

**CITY OF CLINTON
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN
TUESDAY, JANUARY 20, 2009 - 7:00 P.M.
MUNICIPAL COURTROOM – 305 MONROE STREET**

WELCOME AND CALL TO ORDER Mayor Rosemary Aultman

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

The invocation was led by Alderman Bishop followed by the pledge of allegiance to the flag led by Alderwoman Peace.

ROLL CALL City Clerk, Russell Wall

Present: Jehu Brabham – Alderman-at-Large
 Tony Hisaw – Alderman Ward 1
 Tony Greer – Alderman Ward 2
 Mike Bishop – Alderman Ward 3
 Kathy Peace – Alderwoman Ward 4
 William Barnett – Alderman Ward 6

Absent: Mike Morgan – Alderman Ward 5

APPROVAL OF CONSENT AGENDA ITEMS A-AA

MOTION made by Alderman Brabham and **SECONDED** by Alderman Greer to approve the Consent Agenda Items A-AA. **MOTION CARRIED UNANIMOUSLY**

APPROVE THE RE-APPOINTMENT OF MARK WILLIAMS TO THE PLANNING AND ZONING COMMISSION

Upon presentation by Bill Barnett, Alderman Ward 6, **MOTION** made by Alderman Barnett and **SECONDED** by Alderwoman Peace the board approved the re-appointment of Mark Williams to the Planning and Zoning Commission. **MOTION CARRIED UNANIMOUSLY**

APPROVE A FINAL RESOLUTION GRANTING EXEMPTION FOR AD VALOREM TAXES TO DELPHI AUTOMOTIVE SYSTEMS LLC FOR AN ADDITIONAL FIVE YEARS WITH A TRUE VALUE OF \$2,343,286.00 FROM DECEMBER 31, 2008 AND ENDING ON DECEMBER 30, 2013

Upon presentation by Russell Wall, City Clerk, **MOTION** made by Alderman Hisaw and **SECONDED** by Alderman Barnett the board approved a final resolution granting exemption for ad valorem taxes to Delphi Automotive Systems LLC for an additional five years with a true value of \$2,343,286.00 from December 31, 2008 and ending on December 30, 2013. A copy of the resolution is on file with the City Clerk. **MOTION CARRIED UNANIMOUSLY**

APPROVE THE ACCEPTANCE OF A DONATION FROM FRED'S IN THE AMOUNT OF \$287.94

Upon presentation by Barry Burnside, Fire Chief, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Greer the board approved the acceptance of a donation from Fred's in the amount of 287.94. **MOTION CARRIED UNANIMOUSLY**

DECLARE AS SURPLUS PROPERTY UNIT 12 (95 FORD F150), UNIT 14 (CHEVROLET, NON-OPERATIONAL) AND RESERVE 84 (PEMFAB 84) FIRE TRUCK, AND FURTHERMORE APPROVE THE SALE OF SAID VEHICLES AT AUCTION

Upon presentation by Barry Burnside, Fire Chief, **MOTION** made by Alderman Bishop and **SECONDED** by Alderman Barnett the board approved declaring as surplus property unit 12 (95 Ford F150), Unit 14 (Chevrolet, non-operational) and Reserve 84 (PEMFAB 84) Fire Truck, and furthermore approved the sale of said vehicles at auction. **MOTION CARRIED UNANIMOUSLY**

APPROVAL TO PLACE AN ADVERTISEMENT FOR BIDS FOR A 4 CUBIC YARD STREET SWEEPER TO BE PAID FOR FROM THE GARBAGE FUND

Upon presentation by Mike Parker, Director of Public Works, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Hisaw the board approved placing an advertisement for bids for a 4 cubic yard street sweeper to be paid for from the Garbage Fund. **MOTION CARRIED UNANIMOUSLY**

APPROVE AN AGREEMENT BETWEEN THE CITY OF CLINTON AND NEEL-SCHAFFER, INC. TO FURNISH PROFESSIONAL ENGINEERING SERVICES FOR A SIGN INVENTORY PROJECT AND PLANS TO UPDATE

Upon presentation by Richard Broome, City Engineer, **MOTION** made by Alderwoman Peace and **SECONDED** by Alderman Barnett the board approved an agreement between the City of Clinton and Neel-Schafer, Inc. to furnish professional engineering services for a sign inventory project and plans to update. A copy of the agreement is on file with the City Clerk. **MOTION CARRIED UNANIMOUSLY**

APPROVE AN AMENDMENT TO THE GENERAL PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF CLINTON AND WILLIFORD, GEARHART & KNIGHT, INC.

Upon presentation by Richard Broome, City Engineer, **MOTION** made by Alderman Brabham and **SECONDED** by Alderman Greer the board approved an amendment to the General Professional Services agreement between the City of Clinton and Williford, Gearhart & Knight, Inc. A copy of the amendment is on file with the City Clerk. **MOTION CARRIED UNANIMOUSLY**

ADJOURN 7:19 P.M.

MOTION made by Alderman Brabham and **SECONDED** by Alderman Barnett to adjourn until the next regular meeting of the Mayor and Board of Aldermen to be held on February 3, 2009 at 7:00 pm. **MOTION CARRIED UNANIMOUSLY**

APPROVED: _____

Rosemary H. Aultman
Rosemary Aultman, Mayor

1-21-09
Date

ATTEST: _____

Russell L. Wall
Russell L. Wall, City Clerk

1-21-09
Date



CITY OF CLINTON AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 20, 2009

AGENDA ITEM NO. 7

CONSENT AGENDA:

TO:

FOR:

ACCT. NO.

DISCUSSION/ACTION: Mark Williams re- appointment to the P&Z Commission

INTRODUCED BY: Bill Barnett, Alderman, Ward 6

TELEPHONE:

EXHIBITS FOR REVIEW:

Minutes
Ordinance
Resolution

Invoice
Plans, Maps
Contract

Other:

RECOMMENDATION:

BOARD ACTION:

MOTION MADE BY: *Barnett*

SECONDED BY: *Peace*

VOTE CAST:

"AYE"

"NAY"

ACTION TAKEN:

Brabham
Hisaw
Greer
Bishop
Peace
Morgan
Barnett

✓
✓
✓
✓
✓
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✓

Mayor Aultman

AGENDA ITEMS MUST BE TURNED IN TO THE CITY CLERK WITH ALL ATTACHMENTS NO LATER THAN 5 P.M. ON THE WEDNESDAY PRECEEDING THE TUESDAY BOARD MEETING TO BE INCLUDED ON THE AGENDA. THIS DEADLINE WILL BE STRICTLY ENFORCED.

CITY OF CLINTON AGENDA ITEM FACT SHEET1

BOARD MEETING DATE: January 20, 2009
AGENDA ITEM NO.:

9

CONSENT AGENDA:

TO:

FOR:

ACCOUNT NO.: 001-160
INTRODUCED BY:


Chief J. Barry Burnside

DISCUSSION/ACTION – Acceptance of donation from Fred's in the amount \$287.94.
INTRODUCED BY – *public information materials*

BOARD ACTION:

MOTION MADE BY: *Brabham*

SECONDED BY: *Greer*

<u>VOTE CAST:</u>	<u>"AYE"</u>	<u>"NAY"</u>	<u>ACTION TAKEN:</u>
Brabham	☒	☐	
Hisaw	☒	☐	
Greer	☒	☐	
Bishop	☒	☐	
Fisher	☒	☐	
Morgan	☒	☐	
Barnett	☒	☐	
Mayor Aultman	☐	☐	

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853228

No. 735163

Check Date: 11/6/08

CLINTON FIRE DEPT, P.O. BOX 156 CLINTON

MS 39056

MEMO	INVOICE DATE	INVOICE NUMBER	AMOUNT	DISCOUNT	NET AMOUNT
753290 CLINTON FIRE DEP *	11/04/08	1255 FIRE	\$287.94	\$0.00	\$287.94
TOTALS:			\$287.94	\$0.00	\$287.94

Page 1 of 1

Fred's, Inc. • 4300 New Getwell Road • Memphis, TN 38118-0356

Detach at Perforation Before Depositing Check

REMOVE DOCUMENT ALONG THIS PERFORATION

THIS DOCUMENT IS PRINTED IN TWO COLORS. DO NOT ACCEPT UNLESS BLUE AND BURGUNDY ARE PRESENT.

4300 New Getwell Road
Memphis, TN 38118Regions Bank
Memphis, TN

87-261/843

CHECK NO. 735163

DATE

11/06/2008

PAY *Two Hundred Eighty Seven and 94/100 Dollars*TO
THE
ORDER
OFCLINTON FIRE DEPT
P.O. BOX 156
CLINTON MS 39056
(753290)

Amount

\$ *****287.94

⑈00735163⑈ ⑆084302614⑆ 000095337⑈

CITY OF CLINTON AGENDA ITEM FACT SHEET1

BOARD MEETING DATE: January 20, 2009
AGENDA ITEM NO.:

10

CONSENT AGENDA:

TO:

FOR:

ACCOUNT NO.:

INTRODUCED BY:


Chief J. Barry Burnside

DISCUSSION/ACTION -- Request to put up for auction: Unit 12 (95 Ford F150), Unit 14 (Chev., nonoperational), and Reserve 84 (PEMFAB 84) Fire Truck.

BOARD ACTION:

MOTION MADE BY: Bishop

SECONDED BY: Barnett

<u>VOTE CAST:</u>	<u>"AYE"</u>	<u>"NAY"</u>	<u>ACTION TAKEN:</u>
Brabham	☒	☐	
Hisaw	☒	☐	
Greer	☒	☐	
Bishop	☒	☐	
Fisher	☒	☐	
Morgan	☒	☐	
Barnett	☒	☐	
Mayor Aultman	☐	☐	

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CITY OF CLINTON AGENDA ITEM FACT SHEET

BOARD MEETING DATE: 1-20-2009

AGENDA ITEM NO. 11

CONSENT AGENDA:

TO:

FOR:

ACCT. NO.

DISCUSSION/ACTION: Permission to advertise for bids for a 4 cubic yard street sweeper

INTRODUCED BY: Mike Parker, Public Works Director TELEPHONE: 601-924-2239

EXHIBITS FOR REVIEW:

Minutes
Ordinance
Resolution

Invoice
Plans, Maps
Contract

Other:

RECOMMENDATION:

BOARD ACTION:

MOTION MADE BY: Brabham

SECONDED BY: Hisaw

VOTE CAST:

"AYE"

"NAY"

ACTION TAKEN:

Brabham
Hisaw
Greer
Bishop
Peace
Morgan
Barnett

✓
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Mayor Aultman

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CITY OF CLINTON AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 20, 2009

AGENDA ITEM NO. 12

CONSENT AGENDA:

TO:

FOR:

ACCT. NO.

DISCUSSION/ACTION: Agreement between the City of Clinton and Neel-Schaffer, Inc., to furnish professional engineering services for a sign inventory project and plans to update.

INTRODUCED BY: Richard L. Broome, City Engineer

TELEPHONE: 601-925-6102

EXHIBITS FOR REVIEW:

Minutes

Invoice

Other:

Ordinance

Plans, Maps

Resolution

Contract

RECOMMENDATION:

BOARD ACTION:

MOTION MADE BY: Peace

SECONDED BY: Burnett

VOTE CAST:

"AYE"

"NAY"

ACTION TAKEN:

Brabham

✓

Hisaw

✓

Greer

✓

Bishop

✓

Peace

✓

Morgan

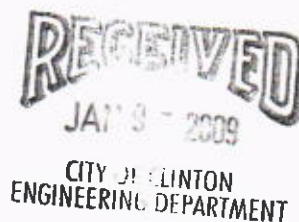
✓

Barnett

✓

Mayor Aultman

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January 8, 2009

The Honorable Rosemary Aultman
Mayor, City of Clinton
P.O. Box 156
Clinton, MS 39060

REFERENCE: ENGINEERING ASSISTANCE PROGRAM
TRAFFIC SIGN INVENTORY AND PLANS
DIVISION OF PUBLIC SAFETY PLANNING – OFFICE OF HIGHWAY SAFETY

Dear Mayor Aultman:

This is a Letter Agreement, hereafter referred to as the "Agreement," between the City of Clinton, hereafter referred to as the **OWNER**, and Neel-Schaffer, Inc., hereafter referred to as the **ENGINEER**, to furnish professional engineering services for a sign inventory and plans to update.

Project Description

The project will consist of an inventory of all the regulatory and warning signs in the City of Clinton, excluding signs on MDOT maintained routes. Recommendations for installing, removing, or replacing these signs will be provided in order for the **OWNER** to apply for a second grant to help fund the cost of the new signs and posts.

Scope of Work

To insure that traffic control devices comply with the Manual on Uniform Traffic Control Devices, 2003 Edition:

Task A: Produces a database linked to a map of the city that includes an inventory of all regulatory and warning signs.

Task B: Makes recommendations to ensure that the signs comply with the Manual on Uniform Traffic Control Devices, 2003 Edition. A report will be prepared summarizing the inventory and contract documents/plans will be completed in order to bid the material in **Task C**. Prepare an Office of Highway Safety application for sign and post materials funding with installation by the **OWNER**.

Task C: Implement the recommendations (future).

The **ENGINEER** will also follow the guidelines of the Office of Highway Safety and assist the **OWNER** in completing and submitting paperwork as required by the subgrant to fund the project.

As part of the inventory process, a staff person can be trained in the collection and evaluation of the signs and in how the database can be updated, if so requested by the **OWNER**. The data will be provided in a non-proprietary database format compatible with the **OWNER's** computer system.

Project Schedule

Complete Tasks A and B by August 2009. A grant application for the sign materials (2nd Phase) will be prepared with cost estimates by early May 2009 for submittal to the Office of Highway Safety by June 1, 2009.

Payments to Engineer

Compensation for the design and construction phase services will be based on the attached fee estimate. Fees will be on a cost plus multiplier of 2.8, plus expenses, not to exceed \$55,000.00

This Agreement, including Exhibit 1, Fee Estimate, and Exhibit 2, General Terms and Conditions, is the full understanding of the services to be provided under this Agreement between the **OWNER** and the **ENGINEER**. If this Agreement is acceptable to the City, please execute both originals and return one copy to Neel-Schaffer for our records. Receipt of our copy of the Agreement will constitute our notice to proceed from the town.

Thank you for this opportunity to provide our services again to the City of Clinton.

Sincerely,

NEEL-SCHAFER, INC.

Mark G. Bailey, P.E.
Vice President
Manager, Transportation Engineering

ble

ACCEPTED: Rosemary G. Auetman
TITLE: MAYOR

DATE: 1-21-09

Pc: Richard Broome, P.E. ✓



EXHIBIT 1

**CONTRACTUAL SERVICES
FEES, PROFESSIONAL, AND OTHER
TRAFFIC ENGINEERING SERVICES**

To provide engineering and technical services to complete a sign inventory of regulatory and warning signs in the City of Clinton. The inventory will evaluate the condition of the existing signage, make recommendations to upgrade, remove, replace or add new signs and/or posts. A report will be prepared summarizing the inventory and contract documents/plans will be completed in order for the City to bid the material under future projects.

MANHOUR AND COST ESTIMATE

Task	Classification				Total
	Senior Eng. Manager	Project Engineer	Technician	Clerical	
Project Management	10	0	0	6	16
Project Data Base	2	40	40	0	82
Data Collection/Mapping	2	140	120	2	264
Recommendations	12	60	16	0	88
Final Report	8	40	30	8	86
Contract Documents	4	40	60	12	116
TOTAL HOURS	38	320	266	28	652
Hourly Rates	\$ 55.00	\$ 33.00	\$ 23.00	\$ 20.50	
Subtotal Labor	\$ 2,090.00	\$ 10,560.00	\$ 6,118.00	\$ 574.00	

TOTAL LABOR	\$ 19,342.00
Overhead, Fringe Benefits, Profit	\$ 34,816.00
Subtotal	\$ 54,158.00
DIRECT COSTS	
Mileage	\$ 161.00
Meals	\$ 125.00
Reproduction	\$ 500.00
Telephone, Postage, Etc.	\$ 56.00
Subtotal Direct Costs	\$ 842.00
TOTAL ESTIMATED FEE	\$ 55,000.00

CITY OF CLINTON AGENDA ITEM FACT SHEET

BOARD MEETING DATE: January 20, 2009 AGENDA ITEM NO. 13

CONSENT AGENDA:

TO:

FOR:

ACCT. NO.

DISCUSSION/ACTION: Amendment to General Professional Services Agreement between the City of Clinton and Williford, Gearhart & Knight, Inc.

INTRODUCED BY: Richard L. Broome, City Engineer TELEPHONE: 601-925-6102

EXHIBITS FOR REVIEW:

Minutes	Invoice	Other:
Ordinance	Plans, Maps	_____
Resolution	Contract	_____

RECOMMENDATION:

BOARD ACTION:

MOTION MADE BY: Brabham

SECONDED BY: Greer

<u>VOTE CAST:</u>	<u>"AYE"</u>	<u>"NAY"</u>	<u>ACTION TAKEN:</u>
Brabham	<u>✓</u>	_____	_____
Hisaw	<u>✓</u>	_____	_____
Greer	<u>✓</u>	_____	_____
Bishop	<u>✓</u>	_____	_____
Peace	<u>✓</u>	_____	_____
Morgan	<u>A</u>	_____	_____
Barnett	<u>✓</u>	_____	_____
Mayor Aultman	_____	_____	_____

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AMENDMENT TO GENERAL/PROFESSIONAL
SERVICES AGREEMENT DATED APRIL 19, 1994
BY AND BETWEEN CITY OF CLINTON AND
WILLIFORD, GEARHART & KNIGHT, INC.

This is an Amendment to an Agreement made this the 18th day of January 2009, by and between the City of Clinton, P.O. Box 156, Clinton, MS 39056 (Owner) and Williford, Gearhart & Knight, Inc., Engineers & Surveyors, Post Office Box 318, Clinton, Mississippi 39056 (Engineer).

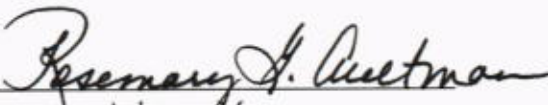
Whereas the Owner hereby employs the Engineer to perform certain professional engineering and land surveying services as may be identified from time to time, to serve as the Owner's professional representative on the services as may be authorized and to provide professional engineering consultation as may be required. The Engineer agrees to provide the professional services authorized by the Owner and the Owner agrees to compensate the engineer for the professional services rendered.

Whereas under Section 3.2 of the original agreement stated "The general services performed after calendar year 1994, shall be provided in accordance with an amendment to this Agreement setting forth such new conditions, responsibilities, duties and hourly rates as may be mutually agreed upon between the Owner and Engineer;"

Therefore the attached hourly rates will be used for General/Professional Services performed under this Agreement for Calendar Year 2009.

OWNER:
CITY OF CLINTON, MS

ENGINEER:
WILLIFORD, GEARHART & KNIGHT, INC.


Rosemary Aultman, Mayor


Bill Owen, P.E., Principal

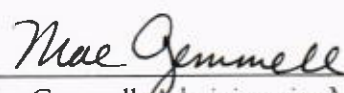
1-21-09
Date

1/18/09
Date

ATTEST:

ATTEST:


Russell Wall, City Clerk


Mae Gemmell, Administrative Manager



2009 Standard Hourly Billing Rates
Williford, Gearhart & Knight, Inc.
Engineers and Surveyors

Principal	\$170
Senior Project Engineer	155
Senior Design Engineer	155
Project Engineer II	125
Design Engineer II	125
Project Engineer I	105
Senior Engineering Assistant	100
Engineer Intern II	95
Engineer Intern I	85
Project Coordinator	85
Designer	80
Graduate Engineer	75
Engineering Assistant	70
Construction Review	70
Project Surveyor	100
Surveyor	80
Surveying Coordinator	70
Survey Crew Chief	80
Survey Crewman II	35
Survey Crewman I	30
Technician	65
Technician Assistant	40
Administrative Assistant	50
Accounting Manager	75
Accounting Assistant	55
Robotic Surveying Equipment	25
GPS/RTK Surveying Equipment	50
4 Wheeler (per day)	40