

CITY OF CLINTON
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, OCTOBER 19, 2004 – 7:00 P.M.
MUNICIPAL COURTROOM - 305 MONROE STREET

WELCOME AND CALL TO ORDER - Mayor Rosemary Aultman

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

The invocation was led by Alderman Fisher followed by the Pledge of Allegiance to the Flag led by Alderman Touchton.

ROLL CALL – City Clerk, Wayne Derrick

Present: Jehu Brabham - Alderman-At-Large
 Tony Hisaw - Alderman Ward 1
 Clint Brantley - Alderman Ward 3
 Phil Fisher – Alderman Ward 4
 Herb Touchton – Alderman Ward 5
 Sharbert Lott – Alderman Ward 6
 Ken Dreher - City Attorney

Absent: Tony Greer – Alderman Ward 2

APPROVAL OF AGENDA ITEMS A-Y

MOTION made by Alderman Brabham and **SECONDED** by Alderman Brantley to approve Consent Agenda Items A-Y. Item C will serve to advertise favorably the opportunities, possibilities and resources of the City of Clinton. **MOTION CARRIED UNANIMOUSLY**

BIDS ON \$7,750,000 MISSISSIPPI DEVELOPMENT BANK SPECIAL OBLIGATION BONDS, SERIES 2004

Upon presentation by Demery Grubbs, Financial Advisor, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Lott to accept Wachovia Securities bid on the \$7,750,000 Mississippi Development Bank Special Obligation Bonds, Series 2004, as the lowest and best bid of 4.039232 %. **MOTION CARRIED UNANIMOUSLY**

PRELIMINARY SITE PLAN FOR SIVAD, INC.- LIGHTHOUSE CAR WASH TO BE LOCATED AT 1000 HAMPSTEAD BLVD.

Upon presentation by Gary Ward, Zoning Administrator, **MOTION** made by Alderman Lott and **SECONDED** by Alderman Brantley to approve the preliminary site plan for Sivad, Inc. – Lighthouse Car Wash to be located at 1000 Hampstead Blvd. The Planning and Zoning Commission recommended approval. A copy of the site plan is on file with the Zoning Administrator. **MOTION CARRIED UNANIMOUSLY**

RECOMMENDATION OF THE SELECTION COMMITTEE FOR ENGINEERING SELECTION FOR THE INTERSECTION IMPROVEMENTS PROJECT

Upon presentation by Richard Broome, City Engineer, **MOTION** made by Alderman Touchton and **SECONDED** by Alderman Brabham to approve the recommendation of the selection committee for ABMB Engineering to provide engineering services for various intersection improvements. **MOTION CARRIED UNANIMOUSLY**

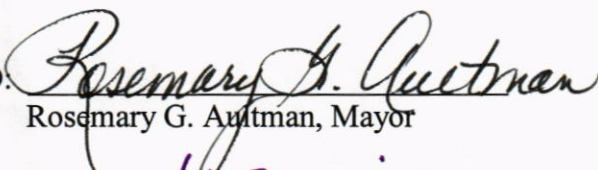
APPOINTMENT OF ERICA HICKS AS COURT CLERK

Upon recommendation by Wayne Derrick, City Clerk, **MOTION** made by Alderman Touchton and **SECONDED** by Alderman Lott to approve the appointment of Erica Hicks as Court Clerk. **MOTION CARRIED UNANIMOUSLY**

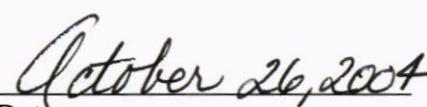
ADJOURN 8:00 P.M.

MOTION made by Alderman Brabham and **SECONDED** by Alderman Fisher to adjourn. **MOTION CARRIED UNANIMOUSLY**

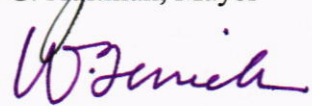
APPROVED:


Rosemary G. Aultman, Mayor

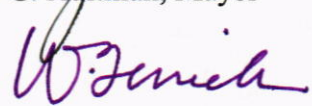
Date


October 26, 2004

ATTEST:


Wayne Derrick, City Clerk

Date


10/26/2004

BOARD APPROVED

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CITY OF CLINTON AGENDA ITEM FACT SHEET

CITY OF CLINTON

BOARD MEETING DATE: October 19, 2004

AGENDA ITEM NO. 7

CONSENT AGENDA:

TO:

FOR:

ACCT. NO:

DISCUSSION/ACTION: Preliminary Site Plan – 1000 Hampstead Blvd
Sivad, Inc – Lighthouse Car Wash

INTRODUCED BY: Gary Ward

TELEPHONE: 924-2256

EXHIBITS FOR REVIEW:

Minutes
Ordinance
Resolution

Invoice
Plans, Maps
Contract

Other: _____

RECOMMENDATION:

BOARD ACTION:

MOTION MADE BY: Latt

SECONDED BY: Brantley

VOTE CAST:

"AYE"

"NAY"

ACTION TAKEN:

Brabham
Hisaw
Greer
Brantley
Fisher
Touchton
Lott

_____ absent _____
_____ _____
_____ _____
_____ _____
_____ _____
_____ _____
_____ _____

Mayor Aultman

_____ _____ _____

AGENDA ITEMS MUST BE TURNED IN TO THE CITY CLERK WITH ALL ATTACHMENTS NO LATER THAN 5 P.M. ON THE WEDNESDAY PRECEDING THE TUESDAY BOARD MEETING TO BE INCLUDED ON THE AGENDA. THIS DEADLINE WILL BE STRICTLY ENFORCED.

BOARD APPROVED

CITY OF CLINTON AGENDA ITEM FACT SHEET

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CITY OF CLINTON

Board Meeting Date: October 19, 2004

Agenda Item No. 8

Consent Agenda: \$
For:
*

To:

Account No.

Discussion/Action: Recommendations of the Selection Committee for engineering selection for the Intersection Improvements Project.

Introduced by: Richard Broome

Telephone No. 924-5462

Exhibits for Review:

Minutes: _____
Ordinance: _____
Resolution: _____

Invoice: X
Plans, Maps: _____
Contract: _____

Other: X

Recommendation:

Board Action:

Motion made by: Touchton
Seconded by: Brubham

Vote Cast:

"Aye":

"Nay":

Action Taken:

Brabham
Hisaw
Greer
Brantley
Fisher
Touchton
Lott

 1
absent
 1

Mayor Aultman

Agenda items must be turned in to the City Clerk with all attachments no later than 5 P.M. on the Wednesday preceding the Tuesday Board Meeting to be included on the Agenda. This deadline will be strictly enforced.

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**LEGAL NOTICE
CLINTON, MISSISSIPPI
REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES**

CITY OF CLINTON

The CITY OF CLINTON, Mississippi, will accept sealed proposals from qualified firms for providing engineering services for various intersection improvements.

The proposal as a minimum shall contain the following:

1. Size of organization, including names, titles, etc. of all principal members or associates.
2. Their experience record on projects of more or less similar complexity.
3. The personnel they will have available for use on the proposed project, including, but not limited to, the number of engineers, architects, draftsmen, mappers, computers, etc.
4. The facilities they have, or proposed for use on the proposed project.
5. A statement from the consultants as to the qualifications and length of service of the various members of the firm and/or associations.
6. A statement from the consultants that their organization is sufficiently staffed to perform the required consulting services with reasonable dispatch.
7. A statement from the consultants to the effect that, in the event certain features on the proposed project are of such complexity and nature as to require specialized or expert assistance, whether their organization is sufficiently staffed with such specialist, or if it will be necessary to associate with others, and if an association should be necessary, the nature of such association.
8. Consultants will be required to submit six (6) copies of the proposal.

Proposals received from consulting firms after the cut-off date set forth in the RFP will not be considered by the committee in the selection process.

Proposals for this project will be rated according to the following criteria:

1. The professional reputation of the firms should be a prime consideration. The reputation and character of the firms may be determined from records in the City of performances on previous projects, by inquiries with previous clients, and other references.
2. Experience of the firms in performing specific services related to the project.

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3. Qualifications and experience of the principals of the firms. **CITY OF CLINTON**
4. Size and experience of the firm's professional and technical staff with respect to the magnitude of the project.
5. The extent of in-house capabilities of the firms to perform specialized services required by the project.
6. Quality of workmanship and performance of the firms. This may be determined by previous work performed by the firms for the City, by a review of sample plans, and inquiries with previous clients.
7. Depending on the nature of the project, the location of the firms with respect to the project site may be important.
8. Financial standing of the firms. This may be determined by requesting a certified financial statement.

Contracts will be awarded to the qualified offeror whose proposal is determined to be most advantageous to the CITY OF CLINTON, Mississippi. The Board reserves the right to reject any and all proposals and to waive any irregularities or informalities in the proposal process.

Six (6) copies of the proposal should be sealed and properly labeled as Engineering Services, Intersection Improvements and may be delivered or mailed to: Wayne Derrick, City Clerk, Post Office Box 156, Clinton, Mississippi 39060 and received at City Hall, 300 Jefferson Street, Clinton, Mississippi 39056, no later than 12:00 o'clock noon, Tuesday, September 28, 2004. The proposals will be opened and the selection committee will make their recommendations to the Mayor and Board soon thereafter:

CITY OF CLINTON
APPROVED BY:

Rosemary G. Aultman, Mayor

ATTESTED:

Wayne Derrick, City Clerk (601) 924-5462

BOARD APPROVED

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CITY OF CLINTON

**Proposals for
Intersection Improvements Project**

Neel-Schaffer

Jackson, MS

Engineering Services

Richland, MS

ABMB

Selected

Jackson, MS

Civil Tech, Inc.

Jackson, MS

Garver Engineers

Ridgeland, MS

Selection Committee composed of:
Megor Antkowiak
Richard Porbome ?

BOARD APPROVED

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CITY OF CLINTON

CITY OF CLINTON AGENDA ITEM FACT SHEET

BOARD MEETING DATE: October 19, 2004

AGENDA ITEM NO. 9.

CONSENT AGENDA:

TO:

FOR:

ACCOUNT NO:

INTRODUCED BY:

EXHIBITS FOR REVIEW:

Minutes	_____	Invoice	_____	Other	_____
Ordinance	_____	Plans, Maps	_____		_____
Resolution	_____	Contract	_____		_____

DISCUSSION/ACTION: Appointment of Erica Hicks as Court Clerk

INTRODUCED BY: Wayne Derrick, City Clerk

BOARD ACTION:

MOTION MADE BY: Touchton

SECONDED BY: Lott

VOTE CAST:

"AYE" "NAY"

ACTION TAKEN:

Brabham	<u>1</u>	_____	_____
Hisaw	<u>absent</u>	_____	_____
Greer	<u>absent</u>	_____	_____
Brantley	<u>absent</u>	_____	_____
Fisher	<u>absent</u>	_____	_____
Touchton	<u>absent</u>	_____	_____
Lott	<u>absent</u>	_____	_____
Mayor Aultman	<u>absent</u>	_____	_____

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