CITY OF CLINTON
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, JANUARY 6, 2004 – 7:00 P.M.
MUNICIPAL COURTROOM - 305 MONROE STREET

WELCOME AND CALL TO ORDER - Mayor Rosemary Aultman

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

The invocation was led by Alderman Hisaw followed by the Pledge of Allegiance to the Flag led by members of Cub Scout Pack #88, sponsored by the First United Methodist Church, Clinton, MS.

ROLL CALL – City Clerk, Wayne Derrick

Present:
- Jehu Brabham - Alderman-At-Large
- Tony Hisaw - Alderman Ward 1
- Tony Greer - Alderman Ward 2
- Clint Brantley - Alderman Ward 3
- Phil Fisher – Alderman Ward 4
- Herb Touchton – Alderman Ward 5
- Sharbert Lott – Alderman Ward 6
- Ken Dreher - City Attorney

APPROVAL OF AGENDA ITEMS A-OO

MOTION made by Alderman Brabham and **SECONDED** by Alderman Greer to approve Consent Agenda Items A-OO. Item C will serve to advertise favorably the opportunities, possibilities and resources of the City of Clinton. **MOTION CARRIED UNANIMOUSLY**

APPOINTMENT OF ALICE NETTLES TO PLANNING & ZONING COMMISSION

Recommendation and **MOTION** made by Alderman Brantley and **SECONDED** by Alderman Fisher to approve the appointment of Alice Nettles to the Planning and Zoning Commission as Ward 3 Representative. The term is January 6, 2004 until January 1, 2007. **MOTION CARRIED UNANIMOUSLY**

REAPPOINTMENT OF KATHY PEACE TO PLANNING & ZONING COMMISSION

Recommendation and **MOTION** made by Alderman Fisher and **SECONDED** by Alderman Touchton to approve the reappointment of Kathy Peace to Planning and Zoning Commission as Ward 4 Representative. The term is January 6, 2004 until January 1, 2007. **MOTION CARRIED UNANIMOUSLY**

REAPPOINTMENT OF BETTY KING TO PLANNING & ZONING COMMISSION

Recommendation and **MOTION** made by Alderman Touchton and **SECONDED** by Alderman Greer to approve the reappointment of Betty King to Planning and Zoning Commission as Ward 5 Representative. The term is January 6, 2004 until January 1, 2007. **MOTION CARRIED UNANIMOUSLY**

AMENDING THE LEASE FOR SPACE ON THE ELEVATED STORAGE TANK AT OLD VICKSBURG ROAD

Upon presentation by Tim Rogers, Public Works Director, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Brantley to amend the equipment lease dated November 27, 2002 between the City and BellSouth Mobility, LLC, said amendment modifying the configuration of BellSouth's antenna apparatus located on the City's elevated water storage tank located on Old Vicksburg Road, such changes being subject to review by the City Attorney and Public Works Director. A copy of the lease is attached. **MOTION CARRIED UNANIMOUSLY**

APPOINTMENT OF BILL SMITH AS SEVERE WEATHER EMERGENY SERVICE COORDINATOR

Upon presentation by Darrel McQuirter, Fire Chief, **MOTION** made by Alderman Touchton and **SECONDED** by Alderman Lott to authorize the appointment of Bill Smith as the Severe Weather Emergency Service Coordinator for the City of Clinton. **MOTION CARRIED UNANIMOUSLY**

EOC DESIGNATION FOR CLINTON FIRE DEPARTMENT

Upon presentation by Darrel McQuirter, Fire Chief, **MOTION** made by Alderman Brantley and **SECONDED** by Alderman Lott to approve the Central Fire Station as the Emergency Operations Center for the City of Clinton. **MOTION CARRIED UNANIMOUSLY**

RESOLUTION OF FINAL ACCEPTANCE OF SOUTHSIDE WATER WELL CONTRACT #1

Upon presentation by Richard Broome, City Engineer, **MOTION** made by Alderman Touchton and **SECONDED** by Alderman Brantley to authorize Mayor Aultman to accept the 2002 SRF Water Improvements Contract 1 for installation of a 1,000 GPM Water Well, SRF Project No. DWI-H28008-01. A copy of the Resolution is attached. **MOTION CARRIED UNANIMOUSLY**

CONTRACT PROPOSAL WITH NEEL-SCHAFFER FOR DESIGN ENGINEERING SERVICES FOR BROADWAY/US 80 IMPROVEMENTS

Upon presentation by Richard Broome, City Engineer, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Lott to approve the contract proposal with Neel-Schaffer for design engineering services for Broadway/US 80 Improvements. A copy of the proposal is attached. **MOTION CARRIED UNANIMOUSLY**

ADJOURN 7:35 P.M.

MOTION made by Alderman Brabham and **SECONDED** by Alderman Greer to adjourn. **MOTION CARRIED UNANIMOUSLY**

APPROVED: Rosemary G. Aultman
Rosemary G. Aultman, Mayor

January 9, 2004
Date

ATTEST: W. Derrick
Wayne Derrick, City Clerk

01/12/2004
Date

CITY OF CLINTON MISSISSIPPI OFFICIAL SEAL

BOARD APPROVED

JAN 06 2004

CITY OF CLINTON

CITY OF CLINTON AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 6, 2004 AGENDA ITEM NO. 7

CONSENT AGENDA: TO:

FOR: A alice nettles M. Brantley Lott Fisher Greer

ACCT. NO.

DISCUSSION/ACTION: Kathy Peace, Ward 4 Representative – Re-appointment to P&Z ~~Board~~ Commission B

C Betty King Touchton Greer

INTRODUCED BY: Alderman Phil Fisher TELEPHONE:

EXHIBITS FOR REVIEW:

Minutes	Invoice	Other:
Ordinance	Plans, Maps	______
Resolution	Contract	______

RECOMMENDATION:

BOARD ACTION: MOTION MADE BY: Fisher

SECONDED BY: Touchton

VOTE CAST:	"AYE"	"NAY"	ACTION TAKEN:
Brabham			
Hisaw			
Greer			
Brantley			
Fisher			
Touchton			
Lott			
Mayor Aultman			

AGENDA ITEMS MUST BE TURNED IN TO THE CITY CLERK WITH ALL ATTACHMENTS NO LATER THAN 5 P.M. ON THE WEDNESDAY PRECEEDING THE TUESDAY BOARD MEETING TO BE INCLUDED ON THE AGENDA. THIS DEADLINE WILL BE STRICTLY ENFORCED.

BOARD APPROVED

JAN 0 6 2004

CITY OF CLINTON

CITY OF CLINTON AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 6, 2004

AGENDA ITEM NO. 8

CONSENT AGENDA:

TO:

FOR: Discussion/Action to amend the lease For space on the elevated storage tank at Old Vicksburg Road

ACCT. NO.

INTRODUCED BY: Tim Rogers, Director of Public Works

TELEPHONE: 924-2239

EXHIBITS FOR REVIEW:

Minutes	Invoice	Other : changes to lease subject to review by City attorney & Public Works Director
Ordinance	Plans, Maps	
Resolution	Contract	

RECOMMENDATION:

BOARD ACTION:

MOTION MADE BY: Brabham

SECONDED BY: Brantley

VOTE CAST:	"AYE"	"NAY"		ACTION TAKEN:
Brabham	✓			
Hisaw	✓			
Greer	✓			
Brantley	✓			
Fisher	✓			
Touchton	✓			
Lott	✓			
Mayor Aultman				

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BOARD APPROVED

JAN 0 6 2004

CITY OF CLINTON

CITY OF CLINTON AGENDA ITEM FACT SHEET

Board Meeting Date: January 6, 2004 **Agenda Item No.** 9

Consent Agenda: **To:**

For: **Account:** 001-160-

Circle: Low quote, Sole Source, Emergency, etc. if applicable.

Discussion/Action: Authorization to appoint Bill Smith as Severe Weather Emergency Service Coordinator.

Introduced by: Chief Darrel McQuirter **Telephone: 925-1010**
Chief Darrel McQuirter

Officially appoint
Part EOC operations

Exhibits for Review:

Minutes: ______ Invoice: ______ Other: ______
Ordinance: ______ Plans, Maps: ______
Resolution: ______ Contract: ______

Recommendation:

Board Action:

Motion made by: Touchton
Seconded by: Lott

Vote Cast:	"Aye":	"Nay":	Action Taken:
Brabham			
Hisaw			
Greer			
Brantley			
Fisher			
Touchton			
Lott			
Mayor Aultman			

Agenda items must be turned in to the City Clerk with all attachments no later than 5 P.M. on the Wednesday preceding the Tuesday Board Meeting to be included on the Agenda. Thi deadline will be strictly enforced.

BOARD APPROVED

JAN 0 6 2004

CITY OF CLINTON

CITY OF CLINTON AGENDA ITEM FACT SHEET

Board Meeting Date: January 6, 2004 **Agenda Item No.** 10

Consent Agenda: **To:**

For: **Account:** 001-160-

Circle: Low quote, Sole Source, Emergency, etc. if applicable.

Discussion/Action: EOC designation for Clinton Fire Dept.

Introduced by: Chief Darrel McQuirter **Telephone: 925-1010**

Chief Darrel McQuirter

City of Clinton

Emergency Operations Center for Clinton Fire Department out of Central Fire Station

Exhibits for Review:

Minutes: ______ Invoice: ______ Other: ______

Ordinance: ______ Plans, Maps: ______

Resolution: ______ Contract: ______

Recommendation:

Board Action:

Motion made by: Brantley

Seconded by: Lott

Vote Cast:	"Aye":	"Nay":	Action Taken:
Brabham	✓		
Hisaw	✓		
Greer	✓		
Brantley	✓		
Fisher	✓		
Touchton	✓		
Lott	✓		
Mayor Aultman			

Agenda items must be turned in to the City Clerk with all attachments no later than 5 P.M. on the Wednesday preceding the Tuesday Board Meeting to be included on the Agenda. This deadline will be strictly enforced.

BOARD APPROVED

JAN 06 2004

CITY OF CLINTON

CITY OF CLINTON AGENDA ITEM FACT SHEET

Board Meeting Date: January 6, 2004___ Agenda Item No. 11

Consent Agenda:	To:
For:	
Account No.	

Discussion/Action: Resolution of final acceptance of Southside Water Well – Contract #1

Introduced by: Richard L. Broome, City Engineer Telephone No. 924-5462

Exhibits for Review:

Minutes: ________	Invoice:____	Other: Bid
Ordinance: _______	Plans, Maps: _______	____________________
Resolution: _______	Contract: ________	____________________

Recommendation:

Board Action:

Motion made by: Touchton

Seconded by: Greer

Vote Cast:	"Aye":	"Nay":	Action Taken:
Brabham	✓		
Hisaw	✓		
Greer	✓		
Brantley	✓		
Fisher	✓		
Touchton	✓		
Lott	✓		
Mayor Aultman			

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BOARD APPROVED

JAN 0 6 2004

CITY OF CLINTON

CITY OF CLINTON, MISSISSIPPI RESOLUTION
AUTHORIZING ACCEPTANCE OF SOUTHSIDE WATER IMPROVEMENTS
CONTRACT 1

BE IT RESOLVED BY THE CITY OF CLINTON:

That Mayor Rosemary Aultman is authorized to accept the 2002 SRF Water Improvements Contract 1 for installation of a 1,000 GPM Water Well, SRF Project No. DWI-H28008-01.

Brabham moved and Brantley seconded the adoption of the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Jehu Brabham	yes
Tony Hisaw	yes
Tony Greer	yes
Clint Brantley	yes
Herb Touchton	yes
Phil Fisher	yes
Sharbert Lott	yes

The motion to adopt the resolution, having received the vote shown above, was declared carried.

The 6h day of January 2004.

Signed: Rosemary G. Aultman
Rosemary Aultman, Mayor

ATTEST:

W. Junich
City Clerk

BOARD APPROVED

JAN 06 2004

CITY OF CLINTON

CITY OF CLINTON AGENDA ITEM FACT SHEET

Board Meeting Date: January 6, 2004___ Agenda Item No. 12

Consent Agenda: To:

For:

Account No.

Discussion/Action: Contract proposal with Neel-Schaffer for design engineering services for Broadway/US 80 Improvements.

Introduced by: Richard L. Broome, City Engineer Telephone No. 924-5462

Exhibits for Review:

Minutes: ________ Invoice:____ Other: Bid

Ordinance: _______ Plans, Maps: _______ ______________________

Resolution: _______ Contract: _________ ______________________

Recommendation:

Board Action:

Motion made by: Brabham

Seconded by: Lott

Vote Cast:	"Aye":	"Nay":	Action Taken:
Brabham	✓		
Hisaw	✓		
Greer	✓		
Brantley	✓		
Fisher	✓		
Touchton	✓		
Lott	✓		
Mayor Aultman			

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BOARD APPROVED
JAN 06 2004
CITY OF CLINTON

Intersection Location of U.S. 80 and Broadway Street Improvements
In Conjunction with Winn Dixie Development

Scope of Services

Neel-Schaffer proposes to provide engineering and technical services under the General Agreement with the city to provide plans, contract documents, bid proposal, and MDOT permit request to modify the intersection at U.S. 80 and Broadway Street. The modification is based on the redevelopment of the commercial center at the northeast corner of U.S. 80 and Springridge Road.

Improvements will include widening Broadway Street to the south and the commercial driveway on the north side, realigning the north/south roadway/driveway for better operations (eliminating/minimizing the offset), installing a new mast arm traffic signal and interconnecting it to the signal at U.S. 80 and Springridge Road.

A MDOT permit will be prepared for the city to submit to MDOT's district office which will include intersection plans, drainage, traffic signal, pavement markings, and traffic control plans. After MDOT has reviewed and approved the permit, a complete set of plans with quantities and contract documents will be prepared for the city to use to bid the project. Neel-Schaffer will coordinate the intersection plan development with the site developer's site plan engineers.

Attached is a manhour and fee estimate for this work. A design topographic survey is included in the work effort. This estimate does not include any manhour/costs for construction engineering services. No manhours have been estimated for any work along U.S. 80 other then pavement marking modifications and the traffic signal installation/interconnection.

US 80 AT BROADWAY ST/WINN DIXIE DRIVEWAY
MDOT PERMIT PREPARATION AND CONTRACT DOCUMENTS
CLINTON, MISSISSIPPI

MANHOUR AND COST ESTIMATE
Design and Bid

Task	Officer	Project Manager	Asst. Engineer	Technician	Clerical	Total
Project Kickoff/field inventory	2	3	3	3	1	12
Survey coordination	1	2	0	0	0	3
Project Coordination with City and Developers	6	4	4	0	2	16
Drainage/Utilities	1	3	3	2	1	10
Title Sheet	0	0	0	8	0	8
General Notes/Index	0	2	4	8	0	14
Summary of Quantity Sheets (1) and quantity estimates	1	12	28	12	0	53
Intersection Details (2)	1	10	24	24	0	59
Pavement Marking Sheets (1)	0	2	0	8	0	10
Signal Sheets (2)	1	12	12	24	0	49
Traffic Control Sheets (2)	0	4	6	10	0	20
Detail Sheets	0	2	2	6	0	10
Field Review/Office Review	2	4	4	4	1	15
Permit Application & (Contract Documents)	3	6	6	2	8	25
Bidding/Award	2	8	8	8	2	28
QA/QC	2	2	6	0	0	10
Total Hours	22	76	110	119	15	342
Hourly Rates	$135	$102	$75	$68	$35	
Subtotal Labor	$2,970	$7,752	$8,250	$8,092	$525	

TOTAL LABOR		**$27,589**
Direct Expenses:		
Mileage	$51	
Reproductions	$250	
Survey	$5,850	
Total Direct Expenses		**$6,151**
TOTAL FEE ESTIMATE		**$33,740**