooring in the living quarters bathroom needs completed
5. Light not working in living quarters
6. Remove all blue tape from AC vents
7. Paint needs touching up in living quarters
8. Some of the rubber base is coming loose in the living quarters
9. Inspect and replace damaged tiles in the living quarters
10. Fix ceiling grid in end bedroom in the living quarters (corners missing)
11. Breakers need to be labeled in breaker boxes
12. Touch up the paint in the kitchen
13. Clean bathroom adjacent to kitchen and install light fixture cover
14. Install ceiling tile and sprinkler head in kitchen closet
15. Touch up paint on inside door frame of kitchen closet and clean the door
16. Touch up paint and fix sheetrock in storage room
17. Fix sheetrock at the door going into the conference room and touch up the paint on the door frame
18. Fix ceiling grid in conference room (outside corners missing)
19. Clean the paint off the base in the conference room
20. Clean paint off the aluminum back doors and fix the gap at the bottom
21. Touch up the paint in the public bathrooms and clean them
22. Touch up the paint in the corridor and fix the sheetrock at the corner
23. Touch up the paint in the control room
24. Clean wash room and install the ice maker supply line cover
25. Clean the stair well at the truck bay

5181 Old Brandon Road
Pearl, MS 39208
P.O. Box 703
Brandon, MS 39043



(601) 932-7581
FAX (601) 932-7583

**COLEMAN HAMMONS
CONSTRUCTION CO., INC.**

26. Tape spots that need in simple saver
27. Fix holes beside the fire extinguisher at the top of the stairwell at the truck bay
28. Clean electrical room upstairs, label breakers in breaker box, and touch up the paint
29. Touch up the paint in the upstairs mechanical room
30. Fix the motion sensor in the upstairs corridor, base coming loose on corner, and finish installing the base
31. Touch up the paint on the door frame in the upstairs corridor
32. Complete the base at the upstairs balcony overlooking the storage room
33. Touch up the handrails in the storage room
34. Install light bulb in the fixture between the roll up doors
35. Fix and touch up all the stucco around the building
36. Fix the flashing on the back corner of the truck bay outside at the top of the building
37. Walk around the building exterior and touch up all paint that has been damaged or missing
38. Clean the water spicket cover at the back of the building
39. Fix all exterior areas holding water in the lawn areas
40. Install the light fixture at the back entry
41. Fix the gate door at the generator enclosure so it will open and close properly, also clean this area
42. Remove the tape from the block cap at the exterior storage building, clean it, and finish painting the interior
43. Touch up the caulking in the parking and driveway
44. Exterior light not working at right side front entry
45. Pick up all trash outside
46. Sweep parking lots
47. Install clear caulk around the back splashes in the bathrooms

Thank you,

Leslie D. Mallette Jr.

Coleman Hammons Construction

ARCHITECT'S OBSERVATION REPORT

308 East Pearl Street, Ste. 300, Jackson, MS 39201

601.352.2699 fax 601.352.2693



Project: Clinton Fire Station #2
JBHM # 13003.00

Date/Time: Wednesday, September 4, 2013, 9:00 AM
Thursday, October 03, 2013 (Substantial Completion Inspection)

Weather: Sunny, 93°

Owner: City of Clinton

Contractor: Coleman Hammons Construction

Present: Arthur Monk (CHC)
Chief Barry Burnside (City of Clinton)
Various Sub-contractors and workers
Tim Dryer (Sanders Engineering)
Mike McBride, JBHM

Substantial Completion Inspection: Note: Electrical Engineer will provide electrical punch list following his inspection, which will be attached to this Inspection Report. All persons copied on this DRAFT report, please review and contact JBHM with any corrections. Report will be issued to Contractor in DRAFT form for his use in proceeding with corrective work. The Contractor requested a Final Inspection; the comments are reflected in red at the end of each item.

Observations:

- 1) Cut off abandoned conduits in building façade; mortar in and paint to match wall. (Complete)
- 2) Clean synthetic stucco from all downspouts and other surrounding surfaces. (New area at downspout on north side of building requires paint touch up)
- 3) General note: Many patches in synthetic stucco need to be reworked for a professional finished appearance. (Touch up paint required on north side of building)
- 4) Move existing radio system from old firehouse, install and verify proper operation. (Item being addressed by SEC and Owner, still open at this time)
- 5) Install light switch to control lighting in Dormitory public area. (Not required on the plans, requires a change order if desired by Owner)
- 6) Connect stove, dishwasher and kitchen sinks to all building utilities and check for proper operation. (Complete)
- 7) Install and verify proper operation of vent hood at stove. (Complete)
- 8) General note: Adhere rubber base to wall without gaps at top. Use manufactured corner units if necessary. (Complete, although the base rework was marginal at best)
- 9) Verify purpose of electrical stub-up through base cabinet at island. Complete rough-in with appropriate device box and cover plate. (Complete)
- 10) Inside cabinets on south side of kitchen, install devices and covers on all electrical rough-ins. (Complete)
- 11) CAT 6 pigtailed protruding through ceiling in various locations are for wireless antenna system to be installed by Owner's subcontractor. (By Owner, not part of the Contractor's scope)
- 12) At east exterior wall outside kitchen door, remove abandoned junction box, patch brick wall and paint to match surroundings. (Complete)
- 13) Remove excess drywall mud and correct finish defects on south kitchen wall adjacent to restroom door. (Complete)
- 14) Clean kick plates on double doors from Dayroom 136 to lobby. (Complete)
- 15) Shower head in Room 125 is dripping. (Complete)
- 16) Devices roughed in but not yet terminated in walls of Dormitory rooms are CATV outlets which will be completed by the Owner's subcontractor. (By Owner, NIC - Complete)

Biloxi, MS • Columbus, MS • Jackson, MS • Tupelo, MS

- 17) Correct drywall defects at door head and adjacent to sink in Room 126. (Complete)
- 18) Remake ceiling tile to fit without open gaps at ceiling track above shower in Room 126. (Complete)
- 19) In Room 131 re-install ceiling track on either side of wing wall so that ceiling is level. Apply caulking between wall track and wall surface where required to eliminate visible gaps. (Track installed but is bent, needs adjustment)
- 20) In Room 131 correct drywall defects in wing wall where it meets east wall. (Complete)
- 21) In existing Electrical Room 135, hard ceilings are not required by code, but final decision will be made by Authority Having Jurisdiction. Assure that sprinkler head(s) in this room are properly configured for whichever ceiling or non-ceiling configuration is agreed upon. If AHJ requires ceiling, install GWB ceiling, fire-caulked at all penetrations and painted. (Gyp Board ceiling to be constructed at height of existing CMU block wall. Smoke detector and sprinkler to be relocated as required)
- 22) In Room 132, clean or repaint west wall where dirt is evident. (Complete)
- 23) Throughout bathrooms in Dormitory area, assure that all ceramic base tiles are installed. (Complete)
- 24) In Room 128, especially on the west wall adjacent to toilet, and wherever required, repair drywall defects and repaint. (Defects addressed but were not painted.)
- 25) In Mechanical Room 133, seal around all wall penetrations. (Complete)
- 26) In Dayroom/Dining Room 136, buff out marks on floor and apply final wax. (Complete – contractor made attempt to buff out and re-wax floor. Marks appear to be made by installation of refrigerator)
- 27) Repair wall and retouch as required at GWB-wrapped opening between Rooms 136 and 138, on the Dayroom side. (Complete)
- 28) Repair drywall defects at head of Door 131 on Dayroom side; repaint as required. (Complete)
- 29) In Room 124, remove protective caps from ceiling-mounted smoke detectors. (Complete)
- 30) In Room 124, above Door 117C, cut off the empty conduit, patch wall flush and touch up paint. (Complete)
- 31) On Mezzanine 209, cut off the conduit and abandoned junction box at the SE corner, patch and paint wall. (Complete)
- 32) On the east wall of Mezzanine 209, cut off the 4 abandoned conduits at the wall, patch and paint wall. (Complete)
- 33) Where sprinkler pipe passes through the floor of Mezzanine 209, install split escutcheon to cover rough tile cut. (Complete)
- 34) Paint all sprinkler pipe fittings in Room 124 red to match the sprinkler pipe. (Complete)
- 35) At south-most pilaster in west wall of Room 124, Re-install or adjust ceiling track at wall. (Complete)
- 36) At NW area of Mezzanine 209, re-work floor tile to fill openings at guardrail bracket and at rubber base. (Complete)
- 37) At insulation bonnets on HVAC diffusers in Room 124, tape all joints and margins of the insulation for a tight and neat installation. (To be verified)
- 38) At Mezzanine 205, touch up the scratched area on top of the pre-finished guardrail. (Attempted to paint but not acceptable. GC is in contact with supplier to arrive at acceptable solution)
- 39) At Foyer 118, adjacent to Door 115B, and wherever else it may occur, clean up drywall dust on floor. (Complete)
- 40) In Storage 204, provide end caps for the fluorescent light fixture bodies. (Complete)
- 41) In Storage 204, adjust smoke detector to be tight to ceiling tile. (Complete)
- 42) In Mechanical Room 207, Hang light fixture to be clear of contact with other devices. (Complete)
- 43) Same room, gas piping is hung from sprinkler piping – re-work to support from structure above. (Complete)
- 44) Same room, attach wall bracket(s) to secure gas supply piping to AHU at east wall. (Complete)
- 45) In Electrical Room 203, seal around wall and floor penetrations at conduit. (Complete)
- 46) Same room, Complete GWB installation up to deck above. (Complete)
- 47) Same room, tape up and support vinyl-jacketed insulation at underside of roof deck. (Complete)
- 48) Same room, touch up red paint on steel, SE corner, and wherever required. (To be verified)
- 49) Same room, paint communications backboard with intumescent paint. (After inspection, met with Chief and it was determined the backboard shall be painted as specified. This was relayed to the GC and electrical sub; they agreed to have it painted)
- 50) In Apparatus Area 100, wherever required, tape up seams and holes in vinyl-faced batt insulation with manufacturer's approved white tape. (Complete)
- 51) Same room, clean welding burn marks off the overhead door tracks. (Complete)
- 52) Same room, clean dust off all surfaces, especially horizontal surfaces. (Complete where spot checked. Not all areas were checked)
- 53) Same room, finish painting gas supply piping to unit heater, NE corner. (Complete)
- 54) At Stair 112, install closure between guardrail and handrail to eliminate the opening at the SE corner of the intermediate landing. (Complete)

- 55) In Apparatus Area 100, clean paint and dirt from FRP wainscot. (Complete)
- 56) At base of Stair 112, repair drywall defects adjacent to wall-mounted fire alarm signal, touch up paint. (Complete)
- 57) In Turnout Gear Room 113, check lamping and proper function of ceiling fixtures, which appear dim compared to similar fixtures elsewhere. (Complete)
- 58) Owner requests that door leaves be exchanged between Turnout Gear Room 113 and Tool Room 114. (Complete)
- 59) At Door 100C, make exit light functional. (Complete)
- 60) At north side of Apparatus Area 100, remove the vision panels from the overhead doors and re-install them one section lower in the doors, while re-installing the opaque panels above. (Complete)
- 61) In Apparatus Area 100, use white tape to mask the welding singe marks on the jacketed insulation at the overhead door tracks. (Complete)
- 62) Same space, fill in adjacent to devices installed in FRP wainscot where opening is visible beyond cover plates, paint to blend with FRP surface. (Complete)
- 63) Same space, assure smooth quiet operation of all overhead doors, lubricate if required to achieve same. (Doors were tested and were still very noisy. Contractor to adjust)
- 64) Same space, Rework rough concrete floor areas, such as around column bases, to match appearance of surrounding floor. (JBHM to explore possible options to improve aesthetics)
- 65) In EMS Room 110, remove temporary return air filter. (Contractor was removing as we did inspection - Complete)
- 66) Same room, caulk at aluminum window jamb. (Complete)
- 67) In Room 111, check on provision of wall-mounted mop rack at janitor's sink. (Not specified in Contract Documents)
- 68) Same room, check on provision of switch function for exhaust fan, which now runs all the time. (GC claims it is required to run per the Contract Documents. Mechanical engineer has confirmed the contract documents require 24/7 operation. Complete)
- 69) Same room, provide wall escutcheon plate for the dryer vent. (Complete)
- 70) In Watch/Communications Room 115, clean out all drawers in millwork. (Complete)
- 71) Same room, adjust countertop sections at SE corner to fit flush at the surface. (Complete)
- 72) Same room, clean the door of the fire alarm annunciator panel. (Complete)
- 73) Same room, complete the installation of the emergency generator control panel. (Panel installed and cleaned, but panel does not sit flush with wall surface. Contractor claims wall is too shallow for box)
- 74) Same room, repair and touch up drywall defects around Door 115B. (Complete)
- 75) Re-install threshold at Door 116 to eliminate rainwater infiltration. (Complete)
- 76) At exterior paving outside Door 116, check paving elevation to assure rainwater runoff away from building. Owner reports previous problem, especially around downspout discharge area. (To be verified)
- 77) At Door 116, install left side exterior wall-mounted light fixture. (Complete)
- 78) In generator enclosure, cut weeds, install crushed stone surfacing, cut off nail heads on inside of gate. (Maintenance is the responsibility of GC until final acceptance. Nail heads should be removed. Stone not required by documents)
- 79) Especially on north exterior wall of Training 123, and wherever else it may occur, paint all wall-mounted conduit and metal covers to match surrounding wall surface. (Complete)
- 80) Same wall area, fill the bottom of the metal shroud at the HVAC refrigerant lines, to exclude insect infestation. (Complete)
- 81) Fill sinkhole adjacent to downspout, NE corner of Training 123. (To be verified)
- 82) Clean splatter off north wall outside Training 123. (Room occupied during inspection, to be verified)
- 83) At Door 116, relocate exit sign to center on double doors, replace damaged ceiling tile at same location. (Complete)
- 84) Paint ceiling access panel to match surrounding ceiling in dropped beam, Lobby 116. (Complete)
- 85) At west wall of Corridor 117, caulk at ceiling track to close gap at wall. (Complete)
- 86) In Training 123, at either side of Door 117D, re-install floor tile to fit neatly around hollow metal door frame. (Room occupied during inspection)
- 87) Same room at right of Door 117D, fill in unused mounting holes in CMU, paint. (Complete)
- 88) Same room, seal between bottom of backsplash and countertop. (Complete)
- 89) Same room, at pipe cover on north wall, add ceiling escutcheon to cover hole in ceiling tile. (To be verified)
- 90) Same room, Replace galvanized device covers with stainless steel, and fill in wall surface where rough-in was cut too large, south wall above counter. (To be verified)
- 91) In Toilets 119 and 120, complete final cleaning. (Complete)

- 92) In Lobby 116, adjacent to pilaster, install missing piece of VCT. (Complete)
- 93) In Room 132, west sleeping area on south wall, repair the light fixture to come on. (Complete)
- 94) In Room 129, repair down light just inside Door 129. (Complete)
- 95) Provide Test and Balance Report. (Complete)
- 96) In Room 124, SW corner, fill in flush around refrigerant piping, paint to match wall. (Complete)
- 97) Contractor turned over keys and remote controls to Owner at conclusion of inspection. (Complete)

END OF INSPECTION REPORT

By:


Mark S. Pippert

cc: Mayor Fisher / Chief Burnside (City of Clinton)
Leslie Mallette (Coleman Hammons)
Chris Green (The Power Source)
Tim Dryer (Sanders Engineering)
JBHM 13003.00.08

**Sanders Engineering, Inc.
Consulting Mechanical Engineer**

**604 Hwy 80 W. Suite J
Clinton, MS
601-924-0047**

**Punchlist Report of
Systems & Equipment
Observations**

Report Date: 9-4-13

Owner Project #:	SE, Inc. Project #:
Project Info: Clinton Fire Station #2	Owner/Customer: City of Clinton/ JBHM
General Contractor: Coleman Hammons Construction M/P Contractor: Buford Plumbing Elect. Contractor: Controls Contractor:	Architect: JBHM ME: Sanders Engineering, Inc EE: The Power Source
Project Data & Date of Observation: 9-4-13	Observer: Tim Dryer

On September 4th, the mechanical and plumbing systems installations were reviewed for completion and compliance with contract documents. The following punchlist items are to be addressed by the contractor.

1. Provide the Test and Balance (TAB) Report for Engineers review. This Punchlist will not be complete until the Engineer has reviewed and commented on the TAB Report for the building.
2. Provide Owner training on operation and programming of the furnace thermostat.
3. Provide the Owner training on the operation, programming, etc. on the apparatus bay exhaust fan/CO Sensor.
4. All mechanical rooms, make sure all the rubber bushings are installed properly on the refrigerant piping that passes through the appliance metal casing to the evaporator.
5. In the first floor mechanical room near the Sleep rooms, add support for the natural gas piping so that the gas valve is not supporting the piping overhead.
6. In second floor mechanical room, support the natural gas piping from the structure above and NOT from the sprinkler piping. Fire sprinkler piping cannot be used as a support structure for other utilities.
7. In second floor mechanical room, remove all flexible wiring conduit strapped to the fire sprinkler piping. Fire sprinkler piping cannot be used as a support structure for other utilities.
8. In second floor mechanical room, add piping support on the hot water piping near the thermometer. Add piping support in cold water piping near the thermal expansion tank and near cold water connection near the water heater.
9. Ensure that the CO monitor will control the exhaust fan to run when the Fan Controller is set to Auto as well as stop the fan once CO gas is removed.
10. Gas furnaces and unit heater were not checked due to air entrained in supply piping. Once supply lines are bled, units will be run in heating mode to verify operation.
11. Unit heater in Apparatus Bay adjacent to the mezzanine appears to be discharging very close to a light fixture. Verify that heat discharge will not damage light fixture. Make correction as required.
12. Connect ice machine and verify that 1/4" line connection will work with filtering system.

General comments:

1. Restroom near kitchen, seal the opening around the supply piping to toilet with mortar and paint.
2. Clean fixtures as needed prior to releasing building.

End of Report.

The Power Source, PLLC

Consulting Engineers

945 Madison Avenue
Madison, MS 39110

Telephone: (601) 605-4820

Fax: (601) 605-4875

FIELD OBSERVATION REPORT

Project #: 12038
Project Name: Fire Station No. 2, City of Clinton
Location: Clinton, MS
Date of Site Visit: 26 August 2013
Purpose of Visit: Electrical Final Punch List
Pages: 4

Date of Report: 26 August 2013

The following was noted during my visit.

1. Fire Alarm System: The system is in operation and no troubles are present in the main panel. The following is noted as not complete;
 - A. Specification 16710 1.2 D requires the Contractor to: **Employ an independent third party testing agency that shall be responsible for certification of the system and to review the shop drawings to ensure compliance with the contract documents and all applicable codes.**

Provide our office with a copy of the test results.
 - B. Toilet by Kitchen is missing a strobe.
 - C. Corridor by sleep rooms – Strobe not installed due to changes to walls.
2. Power Distribution System: The panels are completed and in service. The following was noted as incomplete;
 - A. Panels shall be labeled per specification 16010 3.9 with name, voltage, AIC rating and source fed from. See example below:

M1
208Y/120V, 3Ø, 4W
22, 000 AIC RATING
FED FROM: ATS
 - B. Complete arc flash warning signs per detail 1/E0.0 as calculated by the Gear Manufacturer.
 - C. NEC 700.7 requires a sign be placed at the service-entrance equipment stating type and location of on-site emergency power. See example below;

Comply with 16010 3.9 nameplate requirements.

AUTOMATIC EMERGENCY
POWER SOURCE CONNECTED
94KW, 208VOLT, 3Ø
NATURAL GAS FUELED
GENERATOR LOCATED
OUTSIDE OF BUILDING

- D. Provide test results from the generator start-up test. The generator installer was on site performing start-up test.
3. Electrical Connections to Mechanical Equipment:
- A. Electric door motors, heaters and fans in Apparatus Bay shall have local disconnect switches installed.
 - B. CU-6 has a data plate rating of MOP 20 and is connected to a 15AMP breaker.
 - C. Electrical CU-2 has a data plate rating of MOP (maximum overcurrent protection) of 25AMPs. The unit is connected to a 40AMP breaker.
 - D. AHU-2 – Ground the disconnect housing.
 - E. Mechanical 204 – Switch box has open KOs. Install KO blanks.
4. Emergency Lighting System: The fixtures were checked for proper operation on battery power by turning off the utility power. All appeared to function properly with the following exceptions;
- A. Sleep Room 1 - Two GE fixtures did not operate properly.
 - B. Sleep Room 2 – One GE fixture did not operate properly.
 - C. Sleep Room 3 - One GE fixture did not operate properly.
 - D. Dinning – One AE fixture did not operate properly.
 - E. Kitchen - Exit Sign did not operate properly.
 - F. Corridor 117 – Exit Sign did not operate properly.
 - G. Corridor 116 - Exit Sign did not operate properly.
 - H. Two EE fixtures, one at each stair have not been installed. The fixtures shall be installed to light the stairs.
 - I. Second floor walkway over storage - Two EE fixtures did not operate properly.
 - J. Mezzanine 201 – FE fixture is missing lens.
5. Lighting: The fixtures appeared to operate properly with the following exceptions;

- A. Toilet by Kitchen – J fixture is missing lens.
 - B. Training/Conference – A fixture has wrong color lamp in the fixture.
 - C. Training/Conference – A fixture has lamp out
 - D. Corridor 117 – Motion sensor is loose on the wall.
 - E. Sleep Room 4 – Shower light is not working.
 - F. M fixture at rear double doors is not installed.
6. Receptacles: 80 % of receptacles were checked. All had correct polarity and were well braced in the wall with the following exceptions;
- A. Sleep Room 1 – Receptacle on the inside of the exterior wall is loose in the wall.
 - B. Sleep Room 2 – Receptacle on the inside of the exterior wall is loose in the wall.
 - C. Sleep Room 3 – Receptacle on the inside of the exterior wall is loose in the wall.
 - D. Sleep Room 4 – Receptacle on the inside of the exterior wall is loose in the wall.
 - E. Dayroom 128 – Receptacle near sleep rooms is loose in the wall.
 - F. Foyer 118 – Receptacle has no power.
 - G. Apparatus Area 100 – Receptacles along the West wall are miss-wired. Correct the receptacle polarity.
 - H. Training/Conference – Surface mounted outlets have flush cover plates installed. Install surface type cover plates on the surface outlets.
 - I. Mezzanine 201 – Receptacle near Electrical Room is miss-wired. Correct the polarity.
 - J. Mechanical 204 - GFI receptacle is miss-wired. Correct the polarity.
 - K. Specification 16460 2.2 G requires exterior receptacle cover plates be weather proof while in use, heavy duty die cast metal. Replace exterior cover plates with the ones specified.
7. Raceways and Enclosures: The following was noted.
- A. Cap any empty underground conduit with fittings designed for such. PVC fittings are acceptable, duct tape is not. Label as to the location of the other end. Seal underground conduits with cables in them.
 - B. Storage Mezzanine – Empty conduit and box are protruding from the wall. Remove the box and cap the conduit.

8. Complete any outstanding punch list from the Architect, General Contractor or Owner.
9. The electrical work for this project is complete and acceptable contingent on items listed in this report. The workmanship has been skilled and the material used has been new and meets specification requirements.

End of Report

Please call me if you have any questions or comments

Gary Lee
The Power Source, PLLC



4300 New Getwell Rd.
Memphis, TN 38118
www.fredsinc.com

November 20, 2013

Dear Local Heroes

It is with great pleasure on behalf of ***fred's*** team members and customers we offer you this check. This donation represents only a small part of the appreciation we have for the time and energy you contribute to keeping our communities safe each and every day. The commitment you have shown over the years is tremendous and ***fred's*** appreciates the relationship we have with your organization.

fred's is donating a total chain wide of over \$327,615 to local emergency teams across our regions from our annual "Hero Hat" Campaign in September.

You will be contacted soon by your local ***fred's*** store manager to arrange a picture opportunity in regards to this donation.

Visit our web site at www.fredsinc.com for a glance at the organizations such as yours that we value and support! Keep up the good work.

If you have any questions please contact your local ***fred's*** store directly.

Sincerely,

Ursula Roman

Ursula Roman
Marketing Director, Fred's Inc.

Discussion - Action

THIS DOCUMENT IS PRINTED IN TWO COLORS. DO NOT ACCEPT UNLESS BLUE AND BURGUNDY ARE PRESENT.

fred's

Super Dollar.

4300 New Getwell Rd.
Memphis, TN 38118

Regions Bank
Memphis, TN

87-261/843

CHECK NO.

166705

DATE

11/22/2013

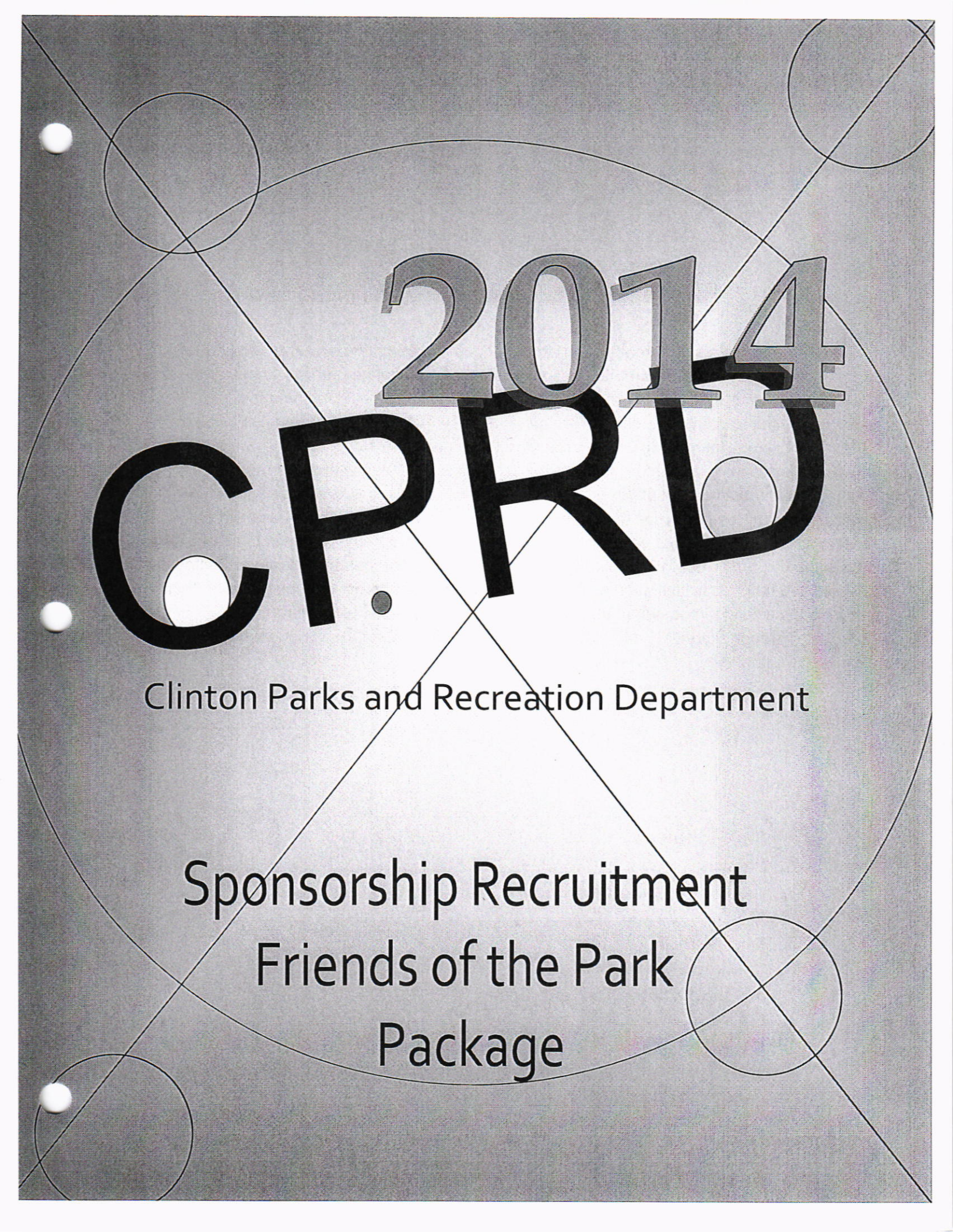
PAY *Three Hundred Seventy Four and 00/100 Dollars*
TO THE ORDER OF CLINTON FIRE DEPT
P.O. BOX 156
CLINTON MS 39056
(753290)

Amount

\$ *****374.00

Michael J. Hays

⑈00166705⑈ ⑆084302614⑆ 0000953377⑈



2014 CPRD

Clinton Parks and Recreation Department

Sponsorship Recruitment
Friends of the Park
Package

2014 CPRD



Clinton Parks and Recreation Department does its utmost each year to provide our community with various programming options that meet the changing needs of the citizens of Clinton. Through our 90 plus programs, we truly aim to "Provide Something for Everyone" in the Clinton community. Through annual events such as the Family Fireworks Extravaganza, the Haunting of Olde Towne and the Annual Christmas Lighting, we strive to provide activities for the entire family to enjoy. 2013 is a year filled with new programs as well as the old favorites that are sure to please all ages. Over the years it has become increasingly hard to find events that offer a family friendly atmosphere. As a department, we seek to foster this type of environment and offer quality programs and events at minimal costs to participants when possible. Being active is the key component to living a healthy lifestyle. Sedentary activities such as reading, drawing and crafts are also beneficial in that they help to stimulate imagination and creativity which help to make a well rounded individual. Through both types of recreation we work daily to meet the varied interest of the citizens of Clinton.

Ray Holloway
Director
rholloway@clintonparksandrec.com

Erin Mahan
Administrative Assistant
emahan@clintonparksandrec.com

Clinton Parks and Recreation Department
200 Soccer Row Clinton, MS 39056 P.O. Box 156 Clinton, MS 39060
Phone: 601-924-6082 Fax: 601-925-6101
www.clintonparksandrec.com

Contacts

Sponsorship Recruitment Package

Advertising Value

- Company Banner Display- opportunity to display company banner, to be provided by sponsor, at events or programs.
- Paid Media Advertising- your logo or company listed as official sponsor in paid newspaper, specialty publications, and/or radio advertising.
- Flyers/Direct Mail Pieces- your company logo on flyers or direct mail pieces distributed or mailed throughout community.
- Logo on Official Parks and Rec. Website- your logo on the home and event page of the Clinton Parks and Recreation Department's website.
- Posters- your logo or company listed as official sponsor on posters for event or program.
- Logo in National Tournament Program- your company logo in national tournament program and all tournament literature.

Advantages of Sponsorship

- Positive influence of product in the minds of consumers
- Showcasing product's (brand's) attributes
- Generating positive publicity
- Differentiating from the competition
- Shows community involvement
- Networking with customers and other businesses
- Credibility
- Consumer interaction with the product and company representative
- Employee involvement

Promotional Value

- Promotional opportunities- you may set up a tent and/or table to display your company products at events or programs, and you may give away coupons, samples, and/or cross-promote with other sponsors at events or programs. Tent/tables to be provided by sponsor.
- Spin-off event- you may organize an "event within an event," noting your company as the sponsor.
- Contest- you may host a contest (within the event) with your company as the sponsor.
- Marketing opportunities- you may provide promotional items, trinkets, goodie bags, etc., to give away at the event or program.
- Official prize sponsor - you may provide prizes to be given away as awards or door prizes at event or program.

2014 CPRD

<u>All-round Sponsors</u>	Title Sponsor \$15,000 3yr Contract	Title Sponsor \$10,000 3yr Contract	Title Sponsor \$5,000 1yr Contract	Gold Sponsor \$3,500 1yr Contract	Silver Sponsor \$2,500 1yr Contract	Bronze Sponsor \$1,000 1yr Contract	Patron Sponsor \$500 1yr Contract
Score Board/ Field Sponsor	✓	✓					
All Special & Featured Events	✓						
Half of All Special & Featured Events		✓	✓				
One Special & Featured Event				✓	✓		
All Programs	✓	✓					
Half of All Programs			✓	✓			
One or Two Program (s)					✓ 2	✓ 2	✓ 1
All Tournaments	✓	✓					
Half of All Tournaments			✓				
One Tournament				✓	✓		
Website Home Page	✓	✓					
Website Events Page	✓	✓	✓	✓			
Website Programs Page	✓	✓	✓	✓	✓	✓	✓
CPRD Information Guide	✓	✓	✓	✓	✓	✓	✓
2014 Sponsor Page on Sponsorship Re- cruitment Package	✓	✓	✓	✓	✓	✓	✓
Benefit: 12 hours use of any pavilion at any park (two hour maximum per day)*	✓						
Benefit: Six hours use of any pavilion at any park (two hour maximum per day)*		✓	✓	✓			
Benefit: Two hours use of any pavilion at any park*					✓	✓	✓
Benefit: 3 full days use of any conference or program room at Brighton Park*	✓	✓					
Benefit: Two full days use of any conference or program room at Brighton Park*			✓	✓	✓		
Benefit: Event T-shirt (per year)	25	15	10	6	4	1	1
Benefit: VIP Privileges to Special & Featured Events/ Tournaments (per year)	25	15	10	6	4	0	0

*The benefit will need to be used within the contract time period. All pavilions and conference/program rooms require a rental form to be filled out prior to date of use and all conference/program rooms require a **\$350 Cash Damage Deposit** per room. The cash damage deposit needs to be turned in no later than the day before use and will be refunded on the next business day provided property is left in order.

Sponsorship Recruitment Package

Event Sponsors	F.F.E. Star Spangled \$1500	F.F.E. All-American \$1000	F.F.E. Red-White-Blue \$500	F.F.E. Play World \$200	H.O.O.T. Spine-Chilling \$1500	H.O.O.T. Hair-Raising \$1000	H.O.O.T. Spooky \$500	H.O.O.T. Play World \$200	C.C.C. Starlight \$1500	C.C.C. Moonlight \$1000	C.C.C. Twilight \$500	C.C.C. Play World \$200	Mayor's Golf Scramble Hole \$125
Promotion as Anchor Sponsor	✓				✓				✓				
Listing in all advertisements	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Your corporate banner displayed on stage	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Space for your corporate tent	✓	✓			✓	✓			✓	✓			
Opportunity to provide giveaways on stage	✓	✓			✓	✓			✓	✓			
On-stage recognition	✓				✓				✓				
Name on golf													✓
Name on event t-shirts					✓	✓	✓	✓					✓
Benefit: Event T-shirt	NA	NA	NA	NA	4	3	2	1	NA	NA	NA	NA	1
Benefit: Priority Parking Passes	4	3	2	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
Benefit: Priority Gate Passes	NA	NA	NA	NA	4	3	2	NA	3	2	1	NA	NA

F.F.E. : Family Fireworks Extravaganza;

H.O.O.T.: Haunting Of Olde Towne;

C.C.C.: Clinton Community Campout

In-Kind Sponsors

Sponsorship can go to:

Food & Drinks, T-Shirts, Trophies, Prizes, Sports Equipment and Other.

In-Kind Sponsor \$500

In-Kind Sponsor \$375

In-Kind Sponsor \$250

In-Kind Sponsor \$125

CLINTON
 HISTORY • PRIDE • PROGRESS
 PARKS & RECREATION DEPARTMENT
"Providing Something For Everyone"

Friends of the Park

Friends of the Park's purpose is to allow for the community to give back to the parks. These donations help in bettering the park facilities, programs and events. Kids' Towne bricks will have the dedication pressed into them while the other selections will have a plaque placed on or around it. Each item can be used as a honor or a memorial.

Kids' Towne Park Brick	\$50.00 / \$75.00
Disc Golf Basket	\$350.00
Trash Can	\$500.00
Bench	\$600.00
Picnic Table	\$800.00
Bleachers	\$2000.00
Drinking Fountain	\$2500.00

Sponsorship Recruitment Package

Sponsorship / Friends of the Park Application Form

Company Name		Date of Application
Contact Person (First & Last Name)		Title
Phone		E-mail
Mailing Address		
City	State	Zip
Website Link		

Friends of the Park: Print text as you want it to appear on brick/plaque.

All-Star Sponsor

Place a check mark next to the sponsorship level you wish to commit to. If you are choosing to be an All-Star Sponsor, please refer to the back side of the form (where indicated) to select the individual programs/events you wish to be associated with.

- ☐ Title Sponsor \$15,000: 3 year contract
- ☐ Title Sponsor \$10,000: 3 year contract (See Back)
- ☐ Title Sponsor \$ 5,000: 1 year contract (See Back)
- ☐ Gold \$3,500: 1 year contract (See Back)
- ☐ Silver \$2,500: 1 year contract (See Back)
- ☐ Bronze \$1,000: 1 year contract (See Back)
- ☐ Patron \$500: 1 year contract (See Back)

Event Sponsor

- | | | | | |
|---|-----------------------|---------------------|----------------------|------------------|
| ☐ F.F.E. (Circle One) | Star Spangled \$1500 | All-American \$1000 | Red-White-Blue \$500 | Play World \$200 |
| ☐ H.O.O.T. (Circle One) | Spine-Chilling \$1500 | Hair-Raising \$1000 | Spooky \$500 | Play World \$200 |
| ☐ C.C.C. (Circle One) | Starlight \$1500 | Moonlight \$1000 | Twilight \$500 | Play World \$200 |
| ☐ Mayor's Golf Scramble Hole \$125 | | | | |

In-Kind Sponsor

- ☐ In-Kind Sponsor \$500
- ☐ In-Kind Sponsor \$375
- ☐ In-Kind Sponsor \$250
- ☐ In-Kind Sponsor \$125

Friends of the Park

- | | |
|---|--|
| ☐ Kids' Towne Park Brick \$50.00 / \$75.00 | ☐ Disc Golf Basket \$350.00 |
| ☐ Trash Can \$500.00 | ☐ Bench \$600.00 |
| ☐ Picnic Table \$800.00 | ☐ Bleachers \$2000.00 |
| ☐ Drinking Fountain \$2500.00 | |

Signature

Date

Sponsorship Recruitment Package

All-Star Sponsor

Select the events you wish to be associated with as indicated by the number next to your level of sponsorship.

Special Events

Title Sponsor \$10,000 (2)

Title Sponsor \$5,000 (2)

Gold \$3,500 (1)

Silver \$2,500 (1)

☐ Family Fireworks Extravaganza/ Cruisin' Clinton

☐ The Haunting of Olde Towne

☐ Annual Christmas Lighting

Featured Events

Title Sponsor \$10,000 (7)

Title Sponsor \$5,000 (7)

Gold \$3,500 (1)

Silver \$2,500 (1)

☐ Back to School Family Game Night (1) (2)

☐ Sweetheart and a Movie

☐ Mayor's Golf Scramble

☐ Movie in the Park (1) (2)

☐ Pitch Hit & Run

☐ Punt Pass & Kick

☐ Children's Art in the Park

☐ Parent's Night Out (1) (2)

☐ Hunter Safety Course

☐ Haunting of Brighton Park

☐ Clinton Community Campout

☐ Shop 'til You Drop

☐ Paper Football Super Bowl Tournament

☐ Mississippi Senior Olympics

☐ Clinton Chess Tournament (Winter) (Fall)

☐ Video Game Tournament

Tournaments

Title Sponsor \$10,000 (All)

Title Sponsor \$5,000 (5)

Gold \$3,500 (1)

Silver \$2,500 (1)

☐ CPRD 8U Recreational Softball Tournament

☐ NJCAA Nationals

☐ NJCAA Regional

☐ Youth Disc Golf Tournament

☐ USTA Clinton Adult Open Tennis

☐ USTA Clinton Youth Open Tennis

☐ NFL Flag Football Recreational Tournament

Programs

Title Sponsor \$10,000 (All)

Title Sponsor \$5,000 (24)

Gold \$3,500 (24)

Silver \$2,500 (2)

Bronze \$1,000 (2)

Patron \$500 (1)

Youth Sports: ☐ Tennis Recreation League

☐ Instructional Tennis

☐ Flag Football

☐ Tackle Football

☐ Cheerleading

☐ Kickball

☐ Disc Golf League

Adult Sports: ☐ Church Softball (Spring) (Fall)

☐ Co-ed Softball (Spring) (Fall)

☐ Open Softball (Spring) (Fall)

☐ Tennis Recreation League

☐ Instructional Tennis

☐ Co-ed Flag Football

☐ Disc Golf League

☐ Co-ed Kickball

☐ Wiffleball

☐ Pickleball

Camps:

☐ Spring Break

☐ Full Day

☐ Half Day

☐ Kids' Art

☐ Football Camp (Summer) (Fall)

Classes/Workshops:

☐ Beginner Drawing

☐ Follow Me Robot

☐ Harry Potter Magic Mystery Tour

☐ Sign Language (-101) (201)

☐ Dining Etiquette & Manners

☐ Easter Crafts

☐ Elf Workshop

☐ Jewelry Making

☐ Bow & Wreath Making

☐ Ornament Making

Challenger League Sports:

☐ Basketball

☐ Softball

☐ Bowling

☐ TOPSoccer

☐ Artsy Crafts

☐ Tennis

☐ Kickball Fun Day

☐ Christmas Party/Ornament Making

Senior Programs:

☐ Dinner and a Movie (1) (2)

☐ Picnic at the Park (1) (2)

☐ Valentine's Dance

☐ Arts and Crafts Workshops

☐ Senior Appreciation Day

☐ Senior Christmas Party

☐ Community Bingo

☐ Seniorsize Lunch Crunch

☐ Potluck Luncheon

☐ Senior Trips

Clinton Parks and Recreation Department Fee Structure

-Per each CPRD activity/sport/course, there will be a \$15.00 registration fee for all parties living outside the City of Clinton with the exception of Adult Softball.

Fields/Facility Rental-Residents:

Field Rentals:

Full Day Rental \$200.00 - 4 plus hours per field per day / 1st lining of the field
 Half Day Rental \$100.00 - up to 4 hours per field per day/ 1st lining of the field

Amenities:

Lights \$50.00 - per hour per field
 Relining of Fields \$50.00 - up to 4 fields
 \$100.00 - over 4 fields

Cash Damage Deposit (C.D.D.) \$300.00per field per day (subject to additional charges)

All Pavilions: \$50.00 (2) hour minimum
 Additional time \$25.00 each additional hour

Brighton Facilities:

Assembly Room \$250.00-Full Day; 4 plus hours. \$125.00-Half Day; up to 4 hours
 Conference Room 1 \$200.00 Full Day; 4 plus hours. \$100.00 Half Day; up to 4 hours
 Conference Room 2 \$200.00 Full Day; 4 plus hours. \$100.00 Half Day; up to 4 hours
 Kitchen \$100.00 All Day (No C.D.D.)
 Projector/AV System \$100.00 All Day (No C.D.D.)

Non-Residents:

Kids Towne Pavilion \$75.00 (2) hour minimum
 All Other Pavilions \$60.00 (2) hour minimum
 Additional time \$30.00 each additional hour after minimum

Brighton Facilities: (C.D.D.)

Assembly Room \$500.00 Full Day; 4 plus hours. \$250.00 Half Day; up to 4 hours
 Conference Room 1 \$300.00 Full Day; 4 plus hours. \$150.00 Half Day; up to 4 hours
 Conference Room 2 \$300.00 Full Day; 4 plus hours. \$150.00 Half Day; up to 4 hours
 Kitchen \$300.00 All Day (No C.D.D.)
 Projector/AV System \$300.00 All Day (No C.D.D.)

Field Rentals:

Full Day Rental \$300.00 4 plus hours per field per day / 1st lining of the field
 Half Day Rental \$150.00 up to 4 hours per field per day/ 1st lining of the field

Amenities:

Lights \$50.00 per hour per field
 Relining of Fields \$100.00 up to 4 fields
 \$150.00 over 4 fields

Cash Damage Deposit (C.D.D.) \$500.00per field per day (subject to additional charges)

**-Residents-
FIELDS Rental Application**

P.O. Box 156 Clinton, MS 39060
200 Soccer Row Clinton, MS 39056
Phone: (601)924-6082
Fax: (601)925-6101
www.clintonparksandrec.com

Rental Date: _____ Rental Day: _____ Time: _____ am / pm until _____ am / pm

Expected Attendance: _____ Type of Activity: _____

Name of Individual/Organization Responsible: _____ Social Security / Tax ID#: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: Primary _____ Secondary _____ Email: _____

Is this a fundraiser? () YES () NO: If so, this form is due in our office 30 days prior to the event or function. Raising funds on City property is against City policy without prior approval from the Mayor and/or Board of Aldermen.

If YES, please explain _____

In order for the Department to hold your reservation, payment and this form must be received in our office within ten (10) working days of scheduled date. Failure to do so could result in loss of reservation.

Field Rentals:

Full Day Rental	\$200.00	4 plus hours per field per day / 1 st lining of the field	\$ _____
Half Day Rental	\$100.00	up to 4 hours per field per day/ 1 st lining of the field	\$ _____

Amenities:

Lights	\$50.00	per hour per field	\$ _____
Relining of Fields	\$50.00	up to 4 fields	\$ _____
	\$100.00	over 4 fields	\$ _____

TOTAL: \$ _____

Cash Damage Deposit (C.D.D.) \$300.00 per field per day (subject to additional charges)

Date due by: _____ **no later than 4:30 pm** _____ field(s) x \$300=\$ _____

Softball Fields	Soccer Fields/Robinson/ Northside/ Brighton	Baseball Fields
Outfield Fence Distance Fields 1,2,3,4: 200 ft Field 5: 300 ft Field 6: 285 ft	CALL OFFICE FOR FIELD INFORMATION.	Outfield Fence Distance Fields 4,5,9: 180 ft Field 3: 185 feet Field 8: 200 ft Field 7: 275 ft Field 6: NO FENCE
Fields Requested: (Circle) 1 2 3 4 5 6		Fields Requested: (Circle) 3 4 5 6 7 8 9
Request Bases to Be Set At:		Request Bases to Be Set At:
Request Pitching Rubber to Be Set At:		Request Pitching Rubber to Be Set At:
Temporary Fence Requested? (Circle) Yes No If Yes What Distance?		Temporary Fence Requested? (Circle) Yes No If Yes What Distance?
* Renter must obtain and maintain liability insurance with a company authorized to do business within the State of Mississippi on which policy the City of Clinton is named as co-insured. Liability limits required for such insurance coverage shall be \$1,000,000. Proof of this policy must be shown five working days prior to the rental date. All groups should require that all participants have their own health or accident insurance policies. * Rental Fee includes initial setup of field (bases/lines), basic restroom supplies, and placement of garbage cans. * If additional man hours are needed to drag, chalk, pick up trash, or complete other tasks, all Department employee overtime incurred will be the responsibility of the Renter to cover. For rentals involving Department employee overtime, the field rental fee is to be paid per the above policy and the Department will provide an invoice to the Renter for the overtime within five business days after the rental. * A schedule of all games/practices/activities must be provided to the Department within five business days before the field rental date. Once the schedule is received and approved by CPRD, light usage schedule (if applicable) and all other necessary information will be confirmed between the Renter and the Department.		

All Field Rentals require a **\$300.00 Cash Damage Deposit** per field rented due by 4:30pm the day before rental. The Cash Damage Deposit will be refunded on the next business day provided property is left in order. **Please bring photo ID. Deposits will not be mailed.**

FULL DEPOSIT WILL BE KEPT FOR DAMAGED PROPERTY SUCH AS; FIELDS, DUGOUTS, PRESSBOX, BLEACHERS, BENCHES, BATTING CAGES OR ANY CITY OWNED PROPERTY. IN THE EVENT OF EXCESSIVE DAMAGE, EXCEEDING \$300.00, THE RENTER IS RESPONSIBLE FOR THE ADDITIONAL COST OF REPAIRS/REPLACEMENTS. PLEASE SEE RENTAL POLICY (ON BACK OF APPLICATION) FOR ADDITIONAL INFORMATION.

I agree to abide by the policies and rules of the City of Clinton. I understand that I am responsible for any damages to City property that may occur during my usage. I understand I should immediately report any problems to Clinton Parks and Recreation Department. I also understand that I assume all liability should anything occur.

Signed: _____ **Date:** _____

Payment Use Only:
Payment \$ _____ Payment Method _____ Receipt # _____ Date: _____
Cash Damage Deposit Amount _____ Date of Delivery of C.D.D. _____ Renter Initials _____ CPRD Initials _____
Returned Date of C.D.D. _____ Was C.D.D. Returned? ☐ YES ☐ NO Reason for No Return _____
Renter Initials _____ CPRD Initials _____

Rental Policies and Procedures

- All facility rentals are subject to denial.
- Renter shall have a copy of this form and/or a copy of receipt on site at time of rental.
- Must be 21 years or older to rent any parks and recreation facility
- No charcoal grills. Gas grills are allowed at the parks but must have a drip pan.
- No alcohol allowed on or around any park facilities.
- No tobacco products are allowed on park property.
- No water slides, or trains allowed in parks. One (1) bounce house per rental allowed. (no electricity available, must provide own generator).
- Rental fee must accompany application. Damage deposit is due the day before rental.
- All information on this application must be completed. Incomplete application will result in denial of service.
- Rentals are allowed only between the following hours at the following locations:
8:00 a.m. – 6:00 p.m. for Kids' Towne, Northside Park, and Robinson Park
8:00 a.m. – 8:00 p.m. for Brighton Park and Traceway Park.
All parks open at 1:00 p.m. on Sundays.
- All weekend rentals must be made **a week** prior to rental.
- Cancellations must be made 10 days prior to rental date to receive a refund. No refunds will be made on outdoor facilities if rained out; however, a credit will be issued if Department is contacted the day of OR the following business day.
- All areas should be left clean.
- Fees will be deducted accordingly if trash is not disposed of properly. The required damage deposit will be kept for any damage of City property and may be subject to additional charges.
- Renter is responsible for any misuse of department and/or center equipment.
- All facilities and fields must be secured and vacant by 10:00 p.m.
- All centers, conference rooms and field rentals will be checked by Parks and Recreation staff before deposit is returned.
- All rentals are on a first come, first serve basis. Rentals will not be accepted via phone or fax.
- All facilities will be made available to all groups organized for civic, educational, or other community purpose, at such times that will not conflict with services of the City.
- A single individual and/or organization may schedule the facilities for use no more than twice per month.
- There shall be no fund-raising activities, door charges, or sales of any article on City property unless granted prior approval by Mayor and Board of Aldermen.
- The Director of Clinton Parks and Recreation (CPRD) or his designated representative reserves any and all rights to attend any event or function and make any decisions concerning policy, procedure, liability, or safety without consultation with responsible person/ organization/ company of the event or function. Loss of park privileges and suspension of all department and non-department programs, events and special functions may result if any violation occurs.
- A Certificate of Liability Insurance naming Clinton Parks and Recreation Department as the holder must be submitted if any event or rental is open for the public to attend.

For Non-Emergencies call the Clinton Police Department at 601-924-5252

**-Residents-
FACILITY Rental Application**

P.O. Box 156 Clinton, MS 39060
200 Soccer Row Clinton, MS 39056
Phone: (601)924-6082
Fax: (601)925-6101
www.clintonparksandrec.com

Rental Date: _____ Rental Day: _____ Time: _____ am / pm until _____ am / pm

Expected Attendance: _____ Type of Activity: _____

Name of Individual/Organization Responsible: _____ Social Security / Tax ID#: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: Primary _____ Secondary _____ Email: _____

Is this a fundraiser? () YES () NO: If so, this form is due in our office 30 days prior to the event or function. Raising funds on City property is against City policy without prior approval from the Mayor and/or Board of Aldermen.

If YES, please explain _____

In order for the Department to hold your reservation, payment and this form must be received in our office within ten (10) business days of scheduled date. Failure to do so could result in loss of reservation.

Pavilions: No Cash Damage Deposit (C.D.D.) \$50.00 (2) hour minimum \$ _____

(Please Circle Pavilion) Brighton 1 Brighton 2 Northside Robinson Traceway Soccer

Additional time \$25.00 each additional hour after minimum ____hr(s) x \$25= \$ _____

Brighton Facilities: (C.D.D.)

Assembly Room \$250.00 Full Day; 4 plus hours \$ _____

\$125.00 Half Day; up to 4 hours \$ _____

Conference Room 1 \$200.00 Full Day; 4 plus hours \$ _____

\$100.00 Half Day; up to 4 hours \$ _____

Conference Room 2 \$200.00 Full Day; 4 plus hours \$ _____

\$100.00 Half Day; up to 4 hours \$ _____

Kitchen \$100.00 All Day (No C.D.D.) \$ _____

Screen/Projector/AV System \$100.00 All Day (No C.D.D.) \$ _____

TOTAL: \$ _____

Cash Damage Deposit (C.D.D.) \$350.00 per room per day (subject to additional charges)

Date due by: _____ no later than 4:30 pm ____room(s) x \$350=\$ _____

The Cash Damage Deposit will be refunded on the next business day provided property is left in order. **Please bring photo ID. Deposits will not be mailed.**

FULL DEPOSIT WILL BE KEPT FOR DAMAGED PROPERTY SUCH AS; TABLES, CHAIRS, CARPET STAINS OR ANY CITY OWNED PROPERTY. IN THE EVENT OF EXCESSIVE DAMAGE, EXCEEDING \$350.00, THE RENTER IS RESPONSIBLE FOR THE ADDITIONAL COST OF REPAIRS/REPLACEMENTS. PLEASE SEE RENTAL POLICY (ON BACK OF APPLICATION) FOR ADDITIONAL INFORMATION.

I agree to abide by the policies and procedures of the City of Clinton. I understand that I am responsible and liable for any damages to City property that may occur during my usage. I also understand I should immediately report any problems to Clinton Parks and Recreation Department.

Signed: _____ Date: _____

Office Use Only:

Payment \$ _____ Payment Method _____ Receipt # _____ Date: _____

Cash Damage Deposit Amount _____ Date of Delivery of C.D.D. _____ Renter Initials _____ CPRD Initials _____

Returned Date of C.D.D. _____ Was C.D.D. Returned? ____YES ____NO Reason for No Return _____

Renter Initials _____ CPRD Initials _____

Rental Policies and Procedures

- All facility rentals are subject to denial.
- Renter shall have a copy of this form and a copy of receipt on site at time of rental.
- Must be 21 years or older to rent any parks and recreation facility.
- No charcoal grills. Gas grills are allowed at the parks but must have a drip pan.
- No alcohol allowed on or around any park facilities.
- No tobacco products are allowed on park property.
- No water slides, or trains allowed in parks. One (1) bounce house per rental allowed. (no electricity available)
- No food or drink will be allowed on carpeted areas.
- Rental fee must accompany application. Damage deposit is due the day before rental.
- All information on this application must be completed. Incomplete application will result in denial of service.
 - Rentals are allowed during the following time periods:
 - Kids' Towne, Northside Park, and Robinson Park – 8:00AM-6:00 PM
 - Brighton Park and Traceway Park – 8:00 AM-8:00 PM
 - All parks open at 1:00 p.m. on Sundays.
- All weekend rentals must be made prior to noon on Friday of the same week.
- Cancellations must be made 10 days prior to rental date to receive a refund. No refunds will be made on outdoor facilities if rained out; however, a credit will be issued if Department is contacted the day of OR the following business day.
- Fees will be deducted accordingly if chairs and tables are not returned to proper place or if trash is not disposed of properly. The required damage deposit will be kept for any damage of City property. Renter may be subject to additional charges
- Renter is responsible for any misuse of department and/or center equipment.
- No tape, thumbtacks, or staples used on walls or ceilings. No decorations left on walls or ceilings. The area should be left clean.
- No tables or chairs are to be removed from public buildings.
- All facilities must be secured and vacant by 10:00 p.m.
- All centers, conference rooms and field rentals will be checked by Parks and Recreation staff before deposit is returned.
- All rentals are on a first come, first serve basis. Rentals will not be accepted via phone or fax.
- All facilities will be made available to all groups organized for civic, educational, or other community purpose, at such times that will not conflict with services of the City.
- A single individual and/or organization may not schedule the facilities for use more than twice per month.
- There shall be no fund-raising activities, door charges, or sales of any article for personal gain on City property unless granted prior approval by Board of Aldermen.
- The Director of Clinton Parks and Recreation (CPRD) or his designated representative reserves any and all rights to attend any event or function and make any decisions concerning policy, procedure, liability, or safety without consultation with responsible person/ organization/ company of the event or function. Loss of park privileges and suspension of all department and non-department programs, events and special functions may result if any violation occurs.
- A Certificate of Liability Insurance naming Clinton Parks and Recreation Department must be submitted if any event or rental is open for the public to attend.

****For Non-Emergencies call Clinton Police Department at 601-924-5252.****

**-Non-Residents-
FIELDS Rental Application**

P.O. Box 156 Clinton, MS 39060
200 Soccer Row Clinton, MS 39056
Phone: (601)924-6082
Fax: (601)925-6101
www.clintonparksandrec.com

Rental Date: _____ Rental Day: _____ Time: _____ am / pm until _____ am / pm

Expected Attendance: _____ Type of Activity: _____

Name of Individual/Organization Responsible: _____ Social Security / Tax ID#: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: Primary _____ Secondary _____ Email: _____

Is this a fundraiser? () YES () NO: If so, this form is due in our office 30 days prior to the event or function. Raising funds on City property is against City policy without prior approval from the Mayor and/or Board of Aldermen.

If YES, please explain _____

In order for the Department to hold your reservation, payment and this form must be received in our office within ten (10) working days of scheduled date. Failure to do so could result in loss of reservation.

Field Rentals:

Full Day Rental	\$300.00	4 plus hours per field per day / 1 st lining of the field	\$ _____
Half Day Rental	\$150.00	up to 4 hours per field per day/ 1 st lining of the field	\$ _____

Amenities:

Lights	\$50.00	per hour per field	\$ _____
Relining of Fields	\$100.00	up to 4 fields	\$ _____
	\$150.00	over 4 fields	\$ _____

TOTAL: \$ _____

Cash Damage Deposit (C.D.D.) \$500.00per field per day (subject to additional charges)

Date due by: _____ **no later than 4:30 pm** _____ field(s) x \$300=\$ _____

Softball Fields	Soccer Fields/Robinson/ Northside/ Brighton	Baseball Fields
Outfield Fence Distance Fields 1,2,3,4: 200 ft Field 5: 300 ft Field 6: 285 ft	CALL OFFICE FOR FIELD INFORMATION.	Outfield Fence Distance Fields 4,5,9: 180 ft Field 3: 185 feet Field 8: 200 ft Field 7: 275 ft Field 6: NO FENCE
Fields Requested: (Circle) 1 2 3 4 5 6		Fields Requested: (Circle) 3 4 5 6 7 8 9
Request Bases to Be Set At:		Request Bases to Be Set At:
Request Pitching Rubber to Be Set At:		Request Pitching Rubber to Be Set At:
Temporary Fence Requested? (Circle) Yes No If Yes What Distance?		Temporary Fence Requested? (Circle) Yes No If Yes What Distance?

- * Renter must obtain and maintain liability insurance with a company authorized to do business within the State of Mississippi on which policy the City of Clinton is named as co-insured. Liability limits required for such insurance coverage shall be \$1,000,000. Proof of this policy must be shown five working days prior to the rental date. All groups should require that all participants have their own health or accident insurance policies.
- * Rental Fee includes initial setup of field (bases/lines), basic restroom supplies, and placement of garbage cans.
- * If additional man hours are needed to drag, chalk, pick up trash, or complete other tasks, all Department employee overtime incurred will be the responsibility of the Renter to cover. For rentals involving Department employee overtime, the field rental fee is to be paid per the above policy and the Department will provide an invoice to the Renter for the overtime within five business days after the rental.
- * A schedule of all games/practices/activities must be provided to the Department within five business days before the field rental date. Once the schedule is received and approved by CPRD, light usage schedule (if applicable) and all other necessary information will be confirmed between the Renter and the Department.

All Field Rentals require a **\$300.00 Cash Damage Deposit** per field rented due by 4:30pm the day before rental. The Cash Damage Deposit will be refunded on the next business day provided property is left in order. **Please bring photo ID. Deposits will not be mailed.**

FULL DEPOSIT WILL BE KEPT FOR DAMAGED PROPERTY SUCH AS; FIELDS, DUGOUTS, PRESSBOX, BLEACHERS, BENCHES, BATTING CAGES OR ANY CITY OWNED PROPERTY. IN THE EVENT OF EXCESSIVE DAMAGE, EXCEEDING \$300.00, THE RENTER IS RESPONSIBLE FOR THE ADDITIONAL COST OF REPAIRS/REPLACEMENTS. PLEASE SEE RENTAL POLICY (ON BACK OF APPLICATION) FOR ADDITIONAL INFORMATION.

I agree to abide by the policies and rules of the City of Clinton. I understand that I am responsible for any damages to City property that may occur during my usage. I understand I should immediately report any problems to Clinton Parks and Recreation Department. I also understand that I assume all liability should anything occur.

Signed: _____ **Date:** _____

Use Only:
Payment \$ _____ Payment Method _____ Receipt # _____ Date: _____
Cash Damage Deposit Amount _____ Date of Delivery of C.D.D. _____ Renter Initials _____ CPRD Initials _____
Returned Date of C.D.D. _____ Was C.D.D. Returned? ☐ YES ☐ NO Reason for No Return _____
Renter Initials _____ CPRD Initials _____

Rental Policies and Procedures

- All facility rentals are subject to denial.
- Renter shall have a copy of this form and/or a copy of receipt on site at time of rental.
- Must be 21 years or older to rent any parks and recreation facility
- No charcoal grills. Gas grills are allowed at the parks but must have a drip pan.
- No alcohol allowed on or around any park facilities.
- No tobacco products are allowed on park property.
- No water slides, or trains allowed in parks. One (1) bounce house per rental allowed. (no electricity available, must provide own generator).
- Rental fee must accompany application. Damage deposit is due the day before rental.
- All information on this application must be completed. Incomplete application will result in denial of service.
- Rentals are allowed only between the following hours at the following locations:
8:00 a.m. – 6:00 p.m. for Kids' Towne, Northside Park, and Robinson Park
8:00 a.m. – 8:00 p.m. for Brighton Park and Traceway Park.
All parks open at 1:00 p.m. on Sundays.
- All weekend rentals must be made **a week** prior to rental.
- Cancellations must be made 10 days prior to rental date to receive a refund. No refunds will be made on outdoor facilities if rained out; however, a credit will be issued if Department is contacted the day of OR the following business day.
- All areas should be left clean.
- Fees will be deducted accordingly if trash is not disposed of properly. The required damage deposit will be kept for any damage of City property and may be subject to additional charges.
- Renter is responsible for any misuse of department and/or center equipment.
- All facilities and fields must be secured and vacant by 10:00 p.m.
- All centers, conference rooms and field rentals will be checked by Parks and Recreation staff before deposit is returned.
- All rentals are on a first come, first serve basis. Rentals will not be accepted via phone or fax.
- All facilities will be made available to all groups organized for civic, educational, or other community purpose, at such times that will not conflict with services of the City.
- A single individual and/or organization may schedule the facilities for use no more than twice per month.
- There shall be no fund-raising activities, door charges, or sales of any article on City property unless granted prior approval by Mayor and Board of Aldermen.
- The Director of Clinton Parks and Recreation (CPRD) or his designated representative reserves any and all rights to attend any event or function and make any decisions concerning policy, procedure, liability, or safety without consultation with responsible person/ organization/ company of the event or function. Loss of park privileges and suspension of all department and non-department programs, events and special functions may result if any violation occurs.
- A Certificate of Liability Insurance naming Clinton Parks and Recreation Department as the holder must be submitted if any event or rental is open for the public to attend.

For Non-Emergencies call the Clinton Police Department at 601-924-5252

**-Non-Residents-
FACILITY Rental Application**

P.O. Box 156 Clinton, MS 39060
200 Soccer Row Clinton, MS 39056
Phone: (601)924-6082
Fax: (601)925-6101
www.clintonparksandrec.com

Rental Date: _____ Rental Day: _____ Time: _____ am / pm until _____ am / pm

Expected Attendance: _____ Type of Activity: _____

Name of Individual/Organization Responsible: _____ Social Security / Tax ID#: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: Primary _____ Secondary _____ Email: _____

Is this a fundraiser? () YES () NO: If so, this form is due in our office 30 days prior to the event or function. Raising funds on City property is against City policy without prior approval from the Mayor and/or Board of Aldermen.

If YES, please explain _____

In order for the Department to hold your reservation, payment and this form must be received in our office within ten (10) business days of scheduled date. Failure to do so could result in loss of reservation.

Pavilions: No Cash Damage Deposit (C.D.D.)

Kids Towne Pavilion	\$75.00	(2) hour minimum	\$ _____
All Other Pavilions	\$60.00	(2) hour minimum	\$ _____

(Please Circle Pavilion) **Brighton 1** **Brighton 2** **Northside** **Robinson** **Traceway Soccer**

Additional time \$30.00 each additional hour after minimum ____ hr(s) x \$30= \$ _____

Brighton Facilities: (C.D.D.)

Assembly Room	\$500.00	Full Day; 4 plus hours	\$ _____
	\$250.00	Half Day; up to 4 hours	\$ _____
Conference Room 1	\$300.00	Full Day; 4 plus hours	\$ _____
	\$150.00	Half Day; up to 4 hours	\$ _____
Conference Room 2	\$300.00	Full Day; 4 plus hours	\$ _____
	\$150.00	Half Day; up to 4 hours	\$ _____
Kitchen	\$300.00	All Day (No C.D.D.)	\$ _____
Screen/Projector/AV System	\$300.00	All Day (No C.D.D.)	\$ _____

TOTAL: \$ _____

Cash Damage Deposit (C.D.D.) \$500.00 per room per day (subject to additional charges)

Date due by: _____ **no later than 4:30 pm** ____ room(s) x \$500=\$ _____

The Cash Damage Deposit will be refunded on the next business day provided property is left in order. **Please bring photo ID. Deposits will not be mailed.**

FULL DEPOSIT WILL BE KEPT FOR DAMAGED PROPERTY SUCH AS; TABLES, CHAIRS, CARPET STAINS OR ANY CITY OWNED PROPERTY. IN THE EVENT OF EXCESSIVE DAMAGE, EXCEEDING \$500.00, THE RENTER IS RESPONSIBLE FOR THE ADDITIONAL COST OF REPAIRS/REPLACEMENTS. PLEASE SEE RENTAL POLICY (ON BACK OF APPLICATION) FOR ADDITIONAL INFORMATION.

I agree to abide by the policies and procedures of the City of Clinton. I understand that I am responsible and liable for any damages to City property that may occur during my usage. I also understand I should immediately report any problems to Clinton Parks and Recreation Department.

Signed: _____ **Date:** _____

Office Use Only:

Payment \$ _____	Payment Method _____	Receipt # _____	Date: _____
Cash Damage Deposit Amount _____	Date of Delivery of C.D.D. _____	Renter Initials _____	CPRD Initials _____
Returned Date of C.D.D. _____	Was C.D.D. Returned? ____ YES ____ NO	Reason for No Return _____	
Renter Initials _____	CPRD Initials _____		

Rental Policies and Procedures

- All facility rentals are subject to denial.
- Renter shall have a copy of this form and a copy of receipt on site at time of rental.
- Must be 21 years or older to rent any parks and recreation facility.
- No charcoal grills. Gas grills are allowed at the parks but must have a drip pan.
- No alcohol allowed on or around any park facilities.
- No tobacco products are allowed on park property.
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- No food or drink will be allowed on carpeted areas.
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- Cancellations must be made 10 days prior to rental date to receive a refund. No refunds will be made on outdoor facilities if rained out; however, a credit will be issued if Department is contacted the day of OR the following business day.
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- All facilities must be secured and vacant by 10:00 p.m.
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- There shall be no fund-raising activities, door charges, or sales of any article for personal gain on City property unless granted prior approval by Board of Aldermen.
- The Director of Clinton Parks and Recreation (CPRD) or his designated representative reserves any and all rights to attend any event or function and make any decisions concerning policy, procedure, liability, or safety without consultation with responsible person/ organization/ company of the event or function. Loss of park privileges and suspension of all department and non-department programs, events and special functions may result if any violation occurs.
- A Certificate of Liability Insurance naming Clinton Parks and Recreation Department must be submitted if any event or rental is open for the public to attend.

****For Non-Emergencies call Clinton Police Department at 601-924-5252.****



Severn Trent Services
4837 Swift Road, Suite 100
Sarasota, FL 34231
United States

T: +1 941 925 3088
TF: +1 800 535 6832
F: +1 941 924 7203

www.severntrentservices.com

December 13, 2013

Robert Ritchey
Assistant Public Works Director
City of Clinton
P.O. Box 156
Clinton, MS 39060

Subject: Agreement for Operation, Management and Maintenance of Clinton Wastewater Treatment Facilities - Annual CPI Increase

Dear Rob:

I would like to take this opportunity to thank the City of Clinton for the opportunity Severn Trent Environmental Services has had to provide Operations and Maintenance to you and your customers over the past 18 years.

According to the subject agreement dated October 1, 2011, Section 5.1, Base Compensation, states that on each October 1 adjustment date the amount of Base Compensation shall be increased on a compounded basis by the Price Index Increase.

The CPI rate for October 2012 was 231.317 and for October 2013 is at 233.546. With this adjustment applied to Severn Trent's prices as of the commencement of the agreement, Severn Trent's fees would increase as indicated on Attachment "A" by 1% resulting in the base compensation going from \$47,989.58 to \$48,469.48 per month. The December 2012 invoice will reflect the \$479.90 per month increase for the months of October and November.

We look forward to continuing to serve the City of Clinton and its customers. If you have any questions or would like to discuss additional services which Severn Trent may provide to the City please do not hesitate to call me at 941-925-3088 X117 or David Canizaro at 601-925-0442.

Sincerely,

A handwritten signature in cursive script, appearing to read "Richard Gardner".

Richard Gardner
Regional General Manager

Attachments: CPI Increase Calculation, Attachment "A"
Bureau of Labor Statistics Data, Attachment "B"

copy: Stan Wright, Sr. Area Manager, STS
David Canizaro, Project Manager, STS



Severn Trent Services
4837 Swift Road, Suite 100
Sarasota, FL 34231
United States

T: +1 941 925 3088
TF: +1 800 535 6832
F: +1 941 924 7203

www.severntrentservices.com

Attachment "A"

CPI Increase Calculation

		CPI				
Base Month	October 2012	231.317				
Current Month	October 2013	233.546				
Current Month	-	Base Month	x	100%	=	CPI Increase
	Base Month					
	233.546	-	231.317	x	100%	= 1.00%
	233.546					

ATTACHMENT "B"

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Databases, Tables & Calculators by Subject

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Change Output Options: From: 2003 To: 2013


☐ include graphs

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Data extracted on: December 12, 2013 (3:37:35 PM)

Consumer Price Index - All Urban Consumers

Series Id: CUUR0000SA0, CUUS0000SA0
 Not Seasonally Adjusted
 Area: U.S. city average
 Item: All items
 Base Period: 1982-84=100

Download:

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2003	181.7	183.1	184.2	183.8	183.5	183.7	183.9	184.6	185.2	185.0	184.5	184.3	184.0	183.3	184.6
2004	185.2	186.2	187.4	188.0	189.1	189.7	189.4	189.5	189.9	190.9	191.0	190.3	188.9	187.6	190.2
2005	190.7	191.8	193.3	194.6	194.5	194.5	195.4	196.4	198.8	199.2	197.6	196.8	195.3	193.2	197.4
2006	198.3	198.7	199.8	201.5	202.5	202.9	203.5	203.9	202.9	201.8	201.5	201.8	201.6	200.6	202.6
2007	202.416	203.499	205.352	206.686	207.949	208.352	208.299	207.917	208.490	208.936	210.177	210.036	207.342	205.709	208.976
2008	211.080	211.693	213.528	214.823	216.632	218.815	219.964	219.086	218.783	216.573	212.425	210.228	215.303	214.429	216.177
2009	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949	214.537	213.139	215.935
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	218.056	217.535	218.576
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672	224.939	223.598	226.280
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	229.594	228.850	230.338
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546				232.366	

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U.S. Bureau of Labor Statistics | Postal Square Building, 2 Massachusetts Avenue, NE Washington, DC 20212-0001
www.bls.gov | Telephone: 1-202-691-5200 | TDD: 1-800-877-8339 | [Contact Us](#)



ENGINEERS & SURVEYORS

December 4, 2013

Mike Parker, Public Works Director
City of Clinton, MS
P.O. Box 156
Clinton, MS 39060

Re: Amendment to General Professional Services Agreement
City of Clinton, MS

Dear Mike:

Enclosed are two partially executed copies of a proposed Amendment to our existing General Professional Services Agreement with the City of Clinton, which sets forth the standard hourly billing rates that will apply to the services rendered under this Agreement during calendar year 2014. For the most part the hourly rates remained unchanged from the previous three years, and we are pleased that we will be able to keep the majority of our rates unchanged for the coming year. If all appears in order, please present this Amendment to the Board for approval at their next regular meeting, retain one fully executed copy for your files, and return one fully executed copy to us for our files. If you have any questions in this regard, please feel free to call on us.

Thank you for the opportunity to be of service to Clinton for the last 19 years.

Sincerely,

WGK, INC.

Greg Gearhart, P.E.
Principal

Enclosures

**AMENDMENT TO GENERAL/PROFESSIONAL
SERVICES AGREEMENT DATED 1994
BY AND BETWEEN CITY OF CLINTON AND WGK, INC.**

This is an Amendment to an Agreement made this the 1st day of January 2014, by and between the City of Clinton, P.O. Box 156, Clinton, MS 39060 (Owner) and WGK, Inc., Engineers & Surveyors, P. O. Box 318, Clinton, Mississippi 39060 (Engineer).

Whereas the Owner hereby employs the Engineer to perform certain professional engineering and land surveying services as may be identified from time to time, to serve as the Owner's professional representative on the services as may be authorized and to provide professional engineering consultation as may be required. The Engineer agrees to provide the professional services authorized by the Owner and the Owner agrees to compensate the engineer for the professional services rendered.

Whereas under Section 5.A of the original agreement stated "The term of this Agreement shall commence upon the effective date specified above, and it shall terminate within 30 days of completion of the Project, unless the term is formally extended or terminated by separate written amendment."

Therefore the attached hourly rates will be used for General/Professional Services performed under this Agreement for Calendar Year 2014.

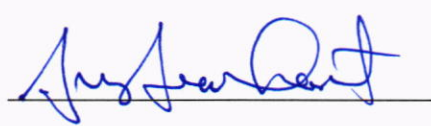
OWNER:
CITY OF CLINTON



~~Mike Parker, Public Works Director~~
Philip R. Fisher, Mayor

Date 1/8/13

ENGINEER:
WGK, INC.



Greg Gearhart, P.E., Principal

Date 12/5/13

ATTEST:



Russell Wall, City Clerk

ATTEST:



Mae Gemmell, Operations Manager



STANDARD HOURLY BILLING RATES

WGK Inc.
Engineers & Surveyors
January 2014

Principal	\$180
Senior Project Engineer	170
Senior Design Engineer	170
Project Engineer II	129
Design Engineer II	129
Project Engineer I	108
Senior Engineering Assistant	100
Engineer Intern II	95
Engineer Intern I	85
Designer	80
Graduate Engineer	75
Engineering Assistant	70
Construction Review	72
Project Surveyor	120
Surveyor	80
Surveying Coordinator	72
Survey Intern	55
Survey Crew Chief	80
Survey Crewman II	38
Survey Crewman I	25
Technician	65
Technician Assistant	40
Administrative Assistant	55
Accounting Analyst	100
Accounting Assistant	60
Robotic Surveying Equipment	25
GPS/RTK Surveying Equipment	50
4 Wheeler (per day)	40