

**CITY OF CLINTON
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, JANUARY 6, 2004 – 7:00 P.M.
MUNICIPAL COURTROOM - 305 MONROE STREET**

WELCOME AND CALL TO ORDER - Mayor Rosemary Aultman

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

The invocation was led by Alderman Hisaw followed by the Pledge of Allegiance to the Flag led by members of Cub Scout Pack #88, sponsored by the First United Methodist Church, Clinton, MS.

ROLL CALL – City Clerk, Wayne Derrick

Present: Jehu Brabham - Alderman-At-Large
 Tony Hisaw - Alderman Ward 1
 Tony Greer - Alderman Ward 2
 Clint Brantley - Alderman Ward 3
 Phil Fisher – Alderman Ward 4
 Herb Touchton – Alderman Ward 5
 Sharbert Lott – Alderman Ward 6
 Ken Dreher - City Attorney

APPROVAL OF AGENDA ITEMS A-00

MOTION made by Alderman Brabham and **SECONDED** by Alderman Greer to approve Consent Agenda Items A-00. Item C will serve to advertise favorably the opportunities, possibilities and resources of the City of Clinton. **MOTION CARRIED UNANIMOUSLY**

APPOINTMENT OF ALICE NETTLES TO PLANNING & ZONING COMMISSION

Recommendation and **MOTION** made by Alderman Brantley and **SECONDED** by Alderman Fisher to approve the appointment of Alice Nettles to the Planning and Zoning Commission as Ward 3 Representative. The term is January 6, 2004 until January 1, 2007. **MOTION CARRIED UNANIMOUSLY**

REAPPOINTMENT OF KATHY PEACE TO PLANNING & ZONING COMMISSION

Recommendation and **MOTION** made by Alderman Fisher and **SECONDED** by Alderman Touchton to approve the reappointment of Kathy Peace to Planning and Zoning Commission as Ward 4 Representative. The term is January 6, 2004 until January 1, 2007. **MOTION CARRIED UNANIMOUSLY**

REAPPOINTMENT OF BETTY KING TO PLANNING & ZONING COMMISSION

Recommendation and **MOTION** made by Alderman Touchton and **SECONDED** by Alderman Greer to approve the reappointment of Betty King to Planning and Zoning Commission as Ward 5 Representative. The term is January 6, 2004 until January 1, 2007. **MOTION CARRIED UNANIMOUSLY**

AMENDING THE LEASE FOR SPACE ON THE ELEVATED STORAGE TANK AT OLD VICKSBURG ROAD

Upon presentation by Tim Rogers, Public Works Director, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Brantley to amend the equipment lease dated November 27, 2002 between the City and BellSouth Mobility, LLC, said amendment modifying the configuration of BellSouth's antenna apparatus located on the City's elevated water storage tank located on Old Vicksburg Road, such changes being subject to review by the City Attorney and Public Works Director. A copy of the lease is attached. **MOTION CARRIED UNANIMOUSLY**

APPOINTMENT OF BILL SMITH AS SEVERE WEATHER EMERGENCY SERVICE COORDINATOR

Upon presentation by Darrel McQuirter, Fire Chief, **MOTION** made by Alderman Touchton and **SECONDED** by Alderman Lott to authorize the appointment of Bill Smith as the Severe Weather Emergency Service Coordinator for the City of Clinton. **MOTION CARRIED UNANIMOUSLY**

EOC DESIGNATION FOR CLINTON FIRE DEPARTMENT

Upon presentation by Darrel McQuirter, Fire Chief, **MOTION** made by Alderman Brantley and **SECONDED** by Alderman Lott to approve the Central Fire Station as the Emergency Operations Center for the City of Clinton. **MOTION CARRIED UNANIMOUSLY**

**RESOLUTION OF FINAL ACCEPTANCE OF SOUTHSIDE WATER WELL CONTRACT
#1**

Upon presentation by Richard Broome, City Engineer, **MOTION** made by Alderman Touchton and **SECONDED** by Alderman Brantley to authorize Mayor Aultman to accept the 2002 SRF Water Improvements Contract 1 for installation of a 1,000 GPM Water Well, SRF Project No. DWI-H28008-01. A copy of the Resolution is attached. **MOTION CARRIED UNANIMOUSLY**

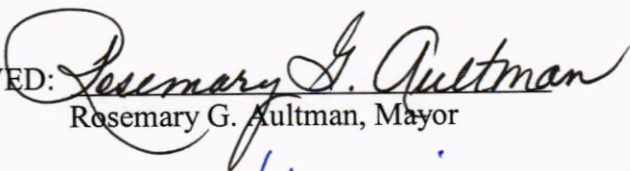
**CONTRACT PROPOSAL WITH NEEL-SCHAFER FOR DESIGN ENGINEERING
SERVICES FOR BROADWAY/US 80 IMPROVEMENTS**

Upon presentation by Richard Broome, City Engineer, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Lott to approve the contract proposal with Neel-Schaffer for design engineering services for Broadway/US 80 Improvements. A copy of the proposal is attached. **MOTION CARRIED UNANIMOUSLY**

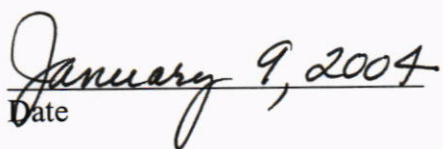
ADJOURN 7:35 P.M.

MOTION made by Alderman Brabham and **SECONDED** by Alderman Greer to adjourn. **MOTION CARRIED UNANIMOUSLY**

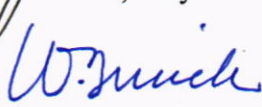
APPROVED:


Rosemary G. Aultman, Mayor

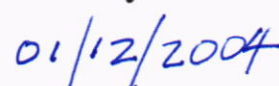
Date



ATTEST:


Wayne Derrick, City Clerk

Date





BOARD APPROVED

JAN 06 2004

CITY OF CLINTON AGENDA ITEM FACT SHEET

CITY OF CLINTON

BOARD MEETING DATE: January 6, 2004 AGENDA ITEM NO. 7

CONSENT AGENDA:

TO:

FOR:

ACCT. NO.

DISCUSSION/ACTION:

Kathy Peace, Ward 4 Representative – Re-appointment to
P&Z Board *Commissioner*

INTRODUCED BY: Alderman Phil Fisher TELEPHONE:

EXHIBITS FOR REVIEW:

Minutes
Ordinance
Resolution

Invoice
Plans, Maps
Contract

Other:

RECOMMENDATION:

BOARD ACTION:

MOTION MADE BY:

SECONDED BY:

VOTE CAST:

"AYE"

"NAY"

ACTION TAKEN:

Brabham
Hisaw
Greer
Brantley
Fisher
Touchton
Lott

Mayor Aultman

AGENDA ITEMS MUST BE TURNED IN TO THE CITY CLERK WITH ALL ATTACHMENTS NO LATER THAN 5 P.M. ON THE WEDNESDAY PRECEDING THE TUESDAY BOARD MEETING TO BE INCLUDED ON THE AGENDA. THIS DEADLINE WILL BE STRICTLY ENFORCED.

BOARD APPROVED

JAN 06 2004

CITY OF CLINTON AGENDA ITEM FACT SHEET

CITY OF CLINTON

BOARD MEETING DATE: January 6, 2004

AGENDA ITEM NO. 8

CONSENT AGENDA:

TO:

FOR: Discussion/Action to amend the lease
For space on the elevated storage tank
at Old Vicksburg Road

ACCT. NO.

INTRODUCED BY: Tim Rogers, Director of Public Works

TELEPHONE: 924-2239

EXHIBITS FOR REVIEW:

Minutes
Ordinance
Resolution

Invoice
Plans, Maps
Contract

Other :

*Change to lease
Subject review by
City Attorney & Public
Works Director*

RECOMMENDATION:

BOARD ACTION:

MOTION MADE BY:

Brabham

SECONDED BY:

Brantley

VOTE CAST:

"AYE" "NAY"

ACTION TAKEN:

Brabham
Hisaw
Greer
Brantley
Fisher
Touchton
Lott

↓

Mayor Aultman

AGENDA ITEMS MUST BE TURNED IN TO THE CITY CLERK WITH ALL ATTACHMENTS NO
LATER THAN 5 P.M. ON THE WEDNESDAY PRECEEDING THE TUESDAY BOARD MEETING TO BE
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BOARD APPROVED

CITY OF CLINTON AGENDA ITEM FACT SHEET

JAN 06 2004

Board Meeting Date: January 6, 2004

Agenda Item No. 9

CITY OF CLINTON

Consent Agenda:	To:
For:	Account: 001-160-
Circle: Low quote, Sole Source, Emergency, etc. if applicable.	

Discussion/Action:	Authorization to appoint Bill Smith as Severe Weather Emergency Service Coordinator.	
Introduced by:	<u>Chief Darrel McQuirter</u>	Telephone: <u>925-1010</u>

Exhibits for Review:

*officially appoint
Part EOC operations*

Minutes: _____
Ordinance: _____
Resolution: _____

Invoice: _____
Plans, Maps: _____
Contract: _____

Other: _____

Recommendation:

Board Action:

Motion made by: Touchton

Seconded by: Lott

<u>Vote Cast:</u>	<u>"Aye":</u>	<u>"Nay":</u>	<u>Action Taken:</u>
Brabham	_____	_____	_____
Hisaw	_____	_____	_____
Greer	_____	_____	_____
Brantley	_____	_____	_____
Fisher	_____	_____	_____
Touchton	_____	_____	_____
Lott	_____	_____	_____
Mayor Aultman	_____	_____	_____

Agenda items must be turned in to the City Clerk with all attachments no later than 5 P.M. on the Wednesday preceding the Tuesday Board Meeting to be included on the Agenda. This deadline will be strictly enforced.

BOARD APPROVED

JAN 06 2004

CITY OF CLINTON AGENDA ITEM FACT SHEET

CITY OF CLINTON

Board Meeting Date: January 6, 2004

Agenda Item No. 10

Consent Agenda:	To:
For:	Account: 001-160-
Circle: Low quote, Sole Source, Emergency, etc. if applicable.	

Discussion/Action: EOC designation for Clinton Fire Dept.	
Introduced by: <u>Chief Darrel McQuirter</u>	Telephone: <u>925-1010</u>

City of Clinton

Exhibits for Review:

Minutes: _____
Ordinance: _____
Resolution: _____

Invoice: _____
Plans, Maps: _____
Contract: _____

Other: _____

*Emergency Operations Center
for Clinton Fire Department
out of Central Fire Station*

Recommendation:

Board Action:

Motion made by: Brantley
Seconded by: Lott

<u>Vote Cast:</u>	<u>"Aye":</u>	<u>"Nay":</u>	<u>Action Taken:</u>
Brabham	☒	☐	_____
Hisaw	☒	☐	_____
Greer	☒	☐	_____
Brantley	☒	☐	_____
Fisher	☒	☐	_____
Touchton	☒	☐	_____
Lott	☒	☐	_____
Mayor Aultman	☐	☐	_____

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BOARD APPROVED

CITY OF CLINTON AGENDA ITEM FACT SHEET JAN 06 2004

Board Meeting Date: January 6, 2004__ Agenda Item No. 11 **CITY OF CLINTON**

Consent Agenda:	To:
For:	
Account No.	

Discussion/Action: Resolution of final acceptance of Southside Water Well – Contract #1
Introduced by: Richard L. Broome, City Engineer Telephone No. 924-5462

Exhibits for Review:

Minutes: _____	Invoice: _____	Other: Bid
Ordinance: _____	Plans, Maps: _____	
Resolution: _____	Contract: _____	

Recommendation:

Board Action:	Motion made by: <u>Touchton</u>
	Seconded by: <u>Greer</u>

<u>Vote Cast:</u>	<u>"Aye":</u>	<u>"Nay":</u>	<u>Action Taken:</u>
Brabham	<u> / </u>	<u> </u>	<u> </u>
Hisaw	<u> / </u>	<u> </u>	<u> </u>
Greer	<u> / </u>	<u> </u>	<u> </u>
Brantley	<u> / </u>	<u> </u>	<u> </u>
Fisher	<u> / </u>	<u> </u>	<u> </u>
Touchton	<u> / </u>	<u> </u>	<u> </u>
Lott	<u> / </u>	<u> </u>	<u> </u>
Mayor Aultman	<u> </u>	<u> </u>	<u> </u>

Agenda items must be turned in to the City Clerk with all attachments no later than 5 P.M. on the Wednesday preceding the Tuesday Board Meeting to be included on the Agenda. This deadline will be strictly enforced.

BOARD APPROVED

JAN 06 2004

CITY OF CLINTON
CITY OF CLINTON, MISSISSIPPI RESOLUTION
AUTHORIZING ACCEPTANCE OF SOUTHSIDE WATER IMPROVEMENTS
CONTRACT 1

BE IT RESOLVED BY THE CITY OF CLINTON:

That Mayor Rosemary Aultman is authorized to accept the 2002 SRF Water Improvements Contract 1 for installation of a 1,000 GPM Water Well, SRF Project No. DWI-H28008-01.

Brabham moved and Brantley seconded the adoption of the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Jehu Brabham	<u>yes</u>
Tony Hisaw	<u>yes</u>
Tony Greer	<u>yes</u>
Clint Brantley	<u>yes</u>
Herb Touchton	<u>yes</u>
Phil Fisher	<u>yes</u>
Sharbert Lott	<u>yes</u>

The motion to adopt the resolution, having received the vote shown above, was declared carried.

The 6th day of January 2004.

Signed: Rosemary G. Aultman
Rosemary Aultman, Mayor

ATTEST:

W. J. Smith
City Clerk

JAN 06 2004

CITY OF CLINTON AGENDA ITEM FACT SHEET CITY OF CLINTONBoard Meeting Date: January 6, 2004__ Agenda Item No. 12

Consent Agenda:	To:
For:	
Account No.	

Discussion/Action: Contract proposal with Neel-Schaffer for design engineering services for Broadway/US 80 Improvements.

Introduced by: Richard L. Broome, City Engineer Telephone No. 924-5462

Exhibits for Review:

Minutes: _____	Invoice: _____	Other: Bid
Ordinance: _____	Plans, Maps: _____	
Resolution: _____	Contract: _____	

Recommendation:

Board Action:

Motion made by: Brabham
 Seconded by: Lott

<u>Vote Cast:</u>	<u>"Aye":</u>	<u>"Nay":</u>	<u>Action Taken:</u>
Brabham	<u>/</u>	_____	_____
Hisaw	<u>/</u>	_____	_____
Greer	<u>/</u>	_____	_____
Brantley	<u>/</u>	_____	_____
Fisher	<u>/</u>	_____	_____
Touchton	<u>/</u>	_____	_____
Lott	<u>/</u>	_____	_____
Mayor Aultman	_____	_____	_____

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BOARD APPROVED

Intersection Location of U.S. 80 and Broadway Street Improvements JAN 06 2004
In Conjunction with Winn Dixie Development

CITY OF CLINTON

Scope of Services

Neel-Schaffer proposes to provide engineering and technical services under the General Agreement with the city to provide plans, contract documents, bid proposal, and MDOT permit request to modify the intersection at U.S. 80 and Broadway Street. The modification is based on the redevelopment of the commercial center at the northeast corner of U.S. 80 and Springridge Road.

Improvements will include widening Broadway Street to the south and the commercial driveway on the north side, realigning the north/south roadway/driveway for better operations (eliminating/minimizing the offset), installing a new mast arm traffic signal and interconnecting it to the signal at U.S. 80 and Springridge Road.

A MDOT permit will be prepared for the city to submit to MDOT's district office which will include intersection plans, drainage, traffic signal, pavement markings, and traffic control plans. After MDOT has reviewed and approved the permit, a complete set of plans with quantities and contract documents will be prepared for the city to use to bid the project. Neel-Schaffer will coordinate the intersection plan development with the site developer's site plan engineers.

Attached is a manhour and fee estimate for this work. A design topographic survey is included in the work effort. This estimate does not include any manhour/costs for construction engineering services. No manhours have been estimated for any work along U.S. 80 other than pavement marking modifications and the traffic signal installation/interconnection.

**US 80 AT BROADWAY ST/WINN DIXIE DRIVEWAY
MDOT PERMIT PREPARATION AND CONTRACT DOCUMENTS
CLINTON, MISSISSIPPI**

**MANHOUR AND COST ESTIMATE
Design and Bid**

Task	Project Asst.					Total
	Officer	Manager	Engineer	Technician	Clerical	
Project Kickoff/field inventory	2	3	3	3	1	12
Survey coordination	1	2	0	0	0	3
Project Coordination with City and Developers	6	4	4	0	2	16
Drainage/Utilities	1	3	3	2	1	10
Title Sheet	0	0	0	8	0	8
General Notes/Index	0	2	4	8	0	14
Summary of Quantity Sheets (1) and quantity estimates	1	12	28	12	0	53
Intersection Details (2)	1	10	24	24	0	59
Pavement Marking Sheets (1)	0	2	0	8	0	10
Signal Sheets (2)	1	12	12	24	0	49
Traffic Control Sheets (2)	0	4	6	10	0	20
Detail Sheets	0	2	2	6	0	10
Field Review/Office Review	2	4	4	4	1	15
Permit Application & (Contract Documents)	3	6	6	2	8	25
Bidding/Award	2	8	8	8	2	28
QA/QC	2	2	6	0	0	10
Total Hours	22	76	110	119	15	342
Hourly Rates	\$135	\$102	\$75	\$68	\$35	
Subtotal Labor	\$2,970	\$7,752	\$8,250	\$8,092	\$525	

TOTAL LABOR **\$27,589**

Direct Expenses:

Mileage	\$51
Reproductions	\$250
Survey	\$5,850
Total Direct Expenses	\$6,151

TOTAL FEE ESTIMATE **\$33,740**